

MT. LEBANON SCHOOL DISTRICT
7 HORSMAN DRIVE
PITTSBURGH PA 15228

DISCUSSION MEETING
OF THE
BOARD OF SCHOOL DIRECTORS

MONDAY, AUGUST 14, 2017
MT. LEBANON HIGH SCHOOL, ROOM D205
7:30 P.M.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Comments from Residents and Taxpayers Concerning Action Items for This Meeting—
Presentations or Comments are to be limited to four (4) minutes.
- IV. New Business for Board Consideration and Action
 - A. New Items
 - 1. Personnel Report: RESOLVED, That the Board approves the list of personnel changes dated August 10, 2017.
- V. Action Items for August 21, 2017, Board Meeting
 - A. Financial Items
 - 1. Treasurer's Report – The treasurer's report reflects cash transactions for the month of July. The report is typical for this time of year. The Superintendent recommends approval of the report.
 - 2. Monthly List of Bills – The list of bills reflects checks authorized to be drawn between July 13 and 31. The report is reviewed by the administration and is typical for this time of year. The Superintendent recommends approval of the report.
 - 3. List of Tax Refunds – The list of tax refunds reflects four refunds for the month of July totaling \$7275.01. The report is reviewed by the solicitor's office which recommends its approval. The Superintendent recommends approval of the report.
 - 4. List of Unusable Equipment - The list of unusable equipment includes some books which are not used in our programs any longer. The Superintendent recommends approval of this list for sale.
 - B. Personnel Items
 - 1. Approval of List of Annual Salaries for Food Service Employees – The Superintendent recommends approval of the negotiated annual contract salaries for food service employees, as listed, effective, September 1, 2017.

2. Approval of Annual Salaries for Teachers – The Superintendent recommends approval of the negotiated annual contract salaries for teachers, as listed, effective September 1, 2017.
3. Superintendent’s Evaluation and Salary Increase. As required by the Pennsylvania School Code, Dr. Steinhauer’s employment contract includes performance criteria mutually agreed to in writing by the School Board and the Superintendent, and the Superintendent is to be evaluated each year. The Board has determined, in an assessment concluded on July 31, 2017, that Dr. Steinhauer has met the agreed to performance criteria for the previous fiscal year. Under terms of Dr. Steinhauer’s contract, his salary increase for the 2017-2018 is 5.5%, resulting in a salary of \$205,492.

C. Other

1. Capital Campaign Disbursement –As part of our Capital Campaign, we, once, again, evaluated the needs of the District and considered the wishes of our donors to identify a number of uses for campaign funds. The equipment list to be funded has been reviewed and approved by the committee overseeing Campaign allocations for this purpose. The Board is being asked to approve the Capital Campaign disbursements identified. Once the budget is approved, we will proceed with purchasing the equipment in accordance with any applicable bidding requirements, State Law and Board Policy. The Superintendent recommends approval of this disbursement. The items include:
 - a. Middle School Auditorium and Music Classrooms Sound Equipment - \$25,000
 - b. Transfer of Capital Campaign Funds to General Fund for reimbursement of operating costs - \$12,600
 - c. Donor Designated Gift for Anti-Defamation League Program - \$1,750
2. Approval of Federal Grants for 2017-2018 – The Board is requested to approve the following federal programs for the 2017-2018 school year:

Title I – Title I - \$381,959

The money will be used to pay for:

- Two full-time reading specialists at Lincoln and Washington Elementary; Two 0.6 reading specialists at Lincoln and Washington (Salaries totaling \$252,126)
- Benefits for reading specialists (\$109,466)
- Professional Development for Reading Specialists at Washington Elementary, Lincoln Elementary, and Foster Elementary (\$4,500)
- Supplies for Title I reading classrooms (\$1,500)
- Non-public contracted services to St. Bernard, St. Gabriel and St. John Bosco that will be provided by the contracted service provider (\$10,065)
- Liaison services (\$3,000)
- Supplies for homeless (\$100)

Title II – \$101,978

The money will be used to pay for:

- A portion of this is set aside for non-public professional development (\$13,380)
- A portion of the salaries for two fifth grade teachers in order to reduce class size (\$30,000)
- Substitutes for release time to provide teachers professional development; Summer pay to gather teachers for professional development and curriculum work (\$28,000)
- Purchased professional and technical services to provide staff development (\$30,000)
- Professional development supplies and literature (\$598)

Title III - \$22,178

The Title III (ELL) funds will be used for:

- After school ELL tutoring programs
 - Summer Learning Center – ESL teacher stipends, ESL student tuition assistance, ESL supplies
 - Instructional supplies for ELL teachers
 - Professional development for regular education staff
3. Waterfront Learning Services Contract - The Board is being asked to approve a contract agreement with the Allegheny Intermediate Unit for its Waterfront Learning Services. Waterfront Learning provides a menu of flexible cyber education programs options. This agreement establishes, upfront, what costs the District would incur if it uses any of the services. In the past, Waterfront Learning Services has been used as a credit recovery option for students. The Superintendent recommends approval of this agreement.
 4. Student Assistant Program Services - The Board is being asked to approve an agreement with Allegheny Children's Initiative (ACI) to provide Student Assistance Program (SAP) services to the District for the 2017-2018 school year. The District has historically partnered in the provision of SAP services to students and their families; a new Allegheny County licensing requirement is necessitating this written agreement outlining the relationship between the District and the SAP provider for mental health and drug/alcohol assessment and referral services. A contract template was provided to SAP providers by Allegheny County; our solicitor has reviewed the contract, and ACI has complied with his requested revisions.
 5. Skilled Nursing Services Provided by Interim Healthcare Services Inc – The Board is being asked to approve a contract with Interim Healthcare Services, Inc. to provide skilled nursing services for a student with special needs, including providing services on the bus. The cost of the service is \$42 per hour and will not exceed \$55,000 for the 2017-2018 school year. The Superintendent recommends approval of this contract.
 6. Educational Services Provided by The University School – The Board is being asked to approve a contract with The University School to provide special education services for Mt. Lebanon exceptional students during the 2017-2018 school year. The cost includes five subjects, special education services, workshops, gym and fees. The cost will not exceed \$25,000 per student for no more than two students. The Superintendent recommends approval of this contract.
 7. Educational Services Provided by The Watson Institute –The Board is being asked to approve an agreement with The Watson Institute Social Center for Academic Achievement (WISCA) for placement of a student with special needs for the 2017-2018 school year. The cost for the service will not exceed \$43,875. The Superintendent recommends approval of this agreement.
 8. Mental Health Therapist Provided by Wesley Spectrum Services – The Board is being asked to approve an agreement with Wesley Spectrum Services to provide a Mental Health Therapist at the high school, middle schools, and elementary schools. The Mental Health Therapist would consult with IEP teams to design social-emotional supports needed to assist students in the school setting and to prevent placement outside the District. Additional, students currently attending out of district placements would access the Mental Health Therapist to transition back to the School District. The cost of the Mental Health Therapist would not exceed \$73,800 for the 2017-2018 school year. The therapist would report to the Director of Special Education and would be supervised by a

Wesley Spectrum clinical supervisor which is included in the cost. This position would be funded through ACCESS funds with no cost to the District. The Superintendent recommends approval of this agreement.

9. Agreement with Ohiopyle Prints – The Board is being asked to grant Ohiopyle Prints, Inc. the non-exclusive right and a license to use the school name, mascot, logos, etc for marketing, manufacturing, and distribution of apparel and accessories sold to retailers and consumers. The District will receive 7% of the net sales on all items. The Superintendent recommends approval of this agreement.
10. Aqua Club Contract –The Board is being asked to approve an agreement with the Mt. Lebanon Aqua Club. The contract was revised to include a cost increase of 3% and dates were changed to comply with our school calendar. We strengthened contractual language on; tournaments adding additional fees for out-of-pocket costs, allowed for negotiated fees per event, required parking plans, required adherence to municipal ordinances, and adherence to occupancy regulations. The Superintendent recommends approval of this agreement.
11. OPEB Valuation – Every two years current accounting regulations require an actuarial valuation of Other Post Employment Benefit (OPEB) costs. This valuation is necessary for the audit of the 2016-17 fiscal year. Mockenhaupt Benefits Group has done this audit in the past and we are recommending their continuation this year. The fee for this valuation is \$7,500 which is the same price as the last two valuations. Note that we may have to do a valuation again next year due to some changing accounting disclosure regulations, but that does not impact the need for this valuation. The Superintendent recommends approval of this contract.

IV. Questions or Comments from Residents. Presentations or comments are to be limited to five (5) minutes.

V. Upcoming Public Meetings

August 21, 2017 – 7:30 p.m.	Board Regular Meeting Room D205, Mt. Lebanon High School
September 11, 2017 – 7:30 p.m.	Board Discussion Meeting Room D205, Mt. Lebanon High School
September 18, 2017 – 7:30 p.m.	Board Regular Meeting Room D205, Mt. Lebanon High School

VI. Adjournment