



TOP TEN QUESTIONS THAT PARENTS ASK ABOUT WATTS

1. My child was absent yesterday. Does he/she need a note?
Answer: Yes. We need a note/email/phone call every time your child is absent. Any one of the above mentioned will suffice.
2. My child is coming in late (tardy) today. What do I do?
Answer: Please call/email in the morning before school to let us know the reason for the tardiness. If you can't call/email, make sure your child brings a note to excuse the tardiness. **Your child needs a note every time he is tardy or absent.** It is considered **unexcused** otherwise.
3. My child is sick. Can I request homework for him/her?
Answer: On the **third day** of the child's absence, the parent may request that homework be collected when they **notify the office of the child's absence in the morning.** It can be picked up after 3:45 p.m. For absences less than three days, the child may call a classmate and/or email their teacher to see what was covered. The students have as many days as they were absent to make up their work when they return. The Home Access Center (HAC) is a good resource for assignments too!
4. Can you give my child Advil or Tylenol at school?
Answer: **Only** if a parent has sent in a "Medication Form" with a **doctor's signature** and brought the medication to us.
5. Can my child bring in and carry his/her own medicine at school?
Answer: **No.** Even if the medication can be bought over the counter, it is **NOT** permitted to be carried by the student and must have a medication form complete with a doctor's signature to administer at school.
6. Can my child carry cough drops at school?
Answer: **Yes,** however they need a **note from home** and need to check in to the office with the cough drops and the note. Water bottles are acceptable too and helpful with a cough.
7. If I'm paying with cash for a school related function, do I need the proper amount?
Answer: Yes, if you are paying with cash, most activities do not have change to give. Example: If a child needs \$8.00 for a field trip, please do not send a \$10 bill. The teachers and the office **DO NOT** have change.
8. a. Do I have to come in to the office to pick up my child early from school?
Answer: **Yes. A parent must come in to sign their child out** any time **before the end of the school day.** The child will be called out of class **when the parent arrives in the office.**
b. Do I need to come into the office when I drop off my child when he/she comes in late or returns from an appointment?
Answer: No. The child may bring a **note or you may call** the office if the student is late. If returning from an appointment that you signed them out from, they can sign themselves back in without you.
9. When does _____ start?
Answer: Many parents ask us when sports, intramurals, and clubs begin. At middle school, very few flyers are sent home. It is the responsibility of the students to listen to morning announcements and communicate this information to their parents. The best way for parents to be kept informed is to subscribe to our LISTSERVE email distribution and communicate with their child. This can be accomplished through the district website
10. What is the procedure if I am planning to have my child absent from school for two or more days?
Answer: The parent should send a note to notify the office of the absence. The office will give the child a Vacation Assignment form, which **he/she takes to all of his/her classes to collect homework. Please allow ample time for this process.** Teachers cannot put together a week's worth of homework and lessons in a day. Please give at least three days notice.

***Watts has a security system at our front door. This will require all visitors to push a button to communicate to the office who they are and the reason for their visit. The door will be released electronically from the office. The building will remain locked during school hours. Please be patient with us as we are doing our best to keep our students and staff safe.

WHEN IN DOUBT, SEND A NOTE OR CALL AND TALK WITH US. COMMUNICATION WILL HELP MAKE YOUR CHILD'S MIDDLE SCHOOL EXPERIENCE THE BEST IT CAN BE!! WATTS' OFFICE PHONE NUMBER**434-0370** or Email Jennifer.Deaton@centerville.k12.oh.us 😊