

MT. LEBANON SCHOOL DISTRICT
7 HORSMAN DRIVE
PITTSBURGH PA 15228

DISCUSSION MEETING
OF THE
BOARD OF SCHOOL DIRECTORS

MONDAY, MAY 14, 2018
MT. LEBANON HIGH SCHOOL, ROOM D205
7:30 P.M.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Action Items for May 21, 2018, Board Meeting
 - A. Financial Items
 - 1. Approval of 2018-2019 Budget – The Board will consider the 2018-2019 Budget. The Board will vote on the Budget at the May 21 Board meeting.
 - 2. Treasurer’s Report – The treasurer’s report reflects cash transactions for the month of April, 2018. The report is typical for this time of year and the Superintendent recommends it for approval.
 - 3. Monthly List of Bills – The monthly list of bills reflects checks authorized to be drawn between April 12 and April 30, 2018. All checks have been reviewed by the administration and are typical of this time of year. The Superintendent recommends approval of this list.
 - 4. List of Tax Refunds –The list of tax refunds totals \$1,237.90 for two refunds. The report is reviewed by the solicitor’s office which recommends its approval. The Superintendent recommends approval of this report.
 - 5. Sale of Unusable Equipment - The District has an electric typewriter and a Cub Cadet tracker which are no longer usable and recommended for sale. The Superintendent recommends approval of this item.
 - 6. Appointment of Real Estate Tax Collector – Annually, the Board approves appointment of the Municipal Treasurer to be District Real Estate Tax Collector for the upcoming year. The salary for the position is \$10,000. The Superintendent recommends appointing Joseph T. Senko to this position for 2018-2019.
 - 7. Appointment of Delinquent Real Estate Tax Collector – Annually, we appoint the Real Estate Tax Collector to be our Delinquent Tax Collector at no remuneration. The Superintendent recommends approval of this action for another year.

8. Appointment of School District Treasurer – Annually, the District must appoint a Treasurer. Janice Klein has served in this capacity at no remuneration. The Superintendent recommends approval of this action until December 31.
9. Exoneration of Real Estate Tax Collection for Listed Properties – Annually, the District exonerates the Real Estate Tax Collector from collecting taxes on District owned properties. There is only one property on this list. It is a lot on Illinois Avenue that belongs to the School District. The Superintendent recommends exoneration of collection of taxes on this property.
10. Municipal Real Estate Tax Office Audit – The independent audit of the Municipal Real Estate Tax Office for the 2017 calendar year is complete and presented for Board approval. There are no unusual findings in the audit. The Superintendent recommends approval of the audit.
11. Bids for General School Supplies and Equipment – Annually, the Board is asked to approve bids for the supplies and equipment for the upcoming school year. The bids were received in the District and the lowest responsible bidder meeting specifications are recommended for approval. All bids are within budgeted amounts. The Superintendent recommends approval of these bids.
12. Capital Campaign Disbursements – The Board is being asked to disburse donor designated gifts from the Capital Campaign. Request have been reviewed by the administration and endorsed by the Philanthropic Advisory Panel to ensure disbursements align to donors’ requests and the District’s Strategic Plan. The Superintendent recommends approval of these disbursements.
 - a. \$9,998 for two Marching Band Marimbas
 - b. \$4,500 for a recording system in the Choir Room
 - c. \$3009.60 for portable light Gobos
 - d. \$5,381 for a Bassoon
 - e. \$2,421 for an Alto Saxophone
 - f. \$2,502 for a floor case to display artwork
 - g. \$4,681.60 for portable display panels
 - h. \$1,166.58 for various machine tools for the Technical Theatre
 - i. \$7,200 for a Sousaphone for the Marching Band
 - j. \$10,000 for a portable light console
 - k. \$1,560 for dance materials
 - l. \$2,005.43 for theatre materials

B. Personnel Items

1. Personnel Report – The Personnel Report details personnel appointments, changes in assignments, leaves of absences, resignations, retirements and teachers to tenure to be considered by the Board. The Superintendent recommends approval of this report.

C. Other

1. Act 80 Requests for 2017-2018 – This month the Board is asked to approve the Act 80 days for the 2017-18 school year. Section 1504, as amended by Act 80 of 1969, authorizes exceptions to the 180-day requirement or to the daily schedule providing minimum instructional minute requirements are met. These exceptions are only for certain purposes, include professional development and parent conferences. The

elementary schools utilize Act 80 exceptions each year for some full and some half day activities. In addition to our regularly planned Act 80 days, we utilized this option for the March 1 Student Council Regional Conference and March 13 special election. The attached schedule shows each date used and its purpose. The Superintendent recommends approval of this schedule.

2. Standardized Testing Schedule for 2018-2019 – Annually, the Board approves the standardized testing schedule for the next school year. The Superintendent recommends approval of the schedule.
3. Mental Health Therapist Provided by Wesley Spectrum Services – In response to the need for specialized support for students with Individualized Education Programs (IEPs) at the high school, both middle schools, and seven elementary schools, a contract with Wesley Spectrum Services would provide the position of Mental Health Therapist. The Mental Health Therapist would consult with the IEP team to design social-emotional supports needed to assist the student in the school setting and to prevent placement outside of the district. Additionally, students currently attending out of the district placements would access the Mental Health Therapist to transition back to the school district. The cost of the Mental Health Therapist would not exceed \$73,800 for the 2018-2019 school year. The Mental Health Therapist would report to the Director of Special Education and would be supervised by a Wesley Spectrum clinical supervisor which is included in the cost. This position would be funded through ACCESS funds. There would be no cost to the District. The Superintendent recommends approval of this agreement.
4. Skilled Nursing Services Provided by Interim HealthCare of Pittsburgh – This is an agreement with Interim Healthcare of Pittsburgh, Inc, to provide skilled nursing services for a special needs student, including providing services on the bus for the 2018-2019 school year. The cost of the service is \$45 per hour and will not exceed \$58,000. The
5. Transportation Services - On April 4, 2018 the District opened bids for the transportation of our special needs students. Four bids were received. All bids were rejected. The District was able to negotiate a three year contract, within our budget, with First Student Transportation Services in the amount of \$914,776 for year one, \$942,219 for year two and \$970,486 for year three. The Superintendent will be recommending award of this contract to First Student Transportation Services next week.
6. Brick Paver Cleaning and Restoration - On May 3, 2018 the District opened bids for brick paver cleaning and restoration at the High School as required per our developers agreement with the municipality. One bid was received. The low bidder meeting the specifications was from Patriot Hardscape Solutions, Inc. with a low bid of \$ 28,470. The budget for this project was \$21,700 and was included in the capital projects list. The Superintendent recommends approval of this bid award to the low bidder Patriot Hardscape Solutions, Inc. in the amount of \$28,470.
7. Software for On-line Tracking and Payments – The District uses a software package for the lunch program which has an enhanced product which will handle our free and reduced lunch applications currently being done by paper. This software has a module that will enable our summer school and continuing education programs to offer registration and credit card payments for only \$295 per year per school. This software will enable us to have better tracking of the programs now done manually at a cost of \$2,331. The Superintendent recommends approval of this contract.

8. St Anne School Lunch Program - St. Anne School contacted us to see if they could purchase approximately 80 student lunches through the school year through our food service program. After consideration of the cost and logistical issues of transport were resolved, the food service department is comfortable that this contract can be beneficial to both parties. The Superintendent recommends approval of this contract.
9. Approval of Basic and Supplemental Textbooks for 2018-2019 - In accordance with Section 803 Pennsylvania School Laws, the following basic textbook are listed for adoption and recommendation by the Superintendent.

SENIOR HIGH SCHOOL

Subject: Math

Course: Honors Business Calculus

Title	Grade	Publisher	Copyright Date	Author
Brief Applied Calculus – 7 th Edition	12	Cengage Learning	2016	Geoffrey C. Berresford Andrew M. Rockett

Subject: Science

Course: Academic Physics

Title	Grade	Publisher	Copyright Date	Author
Physics and Technology for Future Presidents	9-12	Princeton University Press	2010	Richard A. Muller

Subject: Social Studies

Course: U.S. History

Title	Grade	Publisher	Copyright Date	Author
United States History and Geography – Modern Times	11	McGraw Hill Education	2018	Appleby, Brinkley, Broussard, McPherson, Ritchie

D. Discussion

1. High School Resource Officers – Chief Aaron Lauth and Principal Brian McFeeley will be present to discuss the placement of school resource officers.
2. High School Marching Band Uniforms Request – Jason Cheskawich will be present to request funding to purchase new marching band uniforms.

IV. Questions or Comments from Residents. Presentations or comments are to be limited to five (5) minutes.

V. Upcoming Public Meetings

May 21, 2018 – 7:30 p.m.

Board Regular Meeting
Room D205, Mt. Lebanon High School

June 11, 2018 – 7:30 p.m.

Board Discussion Meeting
Room D205, Mt. Lebanon High School

June 18, 2018 – 7:30 p.m.

Board Regular Meeting
Room D205, Mt. Lebanon High School

VI. Adjournment

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