

MT. LEBANON SCHOOL DISTRICT  
7 HORSMAN DRIVE  
PITTSBURGH PA 15228

DISCUSSION MEETING  
OF THE  
BOARD OF SCHOOL DIRECTORS

MONDAY, OCTOBER 9, 2017  
MT. LEBANON HIGH SCHOOL, ROOM D205  
7:30 P.M.

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AGENDA

- I. Call to Order
- II. Roll Call
- III. Action Items for October 16, 2107, Board Meeting
  - A. Financial Items
    1. Treasurer's Report – The treasurer's report reflects cash transactions for the month of September 2017. The report is typical for this time of year. The Superintendent recommends approval of the report.
    2. Monthly List of Bills – The list of bills reflects checks authorized to be drawn between September 14 and September 30, 2017. The report is reviewed by the administration and is typical for this time of year. The Superintendent recommends approval of the report.
    3. Ratification of June 30, 2017, List of Budgetary Transfers – Each year, the Board is asked to approve the list of budgetary transfers to balance the prior year budget prior to the final audit. The Board approves the list at the June meeting and ratifies it in October once all the journal entries are complete. The list this year totals \$953,705 compared to last year's list of \$1,158,300. The Superintendent recommends ratification of this list.
    4. List of Budgetary Transfers - There are two budgetary transfers on this month's list totaling \$5,448. One is from a printer cartridge account to an instructional supply account. The other is from a staff development consultant account to an EDR account for a middle school Forensics Coach. The Superintendent recommends approval of this list.
    5. List of Unusable Equipment – The list of unusable equipment includes a ride-on sweeper. The Superintendent recommends approval of the list for sale.
  - B. Personnel Items
    1. Personnel Report – The Personnel Report details personnel appointments, changes in assignments, leaves of absences, resignations and retirements to be considered by the Board. The Superintendent recommends approval of this report.

C. Other

1. Approval of Student Assistance Team for 2017-2018 – The Pennsylvania Department of Education requires that members of the Student Assistance Program Team be memorialized by the School Board for the 2017-2018 school year. The following individuals have agreed to serve on the Student Assistance Program Team for the 2017-2018 school year:

**Central Office Representative**, Dr. Ronald Davis, Assistant Superintendent of Secondary Education

**Mellon Middle School Student Assistance Program Team**, Christopher Wolfson, Principal; Ben Canan (pending completion of training) , Assistant Principal; Kara Gillespie, Counselor; Amy Whealdon, Counselor; Do Sabol, Nurse; Erica Harrington, Teacher; Eve Kollar, Teacher; Heather Rehrig, Teacher; Dan Ridge, Teacher; and Sue Wilcher, Teacher.

**Jefferson Middle School Student Assistance Program Team**, Kelly Szeszterniak, Principal; Jeff Zeiders, Assistant Principal; Peter Berg, Counselor; Allison Levinson, Counselor; Susan Suess, Nurse; Erika Vasquez, Psychologist; Susan Anstandig, Librarian; Ashlee Beckett, Teacher; Janice Cherry, Teacher; Kristen, Hertzog, Teacher; Gwen Kassep, Teacher; Beth Luptak, Teacher; Ed Petsko, Teacher; Stephanie Ross, Teacher; Nicole Welsh, Teacher; Molly Wetmore, Teacher; and John Young, Teacher.

**Mt. Lebanon High School Student Assistance Program Team**, Brian McFeeley, Principal; Joel Thompson, Unit Principal; Natasha Dirda, Unit Principal; Carlie McGinty, Dean of Students; Diana Becker, Counselor; Chad Johnston, Counselor; Tara Leja, Counselor; Joy Rullo, Counselor; Shelly Saba, Counselor; Beth Schneider, Counselor; Frank Cremonese, Teacher; Jodi Dunlap, Teacher; Todd Forsyth, Teacher; Lisa Hoover, Teacher; Tim Kirsch, Teacher; Jen Marnick, Teacher; Keary McFeeley, Teacher; Darren McGregor, Teacher; Ann Sartorio, Teacher; Rich Schmitt, Teacher; Stu Snodgrass, Teacher; Elizabeth Tighe, Teacher, and Joe Tighe, Teacher.

2. Skilled Nursing Services Provided by Continuum Pediatric Nursing Services – The Board is being asked to approve an agreement with Continuum Pediatric Nursing Services for the 2017-2018 school year to provide skilled nursing services for a special needs student, including providing services during transportation. The cost of the service is \$40 per hour and will not exceed \$60,000 for the school year. The Superintendent recommends approval of this agreement.
3. Student Trips – The District requests approval of the following student trips:
  - a. High School German Students (Post-Approval) - Four high school students enrolled in our German program and two chaperones attended the German Goethe Institute's PASCH Triathlon September 29 through October 1 in Estes Park, CO. The students missed 1 day of school. The Goethe Institute covered the cost of the trip, with the exception of one chaperone and two substitutes for one day. The Superintendent recommends approval of this trip.
  - b. Winter Guard - The Winter Guard is requesting approval to travel to Bethlehem, PA to compete in the Winter Guard International Eastern Power Regional Competition from March 16 through March 18, 2018. Students will be dismissed early on March 16. The students will pay the cost of the trip. The Superintendent recommends approval of this trip.

- c. Washington, D.C. Trip - Jefferson Middle School is requesting approval to travel to Washington, D.C. for its 8th grade trip from March 26 through March 27, 2018. Students will miss 2 days of school. The students will pay the cost of the trip except for the cost of substitutes. The Superintendent recommends approval of this trip.
  - d. Washington, D.C. Trip - Mellon Middle School is requesting approval to travel to Washington, D.C. for its 8th grade trip from May 3 through May 4, 2018. Students will miss 2 days of school. The students will pay the cost of the trip except for the cost of substitutes. The Superintendent recommends approval of this trip.
  - e. Winter Guard - The Winter Guard is requesting approval to travel to Wildwood, NJ to compete in the TIA Atlantic Coast Championships from May 3 through May 6, 2018. Students will be dismissed early on May 3 and miss 1 day of school. The students will pay the cost of the trip. The Superintendent recommends approval of this trip.
4. Capital Campaign Disbursements – The Board is being asked to disburse donor designated gifts from the Capital Campaign. Requests have been reviewed by the administration and endorsed by the Philanthropic Advisory Panel to ensure disbursements align to donors’ requests and the District’s Strategic Plan.
- a. \$20,000 to fund a Hall of Champions mural on the second floor of the High School Athletic Building
  - b. \$58,800 for elementary Maker Spaces for materials, equipment, and furniture.
  - c. \$20,000 to establish a Technology Student Association at the High School for the next two academic years (2017-18 and 2018-19).

B. Discussion

- 1. Revisions to Policies – The Policy Committee is recommending revisions to the following policies:
  - a. Policy IHBB, Gifted Education
  - b. Policy JED, Student Absences, Tardiness and Excuses
- 2. High School Practice Field – The Board will continue discussion on the options for the playing field surface at the high school practice field.

V. Questions or Comments from Residents. Presentations or comments are to be limited to five (5) minutes.

VI. Upcoming Public Meetings

October 16, 2017– 7:30 p.m.	Board Regular Meeting Room D205, Mt. Lebanon High School
November 13, 2017 – 7:30 p.m.	Board Discussion Meeting Room D205, Mt. Lebanon High School
November 20, 2017 – 7:30 p.m.	Board Regular Meeting Room D205, Mt. Lebanon High School

VII. Adjournment