

MT. LEBANON SCHOOL DISTRICT
7 HORSMAN DRIVE
PITTSBURGH PA 15228

REGULAR MEETING
OF THE
BOARD OF SCHOOL DIRECTORS

JEFFERSON MIDDLE SCHOOL LIBRARY
MONDAY, MAY 20, 2013
7:30 P.M.

AGENDA

1. Call to Order
2. Pledge of Allegiance led by Hoover Elementary students Anderson Bareford, Talia Garafoli, Maddie Callandar, and Sam McCarth
3. Roll Call
4. Approval of the Minutes: RESOLVED, That the Board approves the minutes of Policy Committee Meeting held on April 2, 2013; the Budget Forum held on April 2, 2013; the Discussion Meeting held on April 8, 2013; and the Regular Meeting held on April 15, 2013.
5. Student Council Reports
 - Jefferson Middle School – Kay Casturo and Alyssa Mule
 - High School – Nick Honkala and Natalie Kindler
6. Retiree Recognition
7. Board President's Report
8. Superintendent's Report
9. Board Reports
 - A. Policy Committee
 - B. High School Renovation
 - C. Board Development
 - D. Pathfinder School
 - E. Parkway West Career and Technical Center
 - F. SHASDA
 - G. PSBA/NSBA
 - H. MLFE
 - I. Revenue Generation
 - J. Environmental Sustainability
 - K. Municipal Liaison
 - L. Economic Development
10. Comments from Residents and Taxpayers Concerning Action Items for This Meeting Who Have Previously Requested to Speak – Presentations or comments are limited to four (4) minutes.

11. Comments from Residents and Taxpayers Concerning Action Items for This Meeting – Presentations or comments are limited to four (4) minutes.
12. Unfinished Business for Board Consideration of Action
13. New Business for Board Consideration and Action. All matters of new business were considered and discussed by the Board at its Discussion Meeting on May 13, 2013, except as noted (*).

A. Financial Items

- (1) 2013-2014 Final Budget: RESOLVED, That the Board approves, and attaches to the minutes, the formal Budget Resolution which establishes the Final Budget for the 2013-2014 School Year in the amount of \$83,164,503. The Resolution calls for the continuation of the Real Estate Transfer Tax, the Earned Income Tax, and the Emergency and Municipal Services Tax, all of which are collected by the Municipality, Tax Collection Agency or the County, and a portion of which is allocated to the School District. The real estate millage is set at 22.61 mills, or \$2.261 on each \$100 of assessed valuation. Of this amount, 13.61 mills is allocated to salaries and increments of staff, 3.98 mills is allocated to debt service, and 5.02 mills is allocated to general purposes. A homestead exemption for eligible property owners in the amount of \$8,081 per home is included in this action. The Budget Resolution again permits installment payments, payable as follows: 50% on or before September 30, 25% on or before December 31 and the balance of 25% due on or before February 15. The penalty for late payment continues to be 10%, plus interest thereafter.
- (2) Financial Reports: RESOLVED, That the Board approves, ratifies, and accepts the following financial reports:
 - a. Treasurer's Report dated April 30, 2013,
 - b. List of Bills dated April 30, 2013, and May 14, 2013,
 - c. List of Tax Refunds dated April 30, 2013, and
 - d. Sale of Unusable Equipment dated May 1, 2013.
- (3) Appointment of Real Estate Tax Collector: RESOLVED, That the Board appoints John Ferguson as the Real Estate Tax Collector for the 2013-2014 school year at a salary of \$10,000.
- (4) Appointment of Delinquent Real Estate Tax Collector: RESOLVED, That the Board appoints John Ferguson as the Delinquent Real Estate Tax Collector for the 2013-2014 school year at no remuneration.
- (5) Appointment of School District Treasurer: RESOLVED, That the Board appoints Janice R. Klein as the Treasurer for the 2013-2014 school year at no remuneration.
- (6) Tax Collector Exonerations: RESOLVED, That the Board exonerates the Real Estate Tax Collector from collecting real estate tax on the list of Real Estate Tax Exonerations dated May 1, 2013.
- (7) Approval of Supply and Equipment Bids: RESOLVED, That the Board approves bids for supplies and equipment for the 2013-2014 school year to the lowest responsible bidders meeting specification as per the Vendor Name Summary dated May 3, 2013.
- (8) Approval of Food Service Budget and Lunch Rates: RESOLVED, That the Board approves the Food Service Budget and lunch prices as listed on the Proposed Budget Summary for the 2013-2014 school year at an expense budget amount of \$1,527,555 with a \$.15 increase to the elementary lunch price, Tier 1 and Tier II prices at the middle school and high school, and no increase for Tier III prices or breakfast.

B. Personnel Items

- * (1) Monthly Personnel Report: RESOLVED, That the Board approves the May 9, 2013, list of personnel changes, as revised May 13, 2013 and May 16, 2013.

C. Other

- (1) Appointment of Board Secretary: RESOLVED, That the Board appoints Cecile D. Bowman as Board Secretary for a term commencing July 1, 2013, and ending June 30, 2017.
- (2) Extended School Year Services Provided by The Children’s Institute: RESOLVED, That the Board approves an agreement with The Children’s Institute for Extended School Year for the placement of special education students from July 1 to July 31, 2013 at a cost of \$200 per day not to exceed \$3,600 for no more than two students.
- (3) South Central Area Special Schools Budget for 2013-2014: RESOLVED, That the Board approves the South Central Area Special Schools (Pathfinder) Budget in the amount of \$224,500 for the 2013-2014 school year.
- (4) Standardized Testing Schedule for 2013-2014: RESOLVED, That for the purpose of providing appropriate educational programs and services for all district children, the Board approves the proposed standardized testing schedule for the 2013-2014 school year:

| <u>Date</u> | <u>Grade(s)</u> | <u>Assessment Instrument</u> |
|-------------------------------|------------------------------|---|
| September 9 – October 4, 2013 | 1 - 5 | Measures of Academic Progress- Reading and Math |
| December 2 – 13, 2013 | 8 - 11 10 - 11 10 - 11 | Keystone - Algebra 1 Keystone - Biology Keystone - English Literature |
| January 2 – February 3, 2014 | K - 5 | Measures of Academic Progress- Reading and Math |
| March 17 – 28, 2014 | 3 - 8 | Achievement Test – Reading & Math (Pennsylvania System of School Assessment) |
| March 31 – April 4, 2014 | 5 and 8 | Achievement Test - Writing (Pennsylvania System of School Assessment) |
| April 28 – May 2, 2014 | 4 and 8 | Achievement Test – Science (Pennsylvania System of School Assessment) |
| May 5 – May 30, 2014 | K - 5 | Measures of Academic Progress- Reading and Math |
| May 12 – 23, 2014 | 8 - 11 10 - 11 9 - 11 | Keystone - Algebra 1 Keystone - Biology Keystone - English Literature |
| May, 2014 | 1 | Speech and Language Screening |

- (5) Approval of Lease and Fee Schedules for 2013-2014: RESOLVED, That the Board approves the 2013-2014 Lease Rates in the form presented.
- (6) Approval of Lease Agreements for 2013-2014: RESOLVED, That the Board approves the 2013-2014 List of Leases dated May 1, 2013.

- (7) Agreement with Harris School Solutions: RESOLVED, That the Board approves an agreement with Harris School Solutions for a web based requisition system at a cost of \$4,930.
- (8) OPEB Actuarial Valuation: RESOLVED, That the Board approves a contract with Mockenhaupt Benefits Groups to perform Other Post Employment Benefit (OPEB) actuarial calculations as required by accounting regulations at a rate of \$7,500 as per their proposal dated April 16, 2013.
- (9) Honeywell Preventative Maintenance Agreement: RESOLVED, That the Board approves an agreement with Honeywell for a preventative maintenance agreement for Jefferson and Mellon Middle Schools at a cost of \$3,717.
- (10) Change Orders for High School Project: RESOLVED, That the Board approves the following list of change orders for the High School Renovation Project:
- a. EL-26-84 to Farfield for \$3,038 to replace LED fixtures on Bldg F 5th floor Lobby,
 - b. GC-35-85 to Nello for \$2,857 for closure plate on H-4 stairs,
 - c. GC-36-86 to Nello for \$7,039 to remove diagonal bracing in F Building,
 - d. GC-37-87 to Nello for \$37,404 to finish stairwells and drywall in F Building on a time and materials basis (April work),
 - e. GC-38-88 to Nello for \$6,023 for bent plate modification at G Building where it meets F Building – unforeseen condition,
 - f. GC-39-89 to Nello for \$7,406 for south parking lot concrete wall height increase,
 - g. GC-40-90 to Nello credit for (\$550) for entry mat changes in all buildings,
 - h. GC-41-91 to Nello for \$1,749 to change swimming pool bulkhead in seating area,
 - i. GC-42-92 to Nello for \$2,003 for removal of steel from roofing,
 - *j. GC-43-93 to Nello for \$580 for partition wall with recessed shower and plumbing in Buildings J and K,
 - k. GC-44-94 to Nello not to exceed \$26,911 for joist modification in the athletic facility on a time and materials basis,
 - l. GC-45-95 to Nello for \$12,563 for temporary grading and asphalt to reopen Horsman Drive related to rework of loading dock,
 - m. GC-46-96 to Nello for \$6,676 to shore roof in G Building at F Building for missed steel beam,
 - n. GC-47-97 to Nello for \$847 for door and door hardware modifications and addition of four Knox boxes for fire department,
 - o. GC-48-98 to Nello for \$16,275 for additional fire extinguishers added by Municipality,
 - p. EL-27-99 to Farfield for \$5,318 for concrete around conduit instead of stone,
 - q. EL-28-100 to Farfield \$3,231 to re-pull and terminate voice and video feeds in the Little Theatre, and
 - r. GC-49-101 to Nello for \$75,000 for winterization costs.
- (11) Approval of Basic and Supplemental Textbooks for 2013-2014: RESOLVED, That the Board approves the list of textbooks for the 2013-2014 school year as follows:

SENIOR HIGH SCHOOL

Subject: ENGLISH

| Title | Grade | Publisher | Copyright Date | Author |
|--------------------|-------|-----------------------|----------------|-----------------|
| <i>On the Road</i> | 12 | Penguin | 1991 | Jack Kerouac |
| <i>The Road</i> | 12 | Vintage International | 2006 | Cormac McCarthy |

MIDDLE SCHOOL

Subject: ENGLISH

| Title | Grade | Publisher | Copyright Date | Author |
|---|----------------|------------------|-----------------------|---------------|
| <i>Day of Tear: a Novel in Dialogue</i> | 8 co-taught | Permabound | 2007 | Julius Lester |

14. Topics for Future Discussion

15. Questions or comments from Residents – Presentations or comments are limited to five (5) minutes.

16. Upcoming Public Meetings

| | |
|---------------------------|---|
| June 10, 2013 – 7:00 p.m. | Construction Update Jefferson Middle School Library |
| June 10, 2013 – 7:30 p.m. | Board Discussion Meeting Jefferson Middle School Library |
| June 17, 2013 – 7:30 p.m. | Board Regular Meeting Jefferson Middle School Library |

17. Adjournment

/js