

MT. LEBANON SCHOOL DISTRICT  
7 HORSMAN DRIVE  
PITTSBURGH PA 15228

BOARD DISCUSSION MEETING

MONDAY, FEBRUARY 11, 2013

JEFFERSON MIDDLE SCHOOL LIBRARY

7:30 P.M.

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AGENDA

- I. Call to Order
- II. Roll Call
- III. Action Items for February 18, 2013, Board Meeting
  - A. Financial Items
    1. Treasurer's Report – The treasurer's report reflects cash transactions for the month of January 2013. The report is typical for this time of year. The superintendent recommends approval and acceptance of this report.
    2. Monthly List of Bills – The monthly list of bills reflects checks authorized to be drawn between January 16 and 31, 2013. Check #216543 to Mt. Lebanon, PA for \$121,379.82 is primarily for the cost of a portion of the year for crossing guards. Check #27793 to Music for All Inc for \$27,372.50 is a payment for the orchestra student trip already approved by the School Board. The superintendent recommends approval of this list of bills for payment.
    3. List of Tax Refunds – The list of tax refunds totals \$1,531.48 for three refunds for the 2012 tax year. The solicitor's office has reviewed the list and recommends it for approval. The superintendent recommends approval of this list for payment.
    4. Budgetary Transfers – The list of budgetary transfers reflects a number of grants both from the MLFE and from NNDS for development of on-line courses. The list totals \$29,237 and is recommended for approval by the superintendent.
    5. Contracts List in Excess of \$100 – All contracts in excess of \$100 are required to be approved by the School Board due to School Code. This list is presented annually in February to meet that legal requirement. All items on the list have been reviewed by administration and are recommended for approval by the superintendent.
    6. Capital Projects Fund Budget – The Capital Projects Fund budget is presented annually in February for Board consideration. This year's list includes 58 projects totaling \$788,746. This list is the culmination of a number of meetings with building administrators and central office staff to consider building and District needs and priorities as they relate to the maintenance and upkeep of our physical assets. The superintendent recommends the approval of this budget.

7. List of Unusable Equipment – The list of unusable equipment for sale is lengthy and includes a number of books no longer being used in the District. The superintendent recommends approval of the list.
8. Preliminary Budget – Act 1 of 2006 requires us to prepare and the Board to approve a preliminary budget in order to be able to apply for exceptions to the Index limitation on real estate tax rates for the 2013-14 school year budget. As discussed at prior meetings, this budget is not the detailed budget which will be available for Board and community review in the spring once additional information is known on both revenue and expenditure accounts. This budget totals \$84,469,784, which is high enough to enable us to apply for all applicable exceptions. Approval of this preliminary budget does not require the Board to approve this millage amount when the final budget is adopted in May. The superintendent recommends approval of this legally required budget.

B. Personnel Items

1. Personnel Report – The Personnel Report dated February 7, 2013, details personnel appointments, changes in assignments, leaves of absences, sabbatical requests for next school year, resignations, and retirements to be considered by the Board. The superintendent recommends approval of this report.

C. Other

1. Change Orders for High School Renovation Project – This month's list of change orders proposes 13 changes for Board consideration. They are as follows:
  - a. EL-09-36 to Farfield for \$7,718 to add power to elevator sump pumps in Buildings H and G,
  - b. PL-04-37 to Vrael for \$6,100 to add sump pumps in elevator shafts in Buildings H and G,
  - c. GC-22-43 to Nello for \$6,537 to add chase walls in athletic building restrooms for plumbing rough in,
  - d. EL-10-44 to Farfield for a credit of (\$49,987) to change CAT 6 to CAT 5e at IT department's request,
  - e. GC-23-45 to Nello for \$5,105 for wood furring at 6<sup>th</sup> floor window jambs,
  - f. GC-24-46 to Nello for \$4,984 to add supports to existing compromised plaster bulkheads,
  - g. GC-25-47 to Nello for \$15,461 to laminate corridor side of classrooms in B-building,
  - h. GC-26-48 to Nello for \$3,786 to provide floor infill for a chase in B-building near restroom B610,
  - i. EL-11-49 to Farfield for \$3,929 to modify light fixtures in room D108,
  - j. EL-12-50 to Farfield for a credit of (\$7,774) to eliminate a light fixture in Room D108,
  - k. ME-03-51 to McKamish for \$23,192 to demolish and replace ductwork in conflict with elevator in F-building,,
  - l. FP-02-52 to Simplex Grinnell for \$1,581 to provide 6 sprinkler heads to create water curtain around glass at library entrance, and
  - m. EL-13-53 to Farfield for \$17,351 to provide raceway between server room in F-building through new athletic building for MLSD to replace fiber and phone feed to football field.
2. Acknowledgement of State Audit Report - The State Audit Report has been sent to all Board members and must be acknowledged formally through Board action. Action by the Board does not indicate agreement with the contents of the report. The superintendent recommends acknowledgement of receipt of the report.

3. Regional Wide Area Network (RWAN) Extension - The Allegheny Connect RWAN circuit and Internet contracts are both being extended by the AIU to end on June 30, 2015. For "Year 2 districts" such as Mt. Lebanon, this represents a proposed one year extension. According to the AIU, this extension is necessary to obtain favorable Internet pricing and to no longer have staggered end dates for all of the districts participating in their RWAN circuit contract. The superintendent recommends approval of this extension.

D. Discussion

1. Adoption of Policy EHBA, School District Electronic Records/Signatures – The Policy Committee recommends adoption of Policy EHBA, School District Electronic Records/Signatures at the Regular Meeting on February 18.
2. Revisions to Policy LEA, Student Teaching – The Policy Committee recommends approval of the revisions to Policy LEA, Student Teaching at the Regular Meeting on February.
3. Review of Policy JFK, Non-School Related Drug and Alcohol Violations – The Board will review Policy JFK, Non-School Drug and Alcohol Violations.
4. Capital Campaign
5. Rife Range

II. Questions or Comments from Residents – Presentations or comments are to be limited to five (5) minutes.

III. Upcoming Public Meetings

February 18, 2013 – 7:30 p.m.	Board Regular Meeting Jefferson Middle School Library
March 5, 2013 – 5:00 p.m.	Policy Committee Meeting Jefferson Middle School Library
March 11, 2013 – 7:00 p.m.	Construction Update Jefferson Middle School Library
March 11, 2013 – 7:30 p.m.	Board Discussion Meeting Jefferson Middle School Library
March 18, 2013 – 7:30 p.m.	Board Regular Meeting Jefferson Middle School

IV. Adjournment