

MT. LEBANON SCHOOL DISTRICT  
7 HORSMAN DRIVE  
PITTSBURGH PA 15228

DISCUSSION MEETING  
OF THE  
BOARD OF SCHOOL DIRECTORS

MONDAY, NOVEMBER 12, 2018  
MT. LEBANON HIGH SCHOOL, ROOM D205  
7:30 P.M.

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AGENDA

- I. Call to Order
- II. Roll Call
- III. Action Items for November 19, 2018, Board Meeting
  - A. Financial Items
    1. Treasurer's Report – The treasurer's report reflects cash transactions for the month of October 2018. The report is typical for this time of year and the Superintendent recommends it for approval.
    2. Monthly List of Bills – The monthly list of bills reflects checks authorized to be drawn between October 11 and October 31. All checks have been reviewed by the administration and are typical of this time of year. The Superintendent recommends approval of this list.
    3. List of Tax Refunds – The list of tax refunds reflects 1 refunds for the month of September totaling \$286.01. The list has been reviewed by the solicitor's office which recommends approval. The lists are recommended for approval by the Superintendent.
    4. List of Unusable Equipment – The list of unusable equipment includes fitness equipment no longer useful to our programs. The Superintendent recommends approval of this list.
    5. Acceptance of 2018 Single Audit – The annual audit of the District's finances has been completed by Zelenkofske Axelrod LLC and the results will be reported by Brian Chruscial, CPA at the meeting. There are no findings or issues to report. The Superintendent recommends approval of the audit report.
    6. Donor Designated Gifts – The Board is being asked to disburse donor designated gifts. These requests have been reviewed by the administration and endorsed by the Philanthropic Advisory Panel to ensure that they are aligned to the donor's request and the District's Strategic Plan. The Superintendent recommends approval of these disbursements.

a. Concert Marimba (Percussion)	\$14,250.00
b. Portable Display Panels (Art)	4,681.60
c. Tuba (Band)	8,649.00
d. Moveable Tiered Seating Platforms (Theatre)	6,986.46
e. Cello & Violin (Orchestra)	7,136.00
f. Tools (Tech Theatre)	166.15
g. Microphones & Accessories (Choir)	6,532.00
h. Technology & Miscellaneous Items (Dance)	<u>3,599.00</u>
<b>Estimated Total for Fine Arts</b>	<b>\$52,000.21</b>

7. June 30 List of Budgetary Transfers - Once the District's financial audit nears completion, we complete a list of budgetary transfers necessary to close out the June 30 Fiscal Year. This year's list of transfers totals \$1,115,135 compared to last year's list totaling \$953,705. The Board approved this list in June so it is presented this month for ratification. The Superintendent recommends ratification of this list.

B. Personnel Items

1. Personnel Report – The Personnel Report details personnel appointments, changes in assignments, leaves of absences, resignations, retirements and teachers to tenure to be considered by the Board.

C. Other

1. Approval of Graduation Requirements – The Board is asked to approve the 2019-2020 graduation requirements at the Regular Board Meeting on November 19, 2018. The Superintendent recommends approval of these requirements.
2. ESL Translation Service Agreement – This is an agreement with the Allegheny Intermediate Unit for translation services provided by TransPerfect Remote Interpreting to provide telephone voice interpretation and document translation for non-English speaking students and parents. The annual cost is \$120 plus \$1.05 per minute for Spanish interpretation and \$1.25 per minute for all other languages. The Superintendent recommends approval of this agreement.
3. Eidex License Agreement – The Pennsylvania School Boards Association (PSBA) provided access to the Eidex platform at no cost for the previous three years. The Eidex platform provides the District with access to various data points relative to its and comparator performance. The Board is being asked to consider a three year agreement at a cost of \$6,250 to continue to have access to this data tool, which would be paid for from federal grant funds.
4. Upper Practice Field Re-Surfacing - The contractor has submitted a no cost change order request No.1 for an extension of time of 28 calendar days due to the wet weather conditions. The new completion date would be December 23, 2018. The Superintendent will be recommending approval of this change order request next week.
5. Student Trips – The District requests approval of the following student trips:
  - a. Model UN Team - The Mt. Lebanon High School Model UN team is requesting permission to participate in the University of Delaware Tournament being held in Newark, DE on March 1-3, 2019. Students will miss one day of school and cover most of the expenses. The District pays for the students' registration.
  - b. Model UN Team - The Mt. Lebanon High School Model UN team is requesting permission to participate in the Ohio State University Tournament being held in Columbus, OH on April 5-7, 2019. Students will miss one day of school and cover most of the expenses. The District pays for the students' registration.The Superintendent recommends approval of these trips.

D. Discussion

1. Policy Review –
  - a. Revisions to Policy JLF, Child Abuse Reporting

2. Constituent-Driven Strategic Plan – Jason Baer and Bethann Lloyd, Community Chairs, will be presenting the outcomes of the Constituent-Driven Strategic Plan.

IV. Questions or Comments from Residents. Presentations or comments are to be limited to five (5) minutes.

V. Upcoming Public Meetings

November 19, 2018 – 7:30 p.m.	Board Regular Meeting Room D205, Mt. Lebanon High School
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December 3, 2018 – 7:30 p.m.	Reorganization Meeting Room D205, Mt. Lebanon High School
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December 10, 2018 – 7:30 p.m.	Joint Board Discussion/Regular Meeting Room D205, Mt. Lebanon High School
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VI. Adjournment

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