

MT. LEBANON SCHOOL DISTRICT
7 HORSMAN DRIVE
PITTSBURGH PA 15228

DISCUSSION MEETING
OF THE
BOARD OF SCHOOL DIRECTORS

MONDAY, JUNE 12, 2017
MT. LEBANON HIGH SCHOOL, ROOM D205
7:30 P.M.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Action Items for June 19, 2017, Board Meeting
 - A. Financial Items
 1. Treasurer's Report – The treasurer's report reflects cash transactions for the month of May, 2017. There are no unusual transactions to report. The Superintendent recommends it for approval.
 2. Monthly List of Bills – The monthly list of bills reflects checks authorized to be drawn between April 12 and 30, 2017. All checks have been reviewed by the administration and are typical of this time of year. The Superintendent recommends approval of this list.
 3. List of Tax Refunds – The monthly list of tax refunds reflects two (2) refunds totaling \$37.54. All tax refunds are reviewed and recommended for approval by the Solicitor's Office prior to presentation to the Board. The Superintendent recommends approval of these refunds.
 4. List of Budgetary Transfers – We have our federal programs budgetary transfers prepared for Board consideration. These funds were originally budgeted in general accounts of federal budget allocations and staff assignments. The list totals \$405,050. The Superintendent recommends approval of these transfers.
 5. June 30 List of Bills – Annually, the Board is requested to approve payment of bills prior to our June 30 year end so we can get as many bills allocated to the correct fiscal year as possible. The list of checks for these payments will be presented for ratification at the July board meeting. The Superintendent recommends approval of this action.
 6. Budgetary Transfers to Close the School Year – Annually, the Board is requested to approve budgetary transfers necessary to close the fiscal year. This list will be presented for ratification prior to approval of the audit in October. The Superintendent recommends approval of this action.
 7. School District Insurance Policies – Annually, the Board awards insurance policies for both Liability and Worker's Compensation for the upcoming school year.

8. List of Donations to the Schools – Annually, a list of donations to the schools is compiled and presented to the Board for acceptance. The list shows the commitment of the community to our schools and our programming and we are grateful for their support. The Superintendent recommends acceptance of these donations from our constituents.
9. Food Service Budget and Lunch Prices – The lunch prices for the 2017-2018 school year are presented for Board consideration. Since the federal regulations require paid lunch prices to be \$2.86, and we are currently under that amount at \$2.69. We are proposing to raise lunch prices 10 cents at all levels to partially make up the difference. The budget of \$1,802,769 shows a minor profit of \$3,416 for next year. The Superintendent recommends approval of these actions.

B. Personnel Items

1. Personnel Report – The Personnel Report details personnel appointments, changes in assignments, leaves of absences, resignations, and retirements to be considered by the Board. The Superintendent recommends approval of this report.
2. Approval of List of Annual Salaries for Administrative Assistants/Supervisors – The Superintendent recommends that the Board approves the annual salary adjustments for administrative assistants/supervisors effective July 1, 2017, reflecting an average increase of 2.9%
3. Approval of Annual Salaries for Specialists – The Superintendent recommends that the Board approves the annual salary adjustments for specialists effective July 1, 2017, reflecting an average increase of 2.9%
4. Approval of Annual Salaries for Head Custodians – The Superintendent recommends that the Board approves the annual salary adjustments for head custodians effective July 1, 2017, reflecting an average increase of 2.9%
5. Approval of Administrative Salaries – The Superintendent recommends that the Board approves the annual negotiated salary adjustments for administrators effective July 1, 2017, reflecting an average increase of 2.9%
6. Salary Increase for Assistant Superintendents – Annually, the Board is required to review the performance of the Assistant Superintendents, Dr. Ronald Davis, Assistant Superintendent of Secondary Education, and Dr. Marybeth Irvin, Assistant Superintendent of Elementary Education. In accordance with statutory requirements, the performance of each has been rated satisfactory for the 2016-2017 school year. The Superintendent recommends approval of the salary increases.

C. Other

1. Approval of 2017 List of Graduates – The Board is asked annually to approve the list of graduates for the current school year. This list has been reviewed and the students recommended by the High School administration as meeting the requirements for graduation. The Board will take action on the approved list of students who graduated on June 8, 2017.
2. Approval of Building Permit and Stadium Use Fee Schedules - The fee schedules are presented with an increase of 3% with some rates holding steady due to market comparability. The Superintendent recommends approval of these schedules.

3. Approval of List of Leases – The list of leases is present for approval at no increase. The Superintendent recommends approval of this action.
4. Elevator Maintenance Contract - The Superintendent is recommending award of the elevator maintenance contract to Schindler Elevator Corporation in the amount of \$5,953.50 per quarter. Most all of the elevators throughout the District are manufactured by Schindler Elevator. The contract is for one year with the right to renew. This contract is within the budget.
5. PlanCon Part K Submission - Due to the refinancing of the 2009 Series A High School Bonds, we are required to file PlanCon Part K to document the changes. The Superintendent recommends approval of this submission.
6. Busing Transportation - The Board approved the busing transportation contract to ALC Busing last month. The District will realize additional savings by providing the transportation of the Parkway West, Gifted and Charter school students with in house staff. This will involve hiring an additional bus driver and purchasing a small bus. Per State Bid pricing, we have found a vehicle which meets our needs and budget. The Superintendent intends to recommend award of this purchase to Myers Equipment Corporation in the amount of \$61,277.00. This purchase will be made from the Capital Fund and as a result we anticipate under spending the General Fund.
7. Student Trip - The Marching Band and Concert Choir is requesting approval for up to 225 students and three teachers to travel to Walt Disney World to perform at Festival Disney from April 11 through April 16, 2018. Students and teachers will miss 3 ½ days of school. Students will cover the cost of the trip except of the substitute teachers. The Superintendent recommends approval of the trip.

IV. Questions or Comments from Residents. Presentations or comments are to be limited to five (5) minutes.

V. Upcoming Public Meetings

June 19, 2107 – 7:30 p.m.

Board Regular Meeting
Room D205, Mt. Lebanon High School

July 17, 2017 – 7:30 p.m.

Joint Discussion/Regular Board Meeting
Room D205, Mt. Lebanon High School

VI. Adjournment