

## Georgia Pogue Scholarship Bylaws

Mt. Lebanon City Council PTA has awarded an annual scholarship to a deserving senior since our inception more than 75 years ago. In 1997, Mt. Lebanon City Council PTA changed the name of the scholarship in honor of a guidance counselor at Mt. Lebanon High School, Georgia Pogue. Georgia was a beloved and talented guidance counselor who championed all students at Mt. Lebanon. Upon her untimely death, her family bequeathed \$25,000 to the PTA Scholarship fund. PTA renamed the fund the Georgia Pogue Personal Achievement Award in her memory.

### ARTICLE I. NAME

Section 1. This fund shall be known as the Georgia Pogue Personal Achievement Award fund. The award of this scholarship fund shall be known as the Georgia Pogue Scholarship.

### ARTICLE II. PURPOSE

Section 1. Mt. Lebanon City Council PTA annually recognizes seven senior students, seven being symbolic of the seven neighborhood elementary schools. Students must meet the following criteria:

- a. Have significantly improved their academic performance during their high school career, and/or
- b. Are all-around good citizens or solid students, and/or
- c. Are "always there," dependable at doing tasks, but are not necessarily in the limelight.

Some students have overcome significant personal obstacles while still meeting criteria a, b &/or c. While this is not part of the requirements, these students will be given special consideration.

### ARTICLE III. ADMINISTRATION OF FUND

Section 1. This fund shall be supported and administered by the executive board of the Mt. Lebanon City Council PTA.

Section 2. All Mt. Lebanon City Council PTA unit members shall pay dues to the fund in accordance with the Mt. Lebanon City Council PTA bylaws.

Section 3. In addition to dues paid by unit members, the fund may accept donations from groups, individuals, foundations, and/or any business. Contributions to the fund shall be deductible under 170(c)(2) of the Internal Revenue Code.

Section 4. The Treasurer of the Mt. Lebanon City Council PTA shall be responsible for maintaining records and preparing reports in compliance with requirements for maintaining a tax-free status for this fund.

Section 5. Financial statements for the fund shall be prepared by the Treasurer of the Mt. Lebanon City Council PTA and presented at all Mt. Lebanon City Council PTA general meetings.

Section 6. The Georgia Pogue account shall be audited on an annual basis in accordance with the bylaws of the Mt. Lebanon City Council PTA.

#### **ARTICLE IV. SCHOLARSHIP COMMITTEE**

Section 1. The Scholarship Committee consists of six members, including the Council PTA president and one Council member-at-large, Council PTA past president, the High School PTSA president (none of whom may have a senior student), a high school guidance counselor and the high school principal or his/her designee (usually a high school teacher). The Council PTA past president shall chair the committee.

Section 2. If any of the PTA representatives on the committee has a senior, the Mt. Lebanon City Council PTA President must designate a substitute for the representative.

#### **ARTICLE V. NOMINATION PROCESS**

Section 1. Students are nominated by high school employees. This effort is coordinated by the Supervisor of Guidance, who distributes the forms through intra-office mail, thus making the process available to all high school employees who wish to nominate a student.

Section 2. All nominations shall be forwarded to the Chair of the Scholarship Committee by the Supervisor of Guidance.

#### **ARTICLE VI. SELECTION PROCESS**

Section 1. The selection of candidates to be awarded the scholarship shall be conducted by the Scholarship Committee.

Section 2. The Scholarship Committee chair will provide committee members with the list of nominated students and their completed nomination form and call a meeting to select candidates to receive scholarships.

#### **ARTICLE VII. SCHOLARSHIP AWARDS**

Section 1. The scholarships shall be awarded by the Mt. Lebanon City Council PTA, based on the recommendation of the Scholarship Committee.

Section 2. The committee shall not be obligated to make an award should there not be satisfactory applicants.

Section 3. Each recipient shall receive \$500 toward post-graduate expenses. These expenses include, but are not limited to, expenses at an institution of higher education, career training, or job-seeking expenses.

Section 4. Funds shall be payable to the student.

Section 5. The seven scholarship recipients are presented with their awards at the High School Awards Assembly and a reception at the May Mt. Lebanon City Council PTA meeting.

These By Laws were adopted by Mt. Lebanon City Council PTA on 4/1/16.

Approved by Julie Moseley  
President