

MT. LEBANON SCHOOL DISTRICT
7 HORSMAN DRIVE
PITTSBURGH PA 15228

BOARD DISCUSSION MEETING

MONDAY, APRIL 8, 2013

JEFFERSON MIDDLE SCHOOL LIBRARY

7:30 P.M.

AGENDA

I. Call to Order

II. Roll Call

III. Action Items for April 15, 2013, Board Meeting

A. Financial Items

1. Treasurer's Report – The treasurer's report reflects cash transactions for the month of March, 2013. There are no unusual transactions to report. The superintendent recommends approval of the report.
2. Monthly List of Bills – The monthly list of bills reflects checks authorized to be drawn between March 14 and 31, 2013. All checks have been reviewed by the administration and are recommended for approval. The superintendent recommends approval of the list.
3. List of Tax Refunds – The list of tax refunds totals \$1,680.33 for one refund. The refund has been reviewed by the solicitor's office which recommends its approval. The superintendent recommends approval of the list.
4. Budgetary Transfers – The list of budgetary transfers totals \$69,000 for two transfers. Both transfers are for grants received by the District. The larger of the two grants is from NNDS for development of an on-line course and for the payment of a year's salary for an instructional technology coach. The superintendent recommends approval of the transfers.
5. 2013-2014 Proposed Final Budget – Discussion of the Proposed Final Budget will continue. Action on this Proposed Budget will be considered by the Board on April 15, 2013.

B. Personnel Items

1. Personnel Report – The Personnel Report dated April 4, 2013, details personnel appointments, changes in assignments, leaves of absences, sabbatical requests for next school year, resignations, and retirements to be considered by the Board. The superintendent recommends approval of this report.

C. Other

1. 2013-2014 Parkway West Budgets – The Parkway West Career and Technology Center is requesting approval of their budgets for both the instructional program and for the building rental program. The Career Center's instructional budget totals \$5,763,751,

down from last year's budget of \$5,951,315. Our District's portion of that budget increased from \$169,684 to \$227,397 (34.01%) due to increased attendance of our children in the program. The Building Rental budget totals \$556,242, down from \$713,900 last year. Our District's portion of that budget increased from \$72,808 to \$76,549 (5.14%) due to our relative number of students compared to other districts in the jointure. The superintendent recommends approval of these budgets.

2. AIU Program of Services Budget - The AIU Program of Services Budget this year totals \$3,809,028, up very slightly from last year's budget of \$3,807,403. The District's share of that budget is \$83,006.73 up slightly from last year's share of \$81,828.01. The superintendent recommends approval of the budget.
3. Alternative Education Agreement with Keystone Oaks School District - The Board is asked to enter into an agreement with Keystone Oaks School District (Project Succeed) for alternative education services not to exceed \$12,000 per year for up to 12 students. The superintendent recommends approval of this agreement.
4. Aesop Agreement - The Board is asked to approve the transition from our current staff substitute placement and absence reporting management system to AESOP, provided by Frontline Technologies, Inc. Aesop is the nation's leading automated substitute placement and absence management system serving more than 3,000 districts nationwide and is suited to meet our District's individual needs. The system is web-based, user friendly, and has many advantageous features that will allow our staff and substitutes more convenient and efficient access. The cost of the system over the next four years, including the first year implementation fee, is estimated to be equal to or slightly less than the cost of our current system over the same period. Aesop's quoted annual cost, based on the 590 users, is \$8,205 plus a one-time implementation fee of \$5,750. Our current system has an annual cost of \$9,955. The superintendent recommends approval of entering into this two-year agreement at a cost of \$8,205 per year plus an implementation fee of \$5,750 with Frontline Technologies Inc.
5. E-Signature Resolution for Department of Education Master Agreement – In order to file for reimbursement for Access funding, the District was required to approve a policy on electronic signatures and approve a resolution in the form presented. The superintendent recommends approval of this resolution.
6. Student Trip – The Forensics team is requesting approval to travel to Birmingham Alabama for the National Forensics Competition from June 16 to 21, 2013. We anticipate five students attending this competition as a result of their qualification in district tournaments. Costs are paid partially by the District and partially by the students. Since this trip is after the end of the school year, no student days will be missed. The superintendent recommends approval of this trip.
7. Change Orders for High School Renovation Project – The following change orders are presented for Board consideration. All the change orders listed below have been reviewed by the architect, PJ Dick and the District administration.
 - a. IN-01-03 for (-\$278,363) credit to Farfield – Reversal of insurance claim for the 5KV line break,
 - b. GC-33-71 for (-\$47,231) credit to Nello – Reconciliation of GC-001 for earth materials,
 - c. EL-15-72 for \$19,851 to Farfield – Fire alarm modifications based on Municipal review,
 - d. EL-16-73 for \$2,336 to Farfield – Vanity lights which were not originally intended to be replaced,
 - e. EL-17-74 for \$2,037 to Farfield – Added light fixtures F Bldg 4th floor,
 - f. EL-18-75 for \$18,484 to Farfield – Lighting changes due to ceiling modifications in B and D Buildings,

- g. EL-19-76 for \$32,269 to Farfield – Fire Alarm changes required by Municipal Fire Department,
- h. EL-20-77 for \$9,467 to Farfield – Crosswalk changes due to change in loading dock for pushbutton lights,
- i. EL-21-78 for \$6,133 to Farfield – Added card readers to elevator in H Building,
- j. EL-22-79 for \$9,797 to Farfield – Added zone box for data circuits in F Building to be within length limits,
- k. EL-23-80 for \$3,930 to Farfield – Power to Swimming Pool Heat Exchanger Pump,
- l. EL-24-81 for \$621 to Farfield – Light fixture change due to unforeseen condition of F Building ceiling,
- m. EL-25-82 for (-\$11,036) credit to Farfield – Upgrade light fixtures in F Building Lobby, and
- n. GC-34-83 for \$23,144 to Nello – Raise floor on third floor G Building due to elevation discrepancy.

D. Discussion

1. Adoption of Policy JLF, Reporting Child/Student Abuse – The Policy Committee recommends the adoption of Policy JLF, Reporting Child/Student Abuse, in the form presented.
2. Adoption of Policy ADD, Memorandum of Understanding Compliance – The Policy Committee recommends the adoption of Policy ADD, Memorandum of Understanding Compliance, in the form presented.
3. Adoption of Policy GDFAB, Bus Driver Requirements – The Policy Committee recommends the adoption of Policy GDFAB, Bus Driver Requirements, in the form presented.
4. Resolution Regarding Increased State Funding for School Construction - _The District is entitled to reimbursement from the state for a portion of the cost of the high school renovation project. Payment to the District from the state begins when the state approves PlanCon Part H, which we submitted in February last year. The governor’s budget allocations do not have adequate funding for these payments, so no PlanCon Part H documents for any school districts have been approved for over two years. This resolution is to formally object to the lack of funding and approval of this state document since the state has approved all our PlanCon documents up to this date.
5. Textbook Adoption – In accordance with Section 803—Pennsylvania School Laws—the following basic textbooks are listed for adoption and are available for review in the Assistant Superintendent’s Office beginning April 9, 2013. The information is provided annually for the Board.

SENIOR HIGH SCHOOL

Subject: ENGLISH

Title	Grade	Publisher	Copyright Date	Author
<i>On the Road</i>	12	Penguin	1991	Jack Kerouac
<i>The Road</i>	12	Vintage International	2006	Cormac McCarthy

MIDDLE SCHOOL

Subject: ENGLISH

Title	Grade	Publisher	Copyright Date	Author
<i>Day of Tear: a Novel in Dialogue</i>	8 co-taught	Permabound	2007	Julius Lester

IV. Questions or Comments from Residents – Presentations or comments are to be limited to five (5) minutes.

V. Upcoming Public Meetings

April 15, 2013 – 7:30 p.m.	Board Regular Meeting Jefferson Middle School Library
May 7, 2013 – 5:00 p.m.	Policy Committee Meeting Jefferson Middle School Library
May 13, 2013 – 7:00 p.m.	Construction Update Jefferson Middle School Library
May 13, 2013 – 7:30 p.m.	Board Regular Meeting Jefferson Middle School Library

VI. Adjournment

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