

MT. LEBANON SCHOOL DISTRICT
7 HORSMAN DRIVE
PITTSBURGH PA 15228

DISCUSSION MEETING
OF THE
BOARD OF SCHOOL DIRECTORS

MONDAY, OCTOBER 14, 2013
JEFFERSON MIDDLE SCHOOL LIBRARY
7:30 P.M.

AGENDA

I. Call to Order

II. Roll Call

III. Action Items for October 21, 2013, Board Meeting

A. Financial Items

1. Treasurer's Report – The treasurer's report reflects cash transactions and balances for the month of September, 2013. There is nothing unusual to report for this month. The superintendent recommends acceptance and approval of the report.
2. Monthly List of Bills – The monthly list of bills reflects checks authorized to be drawn between September 12 and 30, 2013. All checks are typical of this time of year. The superintendent recommends approval of the list.
3. Tax Refunds – The list of tax refunds reflects 59 refunds totaling \$300,818.47. The largest refund is for the St Clair Hospital parking lot which was assessed at its full value rather than the value for parking for only the doctors' offices. There are some large refunds also for apartments and for Rite Aid buildings. All refunds have been reviewed by the solicitor's office. The superintendent recommends approval of the list.
4. Budgetary Transfers – The list of budgetary transfers totals \$13,209 to allocate AV equipment funds from a general account to individual school accounts. The superintendent recommends approval of this list.
5. Ratification of June 30, 2013 List of Budgetary Transfers – In June, the Board approved transfer of budgets to meet the requirements of State law pending year end accruals and journal entries required to close the fiscal year. Now that all closing entries have been completed and the audit work conducted, the list of budgetary transfers in its final form is presented for Board ratification. The list totals \$1,540,301 which is typical to end the fiscal year. Last year's list totaled \$2,435,420. The superintendent recommends ratification of this list.
6. Sale of Unusable Equipment – This month's list of unusable equipment reflects one old typewriter which cannot be repaired. The superintendent recommends approval of this list for sale.

B. Personnel Items

1. Personnel Report – The Personnel Report dated October 10, 2013, details personnel appointments, changes in assignments, leaves of absences, resignations, and retirements to be considered by the Board. The superintendent recommends approval of this report.
2. Consideration of Reappointment of Dr. Ronald Davis as Assistant Superintendent.

C. Other

1. Approval of Student Assistance Team for 2013-2014 - The Pennsylvania Department of Education requires that members of the Student Assistance Program Team be memorialized by the School Board for the 2013-2014 school year. The following individuals have agreed to serve on the Student Assistance Program Team for the 2013-2014 school year:

Central Office Representative, Dr. Ronald Davis, Assistant Superintendent of Secondary Education

Mellon Middle School Student Assistance Program Team, Chris Wolfson-Principal; Kelly Szeszterniak-Assistant Principal; Kara Berman-School Counselor; Amy Whealdon-School Counselor; Do Sabol-School Nurse; Cindy Bronen-Teacher; Francis Raitano-Teacher; Kelly Tanner-Teacher; and Heather Rehrig-School Psychologist

Jefferson Middle School Student Assistance Program Team, Dr. James Walsh-Principal; Jeffrey Zeiders-Dean of Students; Allison Levison-School Counselor; Colleen Pasquale-School Counselor; Barbara Austin-School Nurse; Ashlee Beckett-Teacher; Susan Carris-Teacher; Kristin Hertzog-Teacher; Ed Petsko-Teacher; Stephanie Ross-Teacher; Krista Wagner-Teacher; Molly Wetmore-Teacher; John Young-Teacher; Janice Cherry-STRIVE Teacher; Erika Vasquez-School Psychologist; and Jennifer Deering-M/H Liaison

Senior High School Student Assistance Program Team, Brian McFeeley-Principal; Peter Berg-Dean of Students; Doug Szokoly-Unit Principal; Erin Wright-Unit Principal; Teri Joseph-School Nurse; John Ambrose-School Counselor; Diana Becker-School Counselor; Chad Johnston-School Counselor; Tara Leja-School Counselor; Joy Rullo- School Counselor; Shelly Saba-School Counselor; Beth Schneider-School Counselor; Lia Christulides-Teacher; Jodi Dunlap-Teacher; Beverly Jones- Teacher; Tim Kirsch-Teacher; April McCracken-Teacher; Darren McGregor-Teacher; Ben Minett-Teacher; Richard Schmitt-Teacher; Julianne Slogick-Teacher; Stu Snodgrass-Teacher; Joe Tighe-Teacher; Liz Tighe-Teacher; Heather Rehrig-School Psychologist; Erika Vasquez-School Psychologist; Janet Carol-M/H Liaison; and Amy Kochirka (Family Links)

2. Renewal of the District's Contract with PA-Educator.net – This is a request for the Board to approve the renewal of the contract with PA-Educator.net at an annual cost of \$3,000. PA-Educator is an online database developed by the AIU and used across the state by many school districts. We have subscribed to PA-Educator since October, 2000. Prospective applicants utilize the database to store all of their credentials (certificates, applications, resume, letters of recommendations, etc.) so they are available to the subscribing districts to search. Districts can post open positions on the PA-Educator and also use it as a search tool for qualified candidates. The superintendent recommends approval of this contract.

3. Work Experience Training Program Provided by Goodwill Industries – This is a request for the Board to approve an agreement with Goodwill Industries Project SEARCH for the 2013-2014 school year to provide student transition and skill development services for a Mt. Lebanon special education student. The cost will not exceed \$14,400 and is valid from September 3, 2013 to June 6, 2014. The superintendent recommends approval of this agreement.
4. Educational Services Provided by the Allegheny Intermediate Unit – This is a request for the Board to approve an annual agreement with the Allegheny Intermediate Unit for the 2013-2014 school year. The purpose of the agreement is to ensure the AIU will provide and operate programs for the benefit of students as assigned by the District and in accordance with state and federal law. The cost of the agreement will not exceed \$750,000. Payments will be made to the AIU in five installments at scheduled dates. The superintendent recommends approval of this agreement.
5. Special Education Services Provided by Wesley Spectrum Services – This is a request for the Board to approve an agreement with Wesley Spectrum Services for the 2013-2014 school year. The purpose of the agreement is to inform the District of services and costs of services to be provided by Wesley Spectrum Services. There is no money associated with this agreement. Individual contracts will be developed based on student need. The superintendent recommends approval of this agreement.
6. Special Education Services Provided by Wesley Spectrum Academy – This is a request for the Board to approve an agreement with Wesley Academy to provide special education services for Mt. Lebanon students for the 2013-2014. The cost of the agreement will not exceed \$25,870 per student (full time) per school year. We do not anticipate sending more than five students. The superintendent recommends approval of this agreement.
7. Educational Services Provided by The University School – This is a request for the Board to approve a contract with the University School for the provision of special education services for the Mt. Lebanon exceptional student(s) during the 2013-2014 school year. The program includes five subjects, workshops, gym and fees. The cost will not exceed \$18,825 per student and we do not anticipate sending more than three students. The superintendent recommends approval of this agreement.
8. Waterfront Learning Contract - The Board is being asked to consider a contract agreement with the Allegheny Intermediate Unit for its Waterfront Learning Services. Waterfront Learning provides a menu of flexible cyber education programs options. This agreement establishes, upfront, what costs the District would incur if it uses any of the services. In the past, Waterfront Learning Services has been used as a credit recovery option for students. The superintendent recommends approval of this agreement.
9. Elevator Maintenance Service Contract Bid – The District requests bids for elevator maintenance on a multiple year basis as prior contracts expire. This year the lowest responsible bidder meeting specifications is Kone Elevator at their bid price of \$1,775 monthly in year one, \$1,838 monthly in year two and \$1,902 monthly in optional year three. The current rate is \$2,260 per month, also with Kone Elevator. The superintendent recommends approval of this bid.
10. Refuse Removal and Recycling Bid - The District requests bids for refuse removal on a multiple year basis as prior contracts expire. This year the lowest responsible bidder meeting specifications is Allied Waste Services at their annual bid price of \$78,832 per year for each of three years. This is lower than the current rate of \$84,818 which is also with Allied Waste Services. The superintendent recommends approval of this bid.

11. Print Service Agreement – In an effort to save costs on printer supplies and maintenance and to drive down such costs on an annual basis, the District is planning to add a networked laser printer maintenance agreement to its existing contract with ComDoc, our copier contractor. They have made a two year proposal which saves us \$9,345 annually and switches the labor and care of our printers out of our technologists' work day. This proposal is for \$2,160 per month to provide all toner and repairs to our existing laser printers throughout the District. We will meet on a semi-annual basis to review usage data and make adjustments to our levels. The superintendent recommends we proceed with this proposal and approves entering into a contract for this service.
12. Student Trips – There are six students trips presented for Board consideration as follows:
 - a. The Jefferson Middle School Student Council to Boyertown PA for the PASC State Conference from Monday, November 14 through Wednesday, November 16, 2013 with 8 students and one chaperone attending. Students will miss two days of school and pay for the cost of the trip.
 - b. The Girls' Basketball Team to Miami, FL to attend a basketball tournament at the Jr. Orange Bowl from Thursday, December 26 through Tuesday, December 31, 2013 with no loss of school time and no cost to the District for 11 students and four chaperones with no cost to the District.
 - c. The Boys' Basketball Team to Starkville, Mississippi, Mississippi State University, to compete in the Travis Outlaw Christmas Tournament from Thursday, December 26 through Sunday, December 29, 2013 for 12 students and 4 chaperones with no cost to the District and no loss of school time.
 - d. The High School Marching Band to Walt Disney World, Orlando FL to march in a parade and perform in a concert from Wednesday, February 12 through Monday, February 17, 2014 with 130 students and 17 chaperones missing two days of school and requiring the District to only fund two substitute teachers for two days.
 - e. The Jefferson Middle School 8th Grade History Classes to Washington, D.C. to tour museums and monuments from Wednesday, April 16 through Thursday, April 17, 2014 with 150 students and 9 chaperones. The only cost to the District is for six substitutes for the two days students will miss school.
 - f. The Academic Games Team to Knoxville, TN for a national competition from Friday, April 25 until Tuesday, April 29, 2014 for 30 students and four chaperones missing 2 to 3 days of school. The District pays for a part of this trip including four substitute teachers for 3 days of school. The superintendent recommends approval of these trips.
13. Change Orders for High School Renovation Project – The following change orders are presented for Board consideration. All the change orders listed below (totaling \$197,914) have been reviewed by the architect, PJ Dick and the District administration.
 - a. GC-82-172 to Nello for \$9,142 for stairwell reconstruction in F Building,
 - b. GC-83-173 to Nello for \$29,827 for fireproofing due to unforeseen conditions,
 - c. GC-84-174 to Nello for \$12,915 to address door, window and floor site conditions,
 - d. ME-14-175 to McKamish for \$10,854 for duct and grille modifications,
 - e. ME-15-176 to McKamish for \$21,978 for changes to pipes and ducts in B and J Buildings,

- f. PL-23-177 to Vrabell for \$15,171 for gas turrets, house traps and hose bibs due to unforeseen conditions,
- g. EL-47-178 to Farfield for \$33,174 for elevator power modifications,
- h. EL-48-179 to Farfield for \$30,835 for additional security cameras in Athletic Building,
- i. EL-49-180 to Farfield for \$25,970 for power access changes, and
- j. CA-01-181 to Reed for \$8,048 for additional gas turrets and concession stand changes.

D. Discussion

- 1. Revisions to Policy AC, Nondiscrimination – The Policy Committee recommends approval of revisions to Policy AC, Nondiscrimination.
- 2. Revisions to Policy JFABD, Homeless Students – The Policy Committee recommends approval of revisions to Policy JFABD, Homeless Students.
- 3. Revisions to Policy JICFA, Hazing – The Policy Committee recommends approval of revisions to Policy JICFA, Hazing.
- 4. Revisions to Policy JKA, Prohibition of Corporal Punishment and Permitted Use of Reasonable Force – The Policy Committee recommends approval of revisions to Policy JKA, Prohibition of Corporal Punishment and Permitted Use of Reasonable Force.
- 5. Rifle Range

IV. Questions or Comments from Residents – Presentations or comments are to be limited to five (5) minutes.

V. Upcoming Public Meetings

October 21, 2013 – 7:30 p.m.	Board Regular Meeting Jefferson Middle School Library
November 6, 2013 – 5:30 p.m.	Policy Committee Meeting Jefferson Middle School Library
November 11, 2013 – 7:00 p.m.	Construction Update Jefferson Middle School Library
November 18, 2013 – 7:30 p.m.	Board Discussion Meeting Jefferson Middle School Library

VI. Adjournment

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