

Clinton Elementary



Student Handbook

2019-2020

Mrs. Julie Lundell-Principal
Mrs. Lori James-Assistant Principal
Mrs. Heidi Basinger-Head Secretary
Mrs. Tami Lee- Head Custodian

Table of Contents

*click on any title and you will be taken to that section of the handbook

School Calendar	1
Clinton Elementary Daily Schedule.....	1
Kindergarten Schedule	1
My.DSD Guardian Account	2
School Lunch/Breakfast	2
Lunch:	2
Breakfast:	2
Lunch Payment options.....	2
POLICIES AND PROCEDURES	3
Attendance.....	3
Checking Out.....	3
Visiting Classrooms.....	3
District Dress Code.....	3
Managing Medication.....	3
Safe Schools	4
Bicycles	4
Electronic Devices	4
Student Use of School Telephones.....	4
Weather	4
Staying after School	5
Animal Policy	5
PTA Executive Board.....	5

School Calendar

Professional Days	Thurs., August 15 and Fri., August 16, 2019
Contract Day	Monday, August 19, 2019
School Begins (early out day)	Tuesday, August 20, 2019
Labor Day (No School)	Monday, September 2, 2019
Professional Day (No School)	Monday, September 23, 2019
*S.E.P. Week (Early Out WEDNESDAY AND THURSDAY)	October 9-10, 2019
Fall Recess (No School)	Thursday - Friday, October 17-18, 2019
End of First Term	Thursday, October 31, 2019
Professional Day (No School)	Friday, November 1, 2019
Thanksgiving Recess	Wednesday - Friday., November 27 – 29, 2019
Winter Recess	December 23, 2019 – January 3, 2019
School Reconvenes	Monday, January 6, 2019
End of Second Term	Thursday, January 16, 2019
Professional Day (No School)	Friday, January 17, 2019
Human Rights Day Holiday	Monday, January 20, 2019
*S.E.P. Week (Early Out Wednesday and Thursday)	February 5-6, 2019
President's Day	Monday, February 17, 2019
End of Third Term	Friday, March 20, 2019
Teacher Professional Day (No School)	Monday, March 23, 2019
Spring Recess (No School)	Monday – Friday, March 30 – April 3, 2019
Memorial Day	Monday, May 25, 2019
Last Day of School/School Closes (2 hours early)	Friday, May 29, 2019

Clinton Elementary Daily Schedule

Bell Schedule	
Breakfast served	8:25
School Starts	8:45
Tardy Bell Rings	8:50
1 st AM Recess	10:15-10:30
2 nd AM Recess	10:40-10:55
1 st PM Recess	1:20-1:35
2 nd PM Recess	1:45-2:00
School Ends Mon-Thurs	3:25
School Ends Friday & Early Out	1:25

Lunch Schedule	
Grade 1	11:20-11:55
Grade 4	11:30-12:05
Grade 3	11:40-12:15
Grade 2	11:50-12:25
Grade 5	12:00-12:35
Grade 6	12:10-12:45

Kindergarten Schedule:

Monday – Thursday
Friday

AM Class: 8:50-11:30
AM Class: 8:50-10:50

PM Class: 12:45-3:25
PM Class: 11:25-1:25

CLINTON ELEMENTARY SCHOOL

Principal: Mrs. Julie Lundell

Assistant Principal: Mrs. Lori James

Secretary: Mrs. Heidi Basinger

Head Custodian: Mrs. Tami Lee

My.DSD Guardian Account

It is important that you set up an online guardian account in order to access lunch payment options, schedule SEP conferences, view your child's school progress and take surveys. Here's how:

1. Go to the school website www.davis.k12.ut.us/120
2. Select the small my.DSD icon (little leaf in the top right corner of any district web page).
3. Login or Set up a guardian account.
4. To set up a guardian account, you will need to know your child's **student ID** (ask your child or call the office) and **pin number**. If you do not know your child's student pin number, follow the online steps to determine that pin number.
5. Choose the "Student Information System" tab then: Tools (for appointment scheduler), Reports (for grades & test scores, attendance, Make Payment (for lunch options, lunch applications, fines) and more!

School Lunch/Breakfast

Davis Nutrition Services offers healthy breakfast and lunch meals every school day. Menus, ingredients, and carb counts are available at www.davis.k12.ut.us/nutrition.

Lunch:

- Student \$1.85
- Reduced \$.40
- Adult \$3.10
- Extra Milk \$.40

Breakfast:

- Student \$1.35
- Reduced \$.30
- Adult \$2.00

Lunch options now consist of five components of which your child will pick a minimum of 3. One of their choices **MUST** be a fruit or vegetable. The other choices are a milk, grain or meat/meat alternative. Please emphasize with your child the importance of fruits and vegetables in a healthy diet. Parents are invited to eat with their child on an occasional basis.

Lunch Payment options

PLEASE SEND ADVANCE PAYMENT FOR MEALS!

1. Online payments
2. Cash, Checks, or Money Orders are only accepted at the school. Please clearly mark the payment with your students name and teacher. Payments may be turned into the lunch room or the office.
3. Free/Reduced Lunch Applications are available to fill out and submit online through your my.DSD guardian account. The office can provide assistance with online access to the forms if needed.

POLICIES AND PROCEDURES

Attendance

WE EXPECT YOUR CHILD TO BE ON TIME-8:45 AM- EVERY DAY. Success in school is dependent upon good attendance. Clinton Elementary School's attendance procedure is to help parents and students with their responsibility for regular school attendance. The process of education requires continuity of instruction, class participation and study. Frequent absences and tardiness from classes disrupt the instructional process. Punctuality is critical for your child and for others in the classroom. Students who arrive late miss important instruction and disrupt the learning for fellow classmates. **Late check-in begins at 8:55 in the office.** We recognize that: illness; medical appointments; family emergencies; death of a family member or close friend; family activity or travel; approved school activity; or other instances identified by the school as reasonable are legitimate reasons for absence. **If your child is absent, please notify the office or your child's teacher as soon as possible.** You will be alerted by the automated call-out system that your child was absent that day.

Checking Out

If your child must go home during the day, please come to the office to check him or her out. We will call your child to the office. For your student's safety, your identification will be required at the time of check out. You will need your myDSD account information to use the electronic check out system in the office.

Visiting Classrooms

Parents are always welcome! Please check-in at the office, provide your ID, and get a visitor badge. Be aware that teachers appreciate appointments being made prior to such visits. Visiting school-age relatives and friends may not attend class with your children.

District Dress Code

Clean and appropriate clothing must be worn. "Grubbies", bare feet, clothing which displays obscene or suggestive words or pictures, clothing or hair which is so extreme or odd that it may disrupt or interfere with school functions, will not be allowed. Shorts, if worn, must be the dress or walking type (just above the knee). Short shorts or miniskirts will not be allowed. No sleeveless shirts, bare midriffs, sagging pants, hats or gang attire. Flip-flops or shoes that make it difficult or unsafe for students at recess or in PE are not appropriate for school.

Managing Medication

If your child requires long term medication during the day, a form must be signed by you and your doctor. Medication is kept locked in the office and dispensed accordingly. Any short term medications can be dispensed by parents bringing the medication to their child when needed.

Safe Schools Expectations

For the safety of everyone in our school, the following expectations will be enforced:

- No real or pretend weapons
- No drugs, tobacco or alcohol
- No fighting, harassment, discrimination, or bullying
- No disruptive behavior in a classroom or school activity. If your child chooses to go against any of these safe school expectations, he/she could be:
 - Suspended from school
 - Moved to another school
 - Expelled from school
 - Referred to the police

Bicycles & Scooters

A student can ride a bicycle, skateboard, or scooter to school when a parent has given permission and safety rules are followed. **Bicycles, scooters, and skateboards are walked or carried (not ridden) on school property.** If a student is found riding one of these vehicles on school property, the item will be confiscated and either released to parents any time or to students after three days. Bikes and scooters must be parked and **locked** in the bike rack during the day. We **cannot** assume responsibility for stolen or damaged equipment.

Electronic Devices/Toys

All electronic devices except for cell phones are to be left at home. All toys should be left at home. A toy is anything which interferes with learning (cars, stuffed animals, spinners, action figures, pretend weapons, etc.) Cell phone use is permitted only before and after school. Cell phones are to be turned off and left in backpacks during the day. Phones and other electronic devices used during school hours will be confiscated. Confiscated devices will only be released to parents. We **cannot** assume responsibility for lost, stolen or damaged electronic devices.

Student Use of School Telephones

Students should use the phone only in case of emergency and with special permission from their teacher. After school friend arrangements should be made at home. We discourage telephone messages from home except in an emergency.

Related Services

There are related services available at the school, these include: Counselor, Family-School Liaison, Speech, Hearing, Psychological Testing, School Nurse, and Resource Teachers. If you feel your child needs any of these services, please contact the school.

Weather

Cold weather can be a problem. Please make sure that your children are dressed appropriately. Label all outerwear and help us eliminate the lost and found problem.

Staying after School

Teachers or staff members do not ask or require your child to stay after school for any reason unless you are contacted, and permission is given. Students are expected to go home immediately after school and/or wait for a parent or day care as directed by the guardian.

Animal Policy

The Health Code prohibits animals on school property with the exception of approved school activities.

PTA Executive Board

Follow us on Facebook: Clinton Elementary PTA or visit our website at www.clintonutpta.com

President:

Staci Cahoon

Vice President:

Krystle Kirkpatrick

Treasurer:

Erika Polley

Secretary:

Jennifer Martinez