

MT. LEBANON SCHOOL DISTRICT  
7 HORSMAN DRIVE  
PITTSBURGH PA 15228

DISCUSSION/REGULAR MEETING  
OF THE  
BOARD OF SCHOOL DIRECTORS

ROOM D205, MT. LEBANON HIGH SCHOOL

MONDAY, DECEMBER 11, 2017

7:30 P.M.

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**AGENDA**

1. Call to Order
2. Pledge of Allegiance led by Hoover Elementary Students Mia Capriotti, Jackie Tang, Andrew Freeman and Luca Capriotti.
3. Roll Call
4. Approval of the Minutes: RESOLVED, That the Board approves the minutes of the Policy Committee held on November 13, 2017; the Discussion Meeting held on November 13, 2017; and the Regular Meeting held on November 20, 2017.
5. Student Council Reports
  - Mellon Middle School – Jane Huston
  - Mt. Lebanon High School – Kelly Donis
6. Board President’s Report
7. Superintendent’s Report
8. Comments from Residents and Taxpayers Concerning Action Items for This Meeting Who Have Previously Requested to Speak—Presentations or comments are limited to four (4) minutes.
9. Comments from Residents and Taxpayers Concerning Action Items for this Meeting—Presentations or comments are to be limited to four (4) minutes.
10. Unfinished Business for Board Consideration or Action.
11. New Business for Board Consideration and Action.
  - A. Financial Items
    - (1) Treasurer’s Report – The treasurer’s report reflects cash transactions for the month of November, 2017. All activities are typical for this time of year. The Superintendent recommends approval of this report.
    - (2) Monthly List of Bills – The monthly list of bills reflects checks authorized to be drawn between November 15 and December 6, 2017. All checks are typical for this time of year and have been reviewed by the administration. The Superintendent recommends approval of the list for payment.

- (3) List of Tax Refunds – The list of tax refunds totals \$9,176.52 for 5 refunds. The list has been reviewed by the Solicitor’s office which recommends its approval. The Superintendent recommends approval of the list for payment.

**Financial Reports: RESOLVED, That the Board approves, ratifies and accepts the following financial reports:**

- a. **Treasurer’s Report dated November 30, 2017,**
- b. **Monthly List of Bills dated November 30 and December 6, 2017, and**
- c. **List of Tax Refunds dated November 30, 2017.**

B. Personnel Items

- (1) Personnel Report – Enclosed is the Personnel Report dated December 7, 2017, detailing personnel appointments, changes of assignments, leaves of absence, resignations, retirements, and teachers to tenure to be considered by the Board. The Superintendent recommends approval of this list.

**Monthly Personnel Report: RESOLVED, That the Board approves the December 7, 2017 list of personnel changes.**

- (2) Secretarial/Aides Collective Bargaining Agreement – This is an agreement between the District and the Mt. Lebanon Secretarial/Aides Education Support Professionals Association. The Superintendent recommends approval of this agreement.

**Secretarial/Aides Collective Bargaining Agreement: RESOLVED, That the collective bargaining agreement between the District and the Mt. Lebanon Secretarial/Aides Education Support Professionals Association, effective July 1, 2017 through June 30, 2022, is approved in the form presented, and the appropriate board officer and superintendent are authorized to execute the Agreement, and to take such other actions as are necessary to implement the terms of the new Agreement.**

C. Other Items

- (1) ESL Translation Service Agreement – This is an agreement with the Allegheny Intermediate Unit for translation services provided by TransPerfect Remote Interpreting to provide telephone voice interpretation and document translation for non-English speaking students and parents. The annual cost is \$120 plus \$1.05 per minute for Spanish interpretation and \$1.25 per minute for all other languages. The Superintendent recommends approval of this agreement.

**ESL Translation Service Agreement: RESOLVED, That the Board approves and agreement with the AIU for Translation Services provided by TranPerfect Remote Interpreting to provide telephone voice interpretation and document translation for non-English speaking students and parents in the form presented.**

- (2) Approval of Attendance and Expenses for Board Members at National, State, and Local Conferences and Workshops – This is an annual request to approve attendance and expenses for School Board members at national, state, and local conferences and workshops for 2018. The Superintendent recommends approval of this request.

**Approval of Attendance and Expenses for Board Members at National, State, and Local Conferences and Workshops: RESOLVED, That authorization be given for attendance and appropriate expenditures of Board members at national, state, and local conferences and workshops for 2018.**

- (3) Student Trips – The High School Model UN team is requesting approval to travel to the University of Delaware to compete from March 2 through March 4, 2018. Participating students will miss one day of school. The District shares in the cost of the trip with the students by paying for transportation, registration, and substitute costs. The Superintendent recommends approval of this trip.

**Student Trips: RESOLVED, That the Board approves the High School Model UN Trip to the University of Delaware, March 2-4, 2018.**

12. Questions or Comments from Residents—Presentations or comments are to be limited to five (5) minutes.

13. Upcoming Public Meetings

December 18, 2017 – 7:00 p.m.	Special Meeting to Consider Applicants for Vacant 2-year School Board Director Room D205, Mt. Lebanon High School
January 8, 2018 – 7:30 p.m.	Board Discussion Meeting Room D2015, Mt. Lebanon High School
January 15, 2018 – 7:30 p.m.	Board Regular Meeting Room D2015, Mt. Lebanon High School

14. Adjournment