

GROTON BOARD OF EDUCATION
SPECIAL FINANCE/FACILITIES COMMITTEE MEETING MINUTES
MONDAY, JULY 15, 2019
5:00 P.M.
CENTRAL OFFICE, ROOM 4

Members Present: Jay Weitlauf, Katrina Fitzgerald

Members Absent: Jane Giuliani

Also Present: Michael Graner, Ken Knight, Sam Kilpatrick

Chairman Weitlauf called the meeting to order at 5:06 p.m.

1. Review June 3, 2019 Meeting Minutes – The minutes were approved as presented.
2. Update on FY18 CIP re: Water Study Project – Sam Kilpatrick and the maintenance department have replaced all the piping and fixtures at the four locations in the district where the water tested at the “actionable” level. Sam and Mike Graner reported to the committee that they do not anticipate using the \$50,000 CIP allocation for a water study. The committee recommended informing the full Board and the Town Council that the CIP funds originally allocated for the water study will not be used.
3. Review of Town Charter Provision re: RTM Approval of BoE Grants – Mike Graner referred this item to Floyd Dugas for his review and recommendations.
4. Proposed MOU’s re: Unified Sports Stipend and ELL Coordinator Stipend – Mike Graner explained that the unified sports stipend was listed in Schedule C of the GEA contract along with the cross country coach stipends. He explained that unified sports now participates during all three seasons. As a result, he recommended that the stipend be increased. For discussion at the next meeting, the committee requested information on how often the team practices and plays. In addition, Mike Graner explained that the district is now required to appoint an ELL testing coordinator. Maria Lozano currently fulfills that position without a stipend, and Mike recommended that she be approved for an elementary “head teacher” stipend per Schedule C of the GEA contract. Both stipends will be presented to the full Board for consideration.
5. Update re: FY19 Year-end Close Out – Ken Knight reported that the district has until the end of August to expend all the FY19 funds. There are several encumbrances that are still being paid, and the district has until June 30, 2020 to close out those encumbrances. At this point, the year ended with a negligible unexpended balance.
6. Update re: FY20 Budget of Dept. of Defense Supplemental Impact Aid Account – Ken Knight reported that the FY19 grant was \$369,015.26. The attached document lists the proposed expenditures; the remaining balance in the account will be \$944,309.60.
7. Update on NEA Air Quality Issue – Sam Kilpatrick reported that he has received a draft report from Fuss & O’Neill engineers. One recommendation is to run the heat and AC at the same time to reduce humidity. Sam anticipates that the recommendation of the engineers will be to replace the ten HVAC units on the roof at \$50,000 per unit. The other recommendation was to clean the duct work.

8. Building and Grounds Department Summer Update – Sam Kilpatrick updated the committee on the following:
- The water proofing project at NEA and CK is progressing.
 - The front wing in PV has been emptied, cleaned, and the mold remediated.
 - Working with architects to develop bid specs for the high school tennis courts.
 - The town is removing the fuel tank at WSMS as part of the elementary school construction project.
 - Planning for the removal of the underground fuel tank at Claude Chester.
 - The HVAC coil at CK will be done during the first week of August.
 - The town's maintenance department is remediating the rain water wash-out problem at NEA.
 - The asbestos abatement project at the Central Office in room 16 and in the kitchen is complete.
 - The winds during the last hurricane caused the roof to lift in the 2800's wing at the high school; contractors are fastening steel beams to the roof.

The meeting adjourned at 5:59 p.m.

Groton Public Schools
DOD Supplemental Impact Aid
As of 07/01/2019

Balance, 6/30/2019	1,020,484.84
FY19 DOD Supplemental Impact Aid Grant awarded	369,015.26
Updated Balance	1,404,309.60
BoE Authorized expenditures:	
	<u>0.00</u>
Total Available Balance, 07/01/2019	1,404,309.60

Total Available	1,404,309.60
FY20 Chromebooks estimate	(260,000.00)
FY20 budgeted tech equipment, BOE authorized from DoD	<u>(200,000.00)</u>
Anticipated Balance at 6/30/2020	944,309.60