

MT. LEBANON SCHOOL DISTRICT  
7 HORSMAN DRIVE  
PITTSBURGH PA 15228

DISCUSSION MEETING  
OF THE  
BOARD OF SCHOOL DIRECTORS

MONDAY, MARCH 11, 2019  
MT. LEBANON HIGH SCHOOL, ROOM D205  
7:30 P.M.

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AGENDA

- I. Call to Order
- II. Roll Call
- III. Action Items for March 18, 2019, Board Meeting
  - A. Financial Items
    1. Treasurer's Report – The treasurer's report reflects cash transactions for the month of February, 2019. The report is typical for this time of year and the Superintendent recommends it for approval.
    2. Monthly List of Bills – The monthly list of bills reflects checks authorized to be drawn between February 21 and February 28, 2019. All checks have been reviewed by the administration and are typical of this time of year. The Superintendent recommends approval of this list.
    3. List of Tax Refunds – The list of tax refunds reflects one refund for the month of January totaling \$179.44. The list has been reviewed by the solicitor's office which recommends approval. The list is recommended for approval by the Superintendent.
    4. List of Budgetary Transfers – There is one budgetary transfer this month totaling \$5,600 from the ACCESS Staff Development account to the 6<sup>th</sup> Period Stipend MMS account. The Superintendent recommends approval of this transfer.
  - B. Personnel Items
    1. Personnel Report – The Personnel Report details personnel appointments, changes in assignments, leaves of absences, resignations, retirements, teachers to tenure and sabbaticals to be considered by the Board. The Superintendent recommends approval of this report.
  - C. Other
    1. 2019-2020 AIU Program of Services Budget – Annually, the District approves the AIU Program of Services Budget for their administration. The budget this year totals \$2,144,656 with Mt. Lebanon's contribution estimated at \$82,519 compared to \$80,973 this year. Tuition services for special needs students in IU classes are billed separately. The Superintendent recommends approval of this budget.

2. Student Trip to Jay Peak, Vermont - The High School Ski Club is requesting permission to travel to Jay Peak, Vermont for their annual ski club trip on January 17 - 21, 2020. Students will not miss any days of school and are responsible for the cost of the trip. The Superintendent recommends approval of this trip.
3. Web Hosting Services Agreement - The District's 2014 contract with Finalsite for our website Content Management System (CMS) expires on June 30, 2019. Finalsite is offering Mt. Lebanon another 5 year contract (7/1/2019-6/30/2024) with no change in annual price (\$15,500). Additionally, the Athletics Department will be transitioning from their current CMS system (<https://www.mtlebanonsports.org>) onto our Finalsite platform for an added cost of \$3,900 per year. The annual contracted price will be \$19,400. Our renewal quote also includes a site-wide redesign at a one-time cost of \$12,000 which will be paid from budgeted 2018-2019 funds. The Superintendent recommends approval of this agreement.
4. Supplemental Internet Subscription - In order to ensure that the District has diverse, continuous, and uninterrupted Internet service, we solicited proposals for supplemental Internet service that will augment the Internet service we will receive from the AIU's RWAN. Two proposals were received from Verizon and CenturyLink (formerly Level3) that each offer a dedicated point to point fiber service at 200 Mbps speed. Dedicated Internet service means that we are assured we will receive the advertised bandwidth speed. We currently use Comcast cable modem service which is not a dedicated service, and the speed depends on the usage of other customers and how much demand is on the system at any given time. This Comcast contract which is expiring on June 30, 2019 offers a maximum of 150 Mbps. The Verizon monthly service fee will be approximately \$862.60 for a three year term, plus a one-time charge of \$2,459.14 to purchase required equipment. Our recommendation is for the Board to approve a three year agreement with Verizon for Internet service at a price not to exceed \$33,602.74 plus applicable regulatory surcharges with two years of optional renewals after three years. The District plans to file for E-rate funding to offset the costs of the monthly service charges which will reduce the monthly charge to \$517.56 per month (reflecting an E-rate discount of 40%). Over the life of the three year contract, the estimated net cost to the District is \$21,091.30 plus surcharges.

D. Discussion

1. Special Education Plan – An overview of the proposed 2019-2022 Special Education Plan will be presented. The plan will be available for public review beginning March 12, 2019.
2. Base Budget for 2019-2020 Presentation – The Superintendent will present the base budget for 2019-2020.

IV. Questions or Comments from Residents. Presentations or comments are to be limited to five (5) minutes.

V. Upcoming Public Meetings

March 13, 2019 – 7:00 p.m.	Audit & Finance Committee Meeting Room D205, Mt. Lebanon High School
March 18, 2019 – 7:30 p.m.	Board Regular Meeting Room D205, Mt. Lebanon High School

VI. Adjournment