

**INVITATION TO BID  
BID NO. 9836  
LOCKER REPLACEMENT PROGRAM  
TROY HIGH SCHOOL  
TROY SCHOOL DISTRICT**

The Troy School District will receive firm, sealed bids for furnishing, delivering and installing new Metal Athletic Lockers at Troy High School, for Troy Schools.

Specifications and proposal forms can be obtained online at <http://www.troy.k12.mi.us>. From the main page click the "Business Services" tab listed under "Departments", then click "Purchasing" and go into the "Current Bids" tab, scroll down to locate and access the bid document.

Your proposal, and one copy marked '**BID 9836 Locker Replacement Program**' must be delivered no later than 1:30 p.m., Monday, February 20, 2017, Purchasing Department, Troy School District, 1140 Rankin, Troy, Michigan 48083, at which time all bids will be publicly opened and read aloud immediately thereafter. Bid proposals received after this time will not be considered or accepted.

No Pre-bid Conference will be held. Vendors can contact [RCarson@troy.k12.mi.us](mailto:RCarson@troy.k12.mi.us) to do a site visit. All questions regarding the bid specified, or the bid terms and conditions will be accepted in writing ONLY and subsequently answered through an addendum to all interested parties. Any questions must be received no later than noon, Monday, February 13, 2017, at no other time prior to the bid opening will questions/concerns be addressed or accepted and may be faxed to: 248.823.4077, or emailed as a Word document to: [PurchasingOffice@troy.k12.mi.us](mailto:PurchasingOffice@troy.k12.mi.us).

The Troy Board of Education reserves the right to accept or reject any or all bids, either in whole or in part; to award contract to other than the low bidder; to waive any irregularities and/or informalities; and in general to make awards in any manner deemed to be in the best interest of the owner.

Purchasing Department  
Troy School District  
Troy, MI 48083

## **INSTRUCTIONS TO BIDDERS**

### **PROPOSALS**

1. The Troy School District will receive firm, sealed bids for furnishing, delivering and installing new School Storage Lockers at Troy High School, in accordance with the attached specifications.
2. Proposals will be submitted only on the forms provided, will be enclosed in a sealed envelope marked with the name of the bidder, the title of the work and must be delivered to the Purchasing Department, Troy School District, 1140 Rankin, Troy, Michigan 48083, no later than 1:30 p.m., Monday, February 20, 2017, at which time all bids will be publicly opened and read aloud immediately thereafter. Bid proposals received after this time will not be considered or accepted. Oral, telephone, fax or electronic mail bids are invalid and will not receive consideration. Submit one original and one copy.
3. Proposals will be made in conformity with all the conditions set forth in the specifications. All items of furniture and equipment must conform to the specifications.
4. No Pre-bid Conference will be held. Vendors can contact [RCarson@troy.k12.mi.us](mailto:RCarson@troy.k12.mi.us) to do a site visit. All questions regarding the bid specified, or the bid terms and conditions will be accepted in writing ONLY and subsequently answered through an addendum to all interested parties. Questions must be received no later than noon, Monday, February 13, 2017, at no other time prior to the bid opening will questions/concerns be addressed or accepted and may be faxed to: 248.823.4077, or emailed as a Word document to: [PurchasingOffice@troy.k12.mi.us](mailto:PurchasingOffice@troy.k12.mi.us).
5. References in the specifications to any article, product, material, fixture, form or type of construction, etc., by proprietary name, manufacturer, make or catalog number will be interpreted as establishing a standard quality of design and will not be construed as limiting proposals.
6. The Troy Board of Education reserves the right to accept or reject any or all proposals either in whole or in part; to waive any irregularities and/or informalities; and in general to make awards or cancel this proposal, if deemed to be in the best interests of the owner.
7. A completed Familial Disclosure and an Iran Economic Sanctions form must be included with each proposal submitted or the proposal will not be accepted, please note these forms must be notarized.

### **SCOPE**

This specification includes furnishing, delivering, and the installation of new metal athletic lockers in the pool locker rooms at Troy High Schools, in accordance with the attached specifications. The awarded Vendor must follow the manufacturer recommended installation guidelines, as well as, remove and dispose of the existing lockers. The awarded Vendor will begin this project\work on May 1, 2017.

### **CONTRACT AWARD**

The contract will be awarded in the form of PURCHASE ORDERS mailed to the Vendor(s) selected. It is the intent to award the bid on March 21, 2017, at the regular monthly meeting of the Board of Education.

### **WITHDRAWAL OF BIDS**

Any bidder may withdraw their bid at any time prior to the scheduled time for receipt of bids. No proposal may be withdrawn until after 45 days after bid opening

### INSURANCE

Satisfactory Workers' Compensation coverage of at least \$1,000,000.00 and General Liability and Property Damage Insurance of at least \$1,000,000.00 per occurrence and \$1,000,000.00 in Aggregate must be carried and paid for by the contractor(s) who undertakes the work on this contract. Insurance coverage must also include automobile insurance of at least \$1,000,000.00. Bid number and Troy School District as additional insured must be noted on the insurance certificate. Certificate holder will be Troy Schools.

### BID GUARANTEE

Bidders must submit with their proposal a bid bond or certified check for not less than five percent of the bid. Failure to include a five percent bid guarantee will result in the rejection of your bid.

### GUARANTEE BONDS

Prior to the issuance of a purchase order authorizing commencement of this project, and in all cases before beginning work under the contract, the Vendor/Contractor(s) selected will qualify for, sign and deliver to the Purchasing Office, an executed performance bond and executed labor and materials payment bond secured by the surety company. Each bond will be in the amount of 100 percent of the contract. Troy Schools requires that the bonding companies be limited to those listed on the U.S. Department of Treasury Circular 570, and must be licensed in the State of Michigan. The U.S. Department of Treasury Circular 570 can be viewed at the following web site: <http://www.fms.treas.gov/c570/c570.html>. Certificates of such insurance and bonds will be filed with the Purchasing Office within five working days of notification of bid award and before any work begins.

### DELIVERY AND LOCATIONS

All shipments will be F.O.B. delivered to, Troy High Schools, 4777 Northfield Pkwy, Troy, MI 48098.

### WARRANTY

All material and equipment will be guaranteed to be free from defects in both workmanship and materials for no less than one year from date of receipt/installation. If manufacturer warranty exceeds this minimum requirement, the manufacturer warranty will prevail. Any item(s) found to be defective will be replaced or repaired within seven working days at Vendor(s) expense. All items shall be quoted with an additional six month warranty/freight/removal.

### PERMITS

All necessary permits, tests, inspections and approvals will be procured by the contractor(s) and will be included in the proposal.

### PAYMENTS

Payment in full will be due and payable within thirty days after delivery, providing all goods are approved and accepted by the Board of Education and the contract having been fully performed.

### MSDS

COPIES OF MATERIAL SAFETY DATA SHEETS FOR ALL HAZARDOUS MATERIALS MUST BE INCLUDED WITH YOUR INVOICE.

#### MATERIAL SAFETY DATA SHEETS

Troy Schools expects MATERIAL SAFETY DATA SHEETS for all appropriate materials ATTACHED TO THE INVOICE and to appropriately label all products delivered according to Section 14 of Act 154, of the Public Acts of 1974 as amended. Any appropriate products not labeled will be refused and the vendor will be responsible for additional freight charges. Payment may be withheld until MSDSs are received by the school district.

**BID NO. 9836**  
**LOCKER REPLACEMENT PROGRAM**  
**AND INSTALLATION**  
**TROY HIGH SCHOOLS**  
**TROY SCHOOL DISTRICT**  
**SPECIFICATIONS**

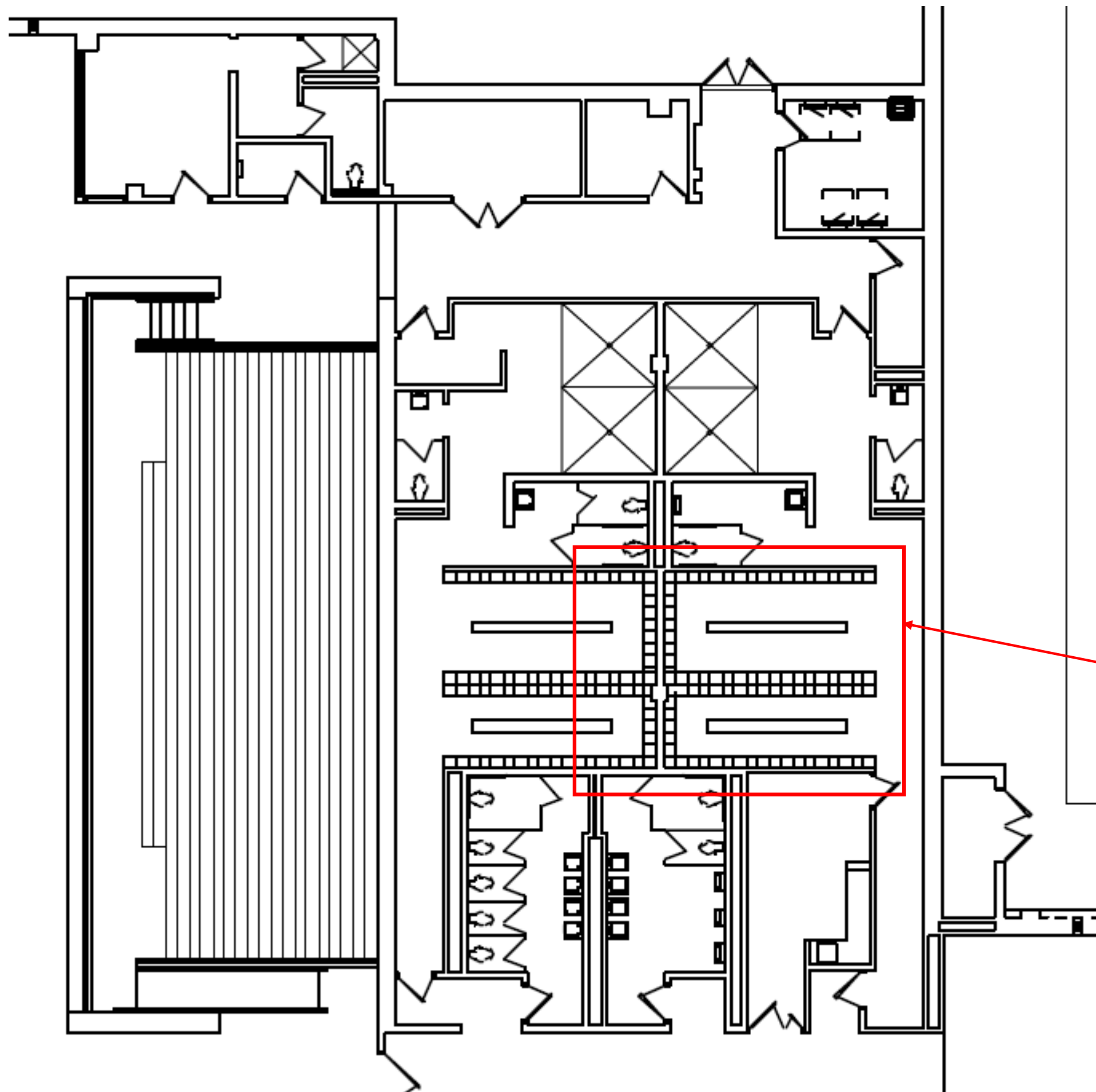
**HEAVY DUTY VENTILATED LOCKER SPECIFICATIONS**  
**(KNOCKED DOWN)**

1. **Material** — Prime, high grade Class I mild annealed, cold-rolled steel free from surface imperfections. A.S.T.M.-1008. Galvannealed steel available for high humidity atmospheres. A.S.T.M.-653. Bolts to be zinc plated or subjected to other rust-retardant treatment.
2. **General Construction** (All-Welded Only) — All lockers shall be pre-assembled with all seams and joints welded for rigidity and durability. All lockers to be bolted together and anchored to the wall.
3. **Body** — 16-gauge steel, flanged to give double thickness of metal at back vertical corners. 18-gauge backs and sloped tops.
4. **Door Frame** — 16-gauge formed steel channels. Vertical members shall have an additional flange to form continuous door strike. Corners shall be lapped and welded into a rigid assembly. In addition, bottom cross members shall have tang at each end that fits through slot in rear flange of upright frame member to prevent twisting out of alignment. Top and bottom cross members shall provide support for front edge of locker top and locker bottom.
5. **Door** — One-piece, 14-gauge steel on single, double and triple tier with both vertical edges formed into channel-shaped formation; top and bottom shall be flanged at 90 degree angle. On multiple tier lockers, hinge side shall be formed into channel shaped formation with other three sides flanged at 90 degree angle.
6. **Ventilation** — Sides and doors shall be punched with diamond shaped perforations.
7. **Door Jambs** — 48" and higher single tier lockers shall have three door jambs; double tier lockers shall have two jambs welded to side of door frames to engage locking device. Design and gauge of jamb shall prevent freeing of locking device by prying. Each jamb shall have easily replaceable soft rubber bumper.
8. **Hinges** — Shall be not less than 2" high, .050" steel, 5 knuckle, full loop design forming double thickness on each leaf. Hinges to be set in slot in door and frame and projection welded to frame and securely attached to door. Hinge pin to be spun over at ends to resist removal. Single-tier lockers 48", 60" and 72" high to have three hinges. All other tiers to have two hinges – all on right hand side of door.
9. **Quiet Locking Device** — Single tier locking device shall engage frame at three points; double tier and triple tier at two points. Channel shaped locking device with full length reinforcing ribs shall be a quiet design utilizing nylon guide inserts to reduce metal to metal contact. The locking device shall include a latch finger that engages the 12-gauge door jamb. Lock bar shall be enclosed on three sides and operate within the channel formation of the door. Locking device shall be pre-locking so mechanism can be locked in open position – door locking automatically when closed. An optional single point latch shall be available except on 9" wide lockers. Box locker shall have one-point locking device with a 14-gauge lock clip for attaching padlock. Doors also to be provided with lock hole filler to permit use of built in lock.

10. **Handles** — On single, double lockers handles shall be recessed with a tensile strength of not less than 40,000 psi. No moving parts are to operate against outside surface of locker. Padlock attachment to be integral part of lift which shall be attached directly to locking bar and protected by fixed handle housing. Handle to provide built in padlock strike. The recessed handle shall be 4-1/8"w x 6-1/16"h x 1-1/4"d. Multiple tier lockers shall be equipped with a 16-gauge door pull with padlock attachment when not used with built in locks.
11. **Shelves** — Single tier lockers shall have one 16-gauge shelf approximately 9" below top. Flanged on all four sides for strength with the front flange turned 45 degrees for safety and attached at no less than two points through each side flange. Only single tier lockers have shelves.
12. **Coat Hooks** — Single tier and double tier lockers shall have one double prong hook and three single prong wall hooks. All hooks to be zinc-plated or subjected to a comparable rust retardant treatment and attached with two bolts.
13. **Number Plates** — Provide aluminum number plates with etched figures at least 3/8" high. All lockers shall have number plates attached near top of door.
14. **Standard Finish** — Exposed steel parts shall be thoroughly cleaned, given a bonding and rust inhibitive phosphate treatment and then electrostatically sprayed with powder coat.
15. **Locker Bottom**- Bottom material to be stainless steel or plastic. See bid form.
16. **Shop drawings** – Provide owner shop drawings for lockers prior to install.
17. **Spec Summary**- See attached - Sheet A1, A2 and photos.

Heavy Duty Ventilated Lockers

- 14-gauge door with 16-gauge frame
- 16-gauge body parts with 18-gauge backs
- Full loop type hinges
- Secure multi-point locking system
- 40,000 psi recessed handles
- One piece 14-gauge door
- Powder coat finish
- Doors and sides punched with diamond shaped perforations
- Built in padlock loop



**Scope of Work:**

Remove existing lockers and dispose of legally off site. Careful not to damage ceramic base.

Owner will patch ceramic base after demolition.

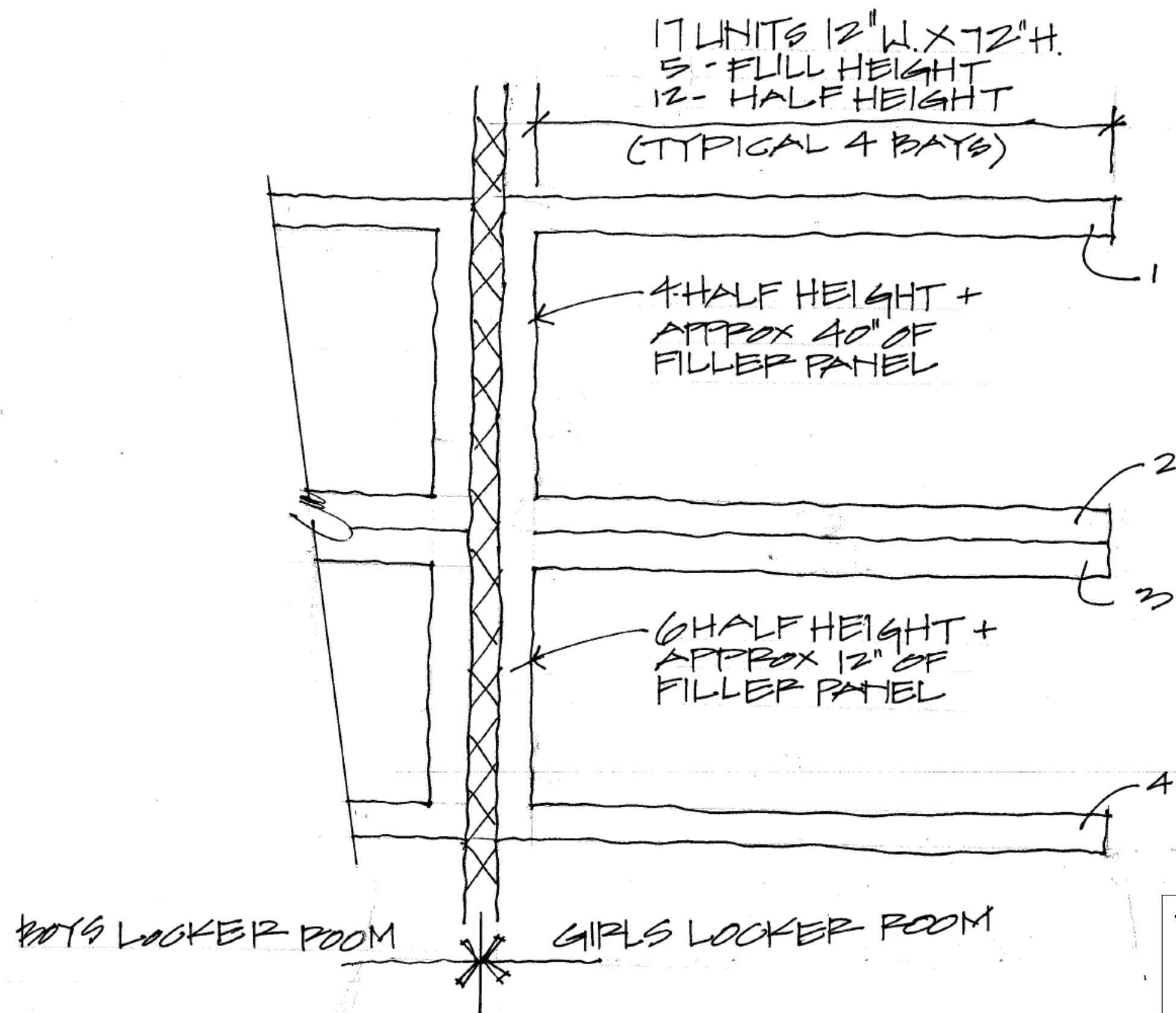
Contractor to install new metal athletic lockers in same configuration that exists today in both Men's and Women's Pool Locker Rooms. Contractor to make small adjustments so face of lockers hang over base by ¼" in all directions. Provide fillers as required.

All lockers to have sloped top.

See specification for locker construction.

See Enlarged Floor Plan Sheet A2

**Troy High School – Floor Plan**  
**Sheet A1**



Women's Locker Room is shown.  
 Men's Locker Room to be similar  
 and opposite.

Troy High School – Enlarged  
 Floor Plan **Sheet A2**





Women's Locker Room





Men's Locker Room





Base Detail



Heavy duty perforated lockers – Provide recessed handle with opening to allow for owner provided padlocks. Do not provide legs.



**DUE:** 1:30 p.m., Monday, February 20, 2017

**PROPOSAL:** BID 9836 Locker Replacement Program and Installation

*PROPOSAL FORM*

We propose to furnish all labor, materials, equipment and installation of new metal athletic lockers at Troy High School, for Troy School District, in accordance with the specifications:

Total \_\_\_\_\_

BIDDER'S FIRM NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY/STATE \_\_\_\_\_ ZIP \_\_\_\_\_

TELEPHONE NUMBER \_\_\_\_\_ FAX # \_\_\_\_\_

SIGNED BY \_\_\_\_\_ TITLE \_\_\_\_\_

TYPED NAME \_\_\_\_\_ DATE \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_



**SWORN AND NOTARIZED FAMILIAL DISCLOSURE STATEMENT**

**FAMILIAR DISCLOSURE AFFIDAVIT**

The undersigned, the owner or authorized office of the below-named contractor (the ‘Contractor’), pursuant to the familial disclosure requirement provided to Troy Schools, hereby represents and warrants that, excepts as provided below, no familial relationship exists between the owner or key employee of the Contractor, and any member of the Troy School Board or the Troy School Superintendent. A list of the School District’s Board of Education Members and its Superintendent may found at <http://www.troy.k12.mi.us>.

List any Familial Relationships:

**Contractor:**

\_\_\_\_\_  
Print Name of Contractor

By: \_\_\_\_\_

Its: \_\_\_\_\_

Subscribed and sworn before me, this \_\_\_\_\_

Seal:

day of \_\_\_\_\_, 20 \_\_\_\_, a Notary Public

in and for \_\_\_\_\_ County, \_\_\_\_\_

\_\_\_\_\_  
(Signature)  
NOTARY PUBLIC

My Commission expires \_\_\_\_\_



## **CERTIFICATION OF COMPLIANCE – IRAN ECONOMIC SANCTIONS ACT**

Michigan Public Act No. 517 of 2012

The undersigned, the owner, or authorized officer of the below-named Company, pursuant to the compliance certification requirement provided in Troy School District's Request For Proposal, the "RFP", hereby certifies, represents, and warrants that the Company and its officers, directors and employees, is not an "Iran Linked Business" within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the "Act"), and that in the event the Company is awarded a contract by Troy School District as a result of the aforementioned RFP, the Company is not and will not become an "Iran Linked Business" at any time during the course of performing any services under the contract.

The Company further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or two (2) times the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of Troy School District's investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a request for proposal for three (3) years from the date the it is determined that the person has submitted the false certification.

---

NAME OF COMPANY

---

NAME AND TITLE OF AUTHORIZED REPRESENTATIVE

---

SIGNATURE

---

DATE

Acceptance of Proposal

The undersigned agrees to execute a Contract for work covered by this Proposal provided that he is notified of its acceptance within thirty days after the opening of the Proposal.

It is agreed that this bid will not be withdrawn until after forty-five (45) days after receipt of bids.

The undersigned affirms that the bid was developed without any collusion, undertaking, or agreement, either directly or indirectly, with any other bidder(s) to maintain the prices of indicated work or prevent any other bidder(s) from bidding the work.

BIDDER’S FIRM NAME	_____
BUSINESS ADDRESS	_____ _____
TELEPHONE NUMBER	_____
FAX NUMBER	_____
BY (SIGNATURE)	_____
PRINTED NAME	_____
TITLE	_____
SIGNED THIS	_____ DAY OF _____, 20 _____
E-MAIL ADDRESS	_____

**Bid Tabulation**  
**BID 9836**  
**Locker Replacement Program**

Vendors		Total Cost
Brainard Enterprises, Inc.	<i>Alternates*</i> *a) *b)	\$ 29,246.00
Rayhaven Group, Inc.		\$ 34,695.00
Steel Equipment Company		\$ 30,250.00
Symons Building Specialities, LLC		\$ 29,000.00
The Locker Man of Michigan, Inc.	*c)	\$ 28,865.00

\*a) Substitute Spec'd 'Galvannealed' with 'Fully Galv.', Deduct \$3,100.  
 \*b) No Stainless Steel Locker Bottoms of Upper Units of the Two Tier Lockers Units, Deduct \$1,000.  
 \*c) Substitute Spec'd Multi Point Latch with Single Point Latch, Add \$520.