

MT. LEBANON SCHOOL DISTRICT
7 HORSMAN DRIVE
PITTSBURGH PA 15228

DISCUSSION MEETING
OF THE
BOARD OF SCHOOL DIRECTORS

MONDAY, JANUARY 14, 2019
MT. LEBANON HIGH SCHOOL, ROOM D205
7:30 P.M.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Action Items for January 22, 2019, Board Meeting
 - A. Financial Items
 1. Treasurer's Report – The treasurer's report reflects cash transactions for the month of December 2019. The report is typical for this time of year and the Superintendent recommends it for approval.
 2. Monthly List of Bills – The monthly list of bills reflects checks authorized to be drawn between December 6 and December 31, 2018. All checks have been reviewed by the administration and are typical of this time of year. The Superintendent recommends approval of this list.
 3. List of Tax Refunds – The list of tax refunds reflects 1 refund for the month of December totaling \$1,480.06. The list has been reviewed by the solicitor's office which recommends approval. The lists are recommended for approval by the Superintendent.
 4. List of Unusable Equipment – The list of unusable equipment includes a piano no longer useful to our programs. The Superintendent recommends approval of this list.
 5. School Supplies and Equipment Solicitations – Annually, the Board must approve the District's solicitation for bids on school supplies and equipment for the upcoming school year. Bids will be presented for Board approval at the May Board meeting pending approval of the Budget and verification that bids are within budgeted sums. The Superintendent recommends approval of this action.
 6. Appointment of Alternate to Southwest Tax Collection Committee – Mary Abbott is the voting delegate for Mt. Lebanon to the Southwest Tax Collection Committee for earned income tax collection, and Jan Klein was the alternate delegate. We are recommending the appointment of Robert Geletko as the alternate delegate to the Southwest Tax Collection Committee for Mt. Lebanon. The Superintendent recommends approval of this appointment.
 - B. Personnel Items
 1. Personnel Report – The Personnel Report details personnel appointments, changes in assignments, leaves of absences, resignations, retirements, teachers to tenure and sabbaticals to be considered by the Board. The Superintendent recommends approval of this report.

2. School Operation Services Inc. Agreement – This is an agreement with School Operation Services to provide daily and long-term substitutes covering paraprofessionals, food services, classroom aides, and facilities positions. We will be charged a rate that is 32% more per hour than we pay the substitutes in our pool, but is less than our total expense given PSERS, social security, workers compensation, etc. We would be invoiced only for the hours that we use their staff. The Superintendent recommends approval of this agreement.

C. Other

1. District Level Comprehensive Plan (Strategic Plan) - The Constituent-Driven Strategic Planning Committee convened throughout the Spring, Summer and Fall of 2018 to develop and present a Constituent-Driven Strategic Plan. For the Department of Education, this is referred to as the Comprehensive Plan. In November 2018, Co-Chairs Bethann Lloyd and Jason Baer presented a DRAFT Comprehensive Plan to the School Board for consideration. After this presentation to the School Board, the Comprehensive Plan has been available for public review for the required 30 days. At this time, the Board is asked to formally accept the Comprehensive Plan with the new Strategic Plan Goals and authorize its submission to the Department of Education.
2. Duplicating and Cover Stock Paper Bids – The annual bid for duplicating paper in the amount of \$81,585 and for cover stock paper in the amount of \$6,210 has been received. The lowest for responsible bidder is from W.B. Mason and both are within budgeted amounts. The Superintendent recommends approval of these low bids.
3. Forecast 5 Analytics Agreement - This is an agreement for an online based forecasting, analytics, reporting and multi-year scenario financial software. This will allow the business office to compile “what-if” scenarios with advanced visualization for best practice financial communication. It will also assist in compliance with the new ESSA reporting standards. The total cost of the agreement is \$19,832. The Superintendent recommends approval of this agreement.
4. Direct Energy Natural Gas Agreement - Our current natural gas agreement with Direct Energy through the AIU is set to expire at the end of August 2019. Our current rate is NYMEX rate minus (\$0.27) cents per DTH. The Western Pennsylvania Natural Gas Consortium Committee has requested pricing from the major suppliers as follows:
 - Columbia Gas - (\$0.219) with Direct Energy
 - Peoples/Equitable Gas - (\$0.390) with UGIThese are negative basis numbers which means they will be deducted off the commodity price. The Superintendent will be recommending approval of this agreement.
5. Howe Elementary Retaining Wall Change Order - The contractor who is installing the retaining wall at Howe Elementary has requested a change order in the amount of \$26,875 to modify the original design to install precast concrete blocks as opposed to a concrete poured in place wall. This change is necessary as the hillside which was supported continues to collapse after excavation as the soil is saturated and the footer is much deeper than originally anticipated. The Superintendent intends to recommend this change order number 1 for approval.
6. Student Trip to Williamsburg VA – The District requests approval of the High School Marching Band to Williamsburg, Virginia. The High School Marching Band is requesting permission to travel to Williamsburg, Virginia to participate in the *Music in the Parks Festival/Competition* on April 12-14, 2019. Students will miss 1/2 day of school and be responsible for the cost of the trip. The Superintendent recommends approval of this trip.

D. Discussion

1. Policy Review –
 - a. GBGB/JICI, Possession of Weapons
 - b. JICJ, Student Discipline for Possession of Weapons
2. 2019-2020 Preliminary Budget Discussion – The Board will discuss options to meet the legal requirements of the Act I timeline.

IV. Questions or Comments from Residents. Presentations or comments are to be limited to five (5) minutes.

V. Upcoming Public Meetings

January 22, 2019 – 7:30 p.m.	Board Regular Meeting Room D205, Mt. Lebanon High School
February 11, 2019 – 7:30 p.m.	Board Discussion Meeting Room D205, Mt. Lebanon High School
February 25, 2019 – 7:30 p.m.	Board Regular Meeting Room D205, Mt. Lebanon High School

VI. Adjournment

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