

MT. LEBANON SCHOOL DISTRICT
7 HORSMAN DRIVE
PITTSBURGH PA 15228

DISCUSSION MEETING
OF THE
BOARD OF SCHOOL DIRECTORS

MONDAY, JUNE 10, 2019
MT. LEBANON HIGH SCHOOL, ROOM D205
7:30 P.M.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Special Recognitions
- IV. Action Items for June 17, 2019, Board Meeting
 - A. Financial Items
 1. Treasurer's Report – The treasurer's report reflects cash transactions for the month of May, 2019. The report is typical for this time of year and the Superintendent recommends it for approval.
 2. Monthly List of Bills – The monthly list of bills reflects checks authorized to be drawn between May 16 and May 31, 2019. All checks have been reviewed by the administration and are typical of this time of year. The Superintendent recommends approval of this list.
 3. June 30 List of Bills – Annually, the board is requested to approve payment of bills prior to our June 30 year end so we can get as many bills allocated to the correct fiscal year as possible. The list of checks for these payments will be presented for ratification at the August board meeting. The Superintendent recommends approval of this action.
 4. Budgetary Transfers to Close the School Year - Annually, the Board is requested to approve budgetary transfers necessary to close the fiscal year. The list will be presented for ratification prior to approval of the audit in October. The Superintendent recommends approval of this action.
 5. List of Donations to the Schools – Annually, a list of donations to the schools is compiled and presented to the Board for acceptance. The list shows the commitment of the community to our schools and our programming, and we are grateful for their support. The Superintendent recommends acceptance of these donations from our constituents.
 6. List of Unusable Equipment – The list of unusable equipment includes textbooks, theatre costumes, an IPS car seat, and a therapy swing and stand. The Superintendent recommends approval of this list.
 7. School District Insurance Policies – Annually, the District's Insurance agent, Jonathan Kelly, bids out our insurance for Property and Liability, Workers' Compensation and Directors and Officers coverage. This year's low bid for the Property and Liability and D&O insurance is with CM Regent/PSBA at their bid price of \$276,294, and with Brickstreet/HM for Workers' Compensation at \$292,895. The low bid for Student

Athletic Accident Insurance was National Union Fire Insurance of Pittsburgh at their bid price of \$12,101. The Superintendent recommends approval of the insurance policies for next year.

8. Food Service Budget and Lunch Prices —The budget for the Food Service Department is presented at \$2,027,470 (\$1,915,153 last year) which is a 6% increase based on increased costs and good student participation. US Department of Agriculture regulation of lunch prices recommends that our lunch prices increase 13 cents per meal. We are only recommending 5 cents per meal which will also cover our costs. The lunch prices for the 2019-2020 school year are presented for Board consideration at that small price increase. Note that any profit made by the Food Service Department must go towards a payment for all their equipment and small ware needs. Additionally, they must pay for all the high school equipment in the new kitchen. The Superintendent recommends approval of these actions.

B. Personnel Items

1. Personnel Report – The Personnel Report details personnel appointments, changes in assignments, leaves of absences, resignations, retirements, teachers to tenure and sabbaticals to be considered by the Board. The Superintendent recommends approval of this report.
2. Approval of List of Annual Salaries for 12-Month Secretaries – The Superintendent recommends the Board approves the negotiated annual contract salaries for 12-month secretaries as listed effective July 1, 2019, reflecting an average increase of 3.35% over the duration of the contract.
3. Approval of List of Annual Salaries for Custodial/Maintenance Employees – The Superintendent recommends the Board approves the negotiated annual contract salaries for custodial/maintenance employees as listed effective July 1, 2019, reflecting an average increase of 3.0% over the duration of the contract.
4. Approval of List of Annual Salaries for Administrative Assistants/Supervisors – The Superintendent recommends that the Board approve the annual salary adjustments for administrative assistants/supervisors effective July 1, 2019, reflecting an average increase of 3.0%.
5. Approval of Salaries for Specialists – The Superintendent recommends that the Board approves the annual salary adjustments for specialists effective July 1, 2019, reflecting an average increase of 3.0%
6. Approval of Salaries for Head Custodians – The Superintendent recommends that the Board approves the annual salary adjustments for head custodians effective July 1, 2019 reflecting an average increase of 3.0%
7. Approval of Administrative Salaries – The Superintendent recommends that the Board approves the annual negotiated salary adjustments for administrators effective July 1, 2019, reflecting the Act 1 index of 2.3% for a proficient rating with additional merit pool funds.
8. Salary Increase for Assistant Superintendents – Annually, the board is required to review the performance of the Assistant Superintendents, Dr. Ronald Davis, Assistant Superintendent of Secondary Education, and Dr. Marybeth Irvin, Assistant Superintendent of Elementary Education. In accordance with statutory requirements, the performance of each has been rated satisfactory for the 2018-2019 school year. The recommended salary increases are consistent with the Act 93 salary adjustments. The Superintendent recommends approval of this salary increase.

C. Other

1. Approval of 2019 List of Graduates – The Board is asked annually to approve the list of graduates for the current school year. This list has been reviewed and the students recommended by the High School Administration of meeting the requirements for graduation. The Board will take action on the approved list of students who graduated on June 17, 2019.
2. Revised Act 80 Request for 2018-2019 – The Board is asked to approve the revised list of Act 80 days for the 2018-2019 school year. January 21 (class management day) was listed instead of January 22 (in-service day). The Superintendent recommends approval
3. Educational Services Provided by the Allegheny Intermediate Unit – This is an agreement with the Allegheny Intermediate Unit for the 2019-2020 school year to provide and operate programs for the benefit of students as assigned by the District and in accordance with state and federal law. The cost for services for the 2019-2020 school year will not exceed \$897,000, and payments to the AIU will be made in six installments at scheduled dates.
4. Dairy Bid – Annually the District bids out Dairy for the food service operation. The winning bid is Turner’s Dairy at \$15,657.50 for milk. The Superintendent recommends approval of this bid.
5. Student Trip - High School Concert Choir & Evening Theatre Company to New York City - The High School Concert Choir and Evening Theatre Company are requesting permission to travel to New York City to participate in a performance and workshop series on February 14-17, 2020. Students will miss 1 day of school. Students are responsible for the cost of the trip.
6. Designation of Voting Delegates to PSBA Conference – It has been the practice of the Board to approve up to three voting delegates to the Annual PSBA Delegate Assembly Meeting held during the annual School Leadership Conference in Hershey PA, October 16-18, 2019.

V. Questions or Comments from Residents. Presentations or comments are to be limited to five (5) minutes.

VI. Upcoming Public Meetings

June 17, 2019 – 7:30 p.m.	Board Regular Meeting Room D205, Mt. Lebanon High School
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No Meeting in July

August 12, 2019 – 7:30 p.m.	Board Discussion Meeting Room D205, Mt. Lebanon High School
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August 19, 2019 – 7:30 p.m.	Board Discussion Meeting Room D205, Mt. Lebanon High School
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VII. Adjournment