

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**  
**Approved Minutes of the Regular Meeting of June 13, 2019**  
**Early Childhood School Boardroom**  
**953 High Street**  
**Victor, New York 14564**

**CALL TO ORDER** President Deborah Palumbo-Sanders called the meeting to order at 5:36 PM.

**Members Present** Tim DeLucia, Kristin Elliott, Debbie Palumbo-Sanders, Christopher Parks (arrived at 5:54 PM), Mike Vistocco, Mike Young (arrived at 7:10 PM)

**Member Absent** Karen Ballard

**ENTER EXECUTIVE SESSION** A motion was made by T. DeLucia, seconded by M. Vistocco, to enter executive session at 5:36 PM to discuss the employment history of specific individuals. The motion was carried. 4 yes 0 no

**REGULAR SESSION AND ADJOURN** A motion was made by C. Parks, seconded by K. Elliott, to return to regular session and adjourn the meeting at 6:43 PM. The motion was carried. 5 yes 0 no

**CALL TO ORDER** President Deborah Palumbo-Sanders called the meeting to order at 7:15 PM.

**APPROVE AGENDA** A motion was made by K. Elliott, seconded by M. Vistocco to approve the revised agenda. The motion was carried. 6 yes 0 no.

**RECOGNITIONS: 2018-2019 Tenure Recipients** Each of the tenure recipients were asked to stand and be recognized by their respective administrators. Dr. Santiago-Marullo congratulated everyone who earned tenure this year.

**Permanent Art Display** Superintendent Santiago-Marullo introduced Art Teacher Dave Denner who presented individual certificates to the following students whose artwork will be placed in the Boardroom: Grace Daniels, Aryana Smith-Rienholtz, Kaitlyn Moran, Lillian Morell and Lucy Haggerty. Sherri Lasky from the Community Relations Department, described how each piece of artwork is chosen and that they are now a part of the permanent art collection for the Victor Central School District.

**Athletics** Dr. Santiago-Marullo introduced Director of Health, Physical Education and Athletics Duey Weimer who spoke about the accomplishments of all of the varsity teams as a whole. He said 100% of the varsity teams have achieved scholar athlete status. This means the team's average GPA for 75% of the roster must be greater than or equal to 90.00. Victor is now on the School of Distinction list. He thanked the students, coaches and parents for keeping academics a paramount priority in the District.

## **VICTOR CENTRAL SCHOOL BOARD OF EDUCATION**

### **Varsity Softball Section V Champions**

Mr. Weimer introduced Varsity Softball Coach Shelly Collins. Coach Collins said the team was very well-rounded. The team became the Monroe County Division I Champions, Class AA Section V Champions for their third straight season, and Far West Regional Champions. She said each player put the team over themselves and grasped and embraced the fact that after winning the state title last season there is a little more pressure. On behalf of the team, Coach Collins thanked the Board of Education for the recognition and the invitation. The captains of the team thanked the parents, the coaches and Mr. Weimer for the support. They said it is the third year in a row making it to the State Championship weekend and the only constant is the coaching staff. The team was presented with a plaque that will be hung in the Boardroom and each athlete was presented with a certificate recognizing their accomplishments.

### **Boys Varsity Lacrosse Section V and New York State Champions**

Mr. Weimer introduced Varsity Boys Lacrosse Coach Jim Andre. The team became the Monroe County Division II Champions, Section V Class B Champions and New York State Champions. Coach Andre thanked booster club president Julie LaRue and Superintendent Santiago-Marullo for their support. He also thanked the Board for the recognition. Coach Andre said he has a dedicated coaching staff that help to make the championships happen. The team was presented with a plaque that will be hung in the Boardroom and each athlete was presented with a certificate recognizing their accomplishments.

### **Section V Track and Field Champions and NYS Champion**

Mr. Weimer introduced Boys Track and Field Coach Ross Hunkovic. Coach Hunkovic thanked the outdoor coaching staff for a successful season. He then spoke about the sectional winners and the state winner. Connor Preston won the Section V Championship in the 800 Meter Run with a time of 1:55.70. He has had a very successful career. He said the moto of the team is to be a good person first and then a good athlete. Connor was selected as the one athlete in Section V that had the best character. Greg Cole-Allen was on his way to the National Championships in North Carolina. He was the Section V Champion in the Shot Put with a mark of 53'7" and the Section V Champion in the Discus Throw with a mark of 133'11". He came in 8<sup>th</sup> place in Shot Put in the New York State Championships. He is modest and humble in his accomplishments. Michael Bayley was the Section V Champion in the 110 Meter Hurdles with a time of 14:36 and the Section V Champion in the 400 Meter Hurdles with a time of 57.37. Coach Hunkovic said every single school record that entails a hurdle Michael Bayley has it. The athletes were presented with certificates recognizing their accomplishments.

## **VICTOR CENTRAL SCHOOL BOARD OF EDUCATION**

### **Board Member Recognition Mike Young**

Superintendent Santiago-Marullo recognized outgoing Board of Education Member Mike Young for his years of service. Dr. Santiago-Marullo said that Dr. Young has been on the Board of Education for nine years and she appreciated the dedication over those years. She said he was a focused and committed Board of Education Member who always put children first. She highlighted Dr. Young's career on the Board of Education. Dr. Young said tonight is one of the nights that makes it all worthwhile. Seeing all of the accomplishments of the kids is wonderful. He said to the people sitting in the audience the kids is what Victor Schools is all about. He said to the Board of Education the one thing to keep remembering is remembering what the Board's role is and keep that role in your mind. He said to the parents, fight the apathy and get the message out there that education is important. Individual Board members then thanked Dr. Young for his service. Mrs. Palumbo-Sanders thanked Dr. Young for his common sense approach and analysis. Mr. DeLucia said the one skill that stands out is his diplomacy and intelligence. Mrs. Elliott thanked him for reminding her that there is a job to do and how to do it well. She said Dr. Young models it well. Dr. Parks said Dr. Young is a man who has a very exquisite handle on being measured. He said he is one of honor, courage and commitment. He said to Victor, Dr. Young has always been faithful. Mr. Vistocco said he will miss Dr. Young bringing the Board back to realizing what the Board's job is.

### **Superintendent Santiago-Marullo Recognition**

Board of Education President, Mrs. Palumbo-Sanders recognized Dr. Santiago-Marullo for her retirement. She said she had the privilege of recognizing her on behalf of the Board. She said her 36 years with the District and 10 years as Chief School Officer is a testimony to her dedication to the youth of the community. Her decisions over the past 10 years were challenging. The economy tanked just as she transitioned into the position of Superintendent. Foundation aid was frozen and the GAP Elimination Adjustment was an additional blow to the District's resources, yet families kept coming to Victor Schools. The District's needs grew but the resources were limited. Through it all Dr. Santiago-Marullo would weigh the benefits to the students as she made tough decisions. She spearheaded the establishment of the VCS Educational Foundation, which raises money to support District programs. To highlight accomplishments of staff she was also instrumental in creating several recognition programs. She collaborated with the Victor Teachers' Association to establish the Volunteer Committed to Service Award, established the True Blue Hero, the Superintendent's Civic Engagement Award and the Visual and Performing Arts Hall of Fame. She enjoyed attending events to experience student's accomplishments beyond the classroom. On behalf of the staff, students, community and Board of Education she thanked Dr. Santiago-Marullo for her service to the Victor Central School District.

**VICTOR CENTRAL SCHOOL  
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**Superintendent  
Santiago-Marullo  
Recognition  
Continued**

On behalf of the Monroe County School Boards Association, Board of Education Vice-president Tim DeLucia presented Dr. Santiago-Marullo with a plaque recognizing her distinguished service to public education.

Victor Town Supervisor Jack Marren and Deputy Supervisor Dave Condon congratulated Dr. Santiago-Marullo on her retirement. Supervisor Marren thanked Dr. Young for his years on the School Board and giving back to the community. He also thanked the entire Board of Education for serving and giving back to the community as well. On May 28<sup>th</sup> a proclamation became part of town history as it was read recognizing Dr. Santiago-Marullo’s retirement. Mr. Condon then read the following proclamation:

**WHEREAS**, Dawn Santiago-Marullo has announced her decision to retire after 36 years at VCS, and

**WHEREAS**, Dawn Santiago-Marullo has served as the Superintendent of Schools for the Victor Central School (VCS) District since 2009, and

**WHEREAS**, prior to being appointed Superintendent, Dawn Santiago-Marullo was the District’s Director of Special Projects and Programs, Director of the Victor Teacher Center, Coordinator of the K-8 Enrichment Program, a Staff Developer, and founding coordinator of the International Baccalaureate Diploma Program – a rigorous world-view academic program, and

**WHEREAS**, Dawn Santiago-Marullo served as a Spanish teacher for 18 years prior to her leadership positions, and

**WHEREAS**, under Dawn Santiago-Marullo’s leadership, VCS has grown steadily over the past decade, despite challenging economic times that included a recession and millions of dollars in state aid reductions, and

**WHEREAS**, Dawn Santiago-Marullo was involved in many new and exciting changes at VCS during her tenure as Superintendent. Among them was the addition of approximately 25 new classrooms campus wide, a new playground, parking lot and a reengineered bus loop at the Early Childhood School, a state of the art aquatics center at the Senior High School and a new gymnasium and a large group music ensemble room at the Intermediate School, and

**WHEREAS**, among the major accomplishments she oversaw were the addition of a full day Universal Pre-Kindergarten Program, the reframing of the District Inquiry Program, the implementation of an 8-1-1 Program at the Primary School, expanded Math and English Language Arts Teacher Coaches for grades K-6, and the addition of Standards Leaders in English, Math, Science and Social Studies for grads 7-12, the introduction of a dynamic performing arts connection between the District and the Merry-Go-Round Theatre company, a Family Support Center that connects families with professional counseling, and LifePrep@Naz that provides 18-21 year old students with disabilities a college experience, and

**WHEREAS**, her philosophy was that “every student deserves to be prepared for his/her future with a high quality education,” and

**VICTOR CENTRAL SCHOOL  
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**Superintendent  
Santiago-Marullo  
Recognition  
Continued**

**WHEREAS**, in 2014 she founded the VCS Educational Foundation which raises money to support District programs, and

**WHEREAS**, she was also instrumental in creating several recognition programs including, True Blue Hero, the Volunteer Committed to Service Award (in collaboration with the Victor Teacher’s Association), the Superintendent’s Civic Engagement Awards and the Visual and Performing Arts Hall of Fame, and

**WHEREAS**, she established the District’s first ever social media presence on Facebook in 2010 and Twitter in 2011, and the creation and implementation of the District’s new ADA compliant website, and

**WHEREAS**, Dawn Santiago-Marullo was unselfishly and tirelessly served the students and community of VCS saying she never saw it as a job, rather as a gift, and

**WHEREAS**, Dawn Santiago-Marullo has done all of the above and more with compassion, enthusiasm, thoughtfulness and dedication to all sectors of the population of Victor and Farmington, and

**WHEREAS**, Dawn Santiago-Marullo served as a member of the Town of Victor’s Strategic Plan Committee and also a member of the Victor Roundtable, and

**WHEREAS**, Dawn Santiago-Marullo is wished a happy, healthy and restful retirement with family and friends, and

**NOW THEREFORE, BE IT PROCLAIMED** by the Victor Town Board this 28<sup>th</sup> day of May 2019, that Dawn Santiago-Marullo be, and is hereby, congratulated on her retirement after 36 years of service to the Victor Central School District and we appreciate her many years of service to the community, students, staff and the Board of Education, and ask all Victor residents to wish her all the best in her retirement.

**PUBLIC  
PARTICIPATION**

Karen Black, a parent, raised a concern about the District’s Cross Country Running Program.

Carol Prescott, a parent, thanked Dr. Santiago-Marullo for her years of service. She then expressed a concern regarding the meeting process of the 2020 Capital Project meetings.

Claire Noonan, Victor Teachers’ Association Grievance Chair, thanked the Board of Education for celebrating the tenure teachers. She also thanked Board of Education Member Mike Young for his years of service.

Tom Meilutis, a parent, proposed that if the old bus garage is being replaced in the next capital project please consider it to be refurbished for the Robotics team or a STEM Facility.

**VICTOR CENTRAL SCHOOL  
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**CONSENT ITEMS**

A motion was made by T. DeLucia, seconded by K. Elliott to approve, upon recommendation of the Superintendent, the following consent items:

**MINUTES**

Minutes of the regular Board Meeting on May 9, 2019, the Annual Vote and Election on May 21, 2019, and special Board Meeting on May 23, 2019

**FINANCIAL  
STATEMENTS**

Treasurer's Report for the month ending April 30, 2019;

**PERSONNEL**

The following personnel items:

All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

**Instructional  
Probationary  
Appointments:**

The probationary appointment of **Erin Hussey**, who has pending Certifications in Physical Education Kindergarten-Grade 12 and Health Kindergarten-Grade 12, to a probationary position as a Physical Education Teacher effective September 1, 2019, at an annual salary of \$44,300 (Step 1M+15), leading toward tenure in Physical Education.

The probationary appointment of **Naomi Foley**, who has Certification in Music Kindergarten-Grade 12, to a probationary position as a Music Teacher effective September 1, 2019, at an annual salary of \$50,100 (Step 8M+13), leading toward tenure in Music Education.

The probationary appointment of **Molly Glanville**, who has Certifications in Childhood Education Grades 1-6, Early Childhood Education Birth-Grade 2, Students with Disabilities Grades 1-6, and Literacy Birth-Grade 6, to a probationary position as an Elementary Teacher effective September 1, 2019, at an annual salary of \$50,050 (Step 9M), leading toward tenure in Elementary Education.

The appointment of **Staci Thibodeau**, who holds Certifications as School Building Leader, School District Leader, and School Psychologist, to a probationary position as Intermediate School Assistant Principal, beginning July 1, 2019, at an annual salary of \$75,000.

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The appointment of **Julie Bitely**, who holds Certifications as School District Leader, Special Education Kindergarten-Grade 12, and Speech and Language Disabilities, to a probationary position as Assistant Director of Special Education, beginning July 15, 2019, at an annual salary of \$83,950.

The probationary appointment of **Katherine Jerabeck**, who has Certifications in English Grades 7-12, Literacy Grades 5-12, and Literacy Birth-Grade 6, to a probationary position as an English Teacher effective September 1, 2019, at an annual salary of \$44,600 (Step 2M+6), leading toward tenure in English Education.

The probationary appointment of **Leah Marvin**, who has Certification in Visual Arts Kindergarten-Grade 12, to a probationary position as an Art Teacher effective September 1, 2019, at an annual salary of \$45,000 (Step 2M+15), leading toward tenure in Art Education.

The probationary appointment of **Lindsay Johnson**, who has Certifications in Childhood Education Grades 1-6, Students with Disabilities Grades 1-6, and Literacy Birth-Grade 6, to a probationary position as a Special Education Teacher effective September 1, 2019, at an annual salary of \$46,050 (Step 5M), leading toward tenure in Special Education.

### **Part Time Appointments:**

The appointment of **Megan Mancini**, who holds an Internship Certification in English to Speakers of Other Languages, and Certifications in Mathematics Grades 7-12 and Childhood Education Grades 1-6, to a part-time (.8fte) position as an English Language Learners Teacher effective September 1, 2019, and ending June 30, 2020, at an annual salary of \$35,840 (Step 4B+31).

The appointment of **Bethany Bowe**, who holds Certification in Physical Education, to a part-time (.6fte) position as a Physical Education Teacher effective September 1, 2019, and ending June 30, 2020, at an annual salary of \$26,640 (Step 3M).

### **Appointments:**

The appointment of the following as Extended School Year Teachers at a rate of 1/200<sup>th</sup> of 2019/2020 salary: **Tom Cheevers, Timothy DiSanto, Charles Loray, and Jeffrey Pistritto**

The appointment of the following as Extended School Year Teachers at an hourly rate of \$39.75: **Kaitlyn Cooper and Mackenzie DeLeo**

The appointment of the following as Extended School Year Related Service Providers at an hourly rate of \$39.75: **Angelica Coudriet, Kaitlyn O'Brien, Ariana Perez, and Ashley Wuest**

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The appointment of the following as Extended School Year Nurse at an hourly rate of \$21.22: **Christine Berardino**.

The appointment of the following as an Extended School Year Teacher at an hourly rate of \$39.75: **Carly Camp**

**Long Term  
Substitute  
Appointments:**

The appointment of **Jennifer Ocello**, who has Certification in Childhood Education Grades 1-6, to a long term substitute position as a Special Education Teacher, effective September 1, 2019, and ending June 30, 2020, at an annual salary of \$50,050 (Step 9M).

The appointment of **Kristina Back**, who has Certifications in Childhood Education Grades 1-6, Early Childhood Education Birth-Grade 2, Students with Disabilities Grades 1-6, and Students with Disabilities Birth-Grade 2, to a long term substitute position as an Elementary Teacher, effective September 1, 2019, and ending June 30, 2020, at an annual salary of \$45,500 (Step 3M+18).

The appointment of **Deagan Voorheis**, who has Certifications in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, to a long term substitute position as an Elementary Teacher, effective September 1, 2019, and ending June 30, 2020, at an annual salary of \$41,750 (Step 2B).

The appointment of **Nancy Williamson**, who has Certification in Nursery, Kindergarten, and Grades 1-6, to a long term substitute position as an Elementary Teacher, effective September 1, 2019, and ending June 30, 2020, at an annual salary of \$51,880 (Step 10M+6).

The appointment of **Denise DiMarzo**, who has pending Certification in Childhood Education Grades 1-6, to a long term substitute position as an Elementary Teacher, effective September 1, 2019, and ending June 30, 2020, at an annual salary of \$53,480 (Step 10M+35).

The appointment of **Holly Devito**, who has pending Certifications in Childhood Education Grades 1-6 and Early Childhood Education Birth-Grade 2, to a long term substitute position as an Elementary Teacher, effective on or about September 15, 2019, and ending June 30, 2020, at a prorated annual salary of \$43,100 (Step 1B+27).

The appointment of **Michelle Amadio**, who has Certifications in Pre-Kindergarten, Kindergarten, and Grades 1-6 and Reading, to a long term substitute position as an Elementary Teacher, effective September 1, 2019, and ending June 30, 2020, at an annual salary of \$49,300 (Step 8M).



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The appointment of **Andrea Germain**, who has Certification in Childhood Education Grades 1-6, to a long term substitute position as an AIS Teacher, effective September 1, 2019, and ending June 30, 2020, at an annual salary of \$45,600 (Step 4M+9).

**Leaves of Absence:** The granting of a maternity leave and subsequent childcare leave of absence for **Caitlin Mack-Elliott**, Special Education Teacher, effective approximately May 31, 2019, and extending to October 1, 2019.

The granting of a maternity leave and subsequent childcare leave of absence for **Jennifer Geartz**, Elementary Teacher, effective approximately September 18, 2019, and extending to June 30, 2020.

The granting of an extension of childcare leave of absence for **Stephanie Licata**, Elementary Teacher, effective July 1, 2019, and extending to June 30, 2020.

The granting of a maternity leave and subsequent childcare leave of absence for **Jennifer Harris**, Mathematics Teacher, effective approximately October 2, 2019, and extending to January 6, 2020.

The granting of a maternity leave and subsequent childcare leave of absence for **Erin Fittipaldi**, Elementary Teacher, effective approximately August 28, 2019, and extending to December 12, 2019.

The granting of an extension of childcare leave of absence for **Katie Roto**, Mathematics Teacher, effective August 28, 2019, and extending to June 30, 2020.

**Resignations:** The resignation of **Katherine Guyton**, School Psychologist, effective June 30, 2019.

The resignation of **Elena Ryck**, Music Teacher, effective June 30, 2019.

**Benefits:** Benefits for non-affiliated District Office Managerial Staff members as described in the Managerial Staff Handbook as submitted.

Benefits for non-affiliated District Office Confidential Staff as described in the Confidential Staff Handbook as submitted.

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**Salaries:** The following salaries for non-affiliated district office staff will be effective for the 2019-2020 school year:

Managerial Staff	Joe Dougherty	Assistant Superintendent for Business	\$127,613
	Jim Haugh	Assistant Superintendent for Personnel	\$153,458
	Kristin Swann	Associate Superintendent for Educational Services	\$163,272
Confidential Staff	Maureen Goodberlet	District Clerk	\$85,351
	Lisa Hagen	Payroll Clerk, Part Time	\$18.50/hour
	Katie Lew	Employee Relations Assistant	\$44,075
	Lynne Lubaszewski	District Treasurer	\$107,583
	Sheila Mastin	Payroll Clerk	\$60,868
	Jill Smith	Deputy District Treasurer	\$43,307
	Linda Tice	Employee Relations Assistant	\$55,115

<b>Athletics:</b>	<b><u>Position</u></b>	<b><u>Name</u></b>	<b><u>Level</u></b>	<b><u>Years</u></b>
<b>Cross Country</b>	Head Varsity	Ross Hunkovic	2	5
	Modified B	Matt Bauerlein	5	35
	Assistant	Erika Eberhardt	5	5
<b>Cheerleading</b>	Head Varsity	Courtney Tortarella	3	16
<b>Football</b>	Head Varsity	Geoff Mandile	1	24
	Varsity Assistant	Sean Rucker	2	24
	Varsity Assistant	Dave Condon	4	36
	Varsity Assistant	Chris Schoff	4	18
	Varsity Assistant	Paul Ojeda	4	18
	JV	Mark Cain	4	31
	Modified A	Jim Andre	4	29
	Modified A Assistant	Mark Foeder	4	25
	Modified B	Craig Kaper	4	14
	Modified B Assistant	Pat Lawley	4	21
	Modified B Assistant	Kevin Geno	4	10
	Volunteer	Matt Halloran		
	Volunteer	Jim Haugh		
	Volunteer	Bryan Kavanaugh		
	Volunteer	David Vistocco		
<b>Golf – Girls</b>	Head Varsity	Trevor Sousa	4	12
<b>Soccer – Boys</b>	Head Varsity	Steve Fish	2	26
	Varsity Assistant	Chris Wuest	5	13
	JV	Chris Stock	5	11
	Modified A	Bryan Lischerelli	6	6
	Modified B	Mike Schlueter	6	17
<b>Soccer – Girls</b>	Head Varsity	Kelly Ahern	2	17
	Varsity Assistant	Rena Lindsay	5	11
	Modified B	Blake Smith	6	11
	Modified B	Jill Clapp	6	14

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<b>Swimming – Girls</b>	Modified B	Christine Judge	4	6
<b>Tennis – Girls</b>	JV	Steve Cronmiller	5	20
	Modified A	Andrea Tait	6	4
<b>Volleyball – Girls</b>	Head Varsity	Matt Glover	2	21
	JV	Bethany Bowe	5	10
	Modified B	Shelly Collins	6	33
<b>Strength &amp; Conditioning</b>		Nate VanKouwenberg	2	6

**Co-Curriculars:**

	<u>Teacher Leaders</u>	<u>Name</u>
<b>Strand 1</b>	K-12 Bilingual Education & World Languages	Anne Stekl
	Career Occupational Studies	Constance Bertucci
	ELA Building Level (K-3)	Mary Anne Buckley
	ELA Building Level (K-3)	Jamie Fraser
	Library Media	Maggie Elliott
	Math Building Level (K-3)	Kimberly McConnell
	Math Building Level (K-3)	Leslie Summerson
	Math (9-12 Grade)	Dawn Knapp
	Music (K-12)-Split Position	Laura Brewer
	Music (K-12)-Split Position	Amy Oldfield
	PE & Health (K-6)	Jill Clapp
	PE & Health (7-12)	Mike Ferreri
	School Counseling (K-12)	Mary Banaszak
	Science (9-12)	Kristina Sykes
	Social Studies (9-12)	Laura Sarra
	Special Education (K-12)	Caitlin Mack-Elliott
	Theater Arts (K-12)	Jeremy Hawkinson
	Visual Arts (K-12)	Shawn Duckworth
<b>Strand 2</b>	Elementary Grade T.L. K-3	Samantha Monagan
	Elementary Grade T.L. K-3	Marcie Gilsinan-Hooper
	Elementary Grade T.L. K-3	Steve Fish
	Elementary Grade T.L. K-3	Amy Scata
	Science & Social Studies (K-3)	Adrienne Dahlstrom
	Science & Social Studies (K-3)	Dana DiSabato
	Special Education (Pre K-3)	Jeff Pistrutto
	Special Education (Intermediate)	Tom Cheevers
	Special Education (Jr. High)	Charles Loray
	Special Education (Sr. High)	Kelly Nestler
<b>Strand 3</b>	Chemical Hygiene Officer	Jeff Schraver
	Instructional Technology/Computer (Primary)- Shared Position	Christina Burke
	Instructional Technology/Computer (Primary)- Shared Position	Michele Linse

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Instructional Technology/Computer (Intermediate)- Shared Position	Kylie Hegeman
Instructional Technology/Computer (Intermediate)- Shared Position	Maggie Elliott
Instructional Technology/Computer (Jr. High)	Linda Tabit
Instructional Technology/Computer (Sr. High)	Christopher Wuest
Nursing (K-12)	Corinne Fox
Math AIS (K-6)	Kylie Hegeman
ELA AIS (4-6)	Dawn Landes
Social Studies (4-6)	Jamie Condon
Science (4-6)	Heather Hyer
ELA Building Level (4-6)	Katie Raby
Math Building Level (4-6)	Haley Erwin
Intermediate ELA-4 <sup>th</sup> Grade	Kristin Munski
Intermediate ELA- 5 <sup>th</sup> Grade	Jo Ellen Hill
Intermediate ELA 6 <sup>th</sup> Grade- Shared Position	Lisa Shaw
Intermediate ELA 6 <sup>th</sup> Grade- Shared Position	Rachel Lowe
Intermediate Math- 4 <sup>th</sup> Grade	Matthew Schosek
Intermediate Math- 5 <sup>th</sup> Grade	Michelle Ricigliano
Intermediate Math- 6 <sup>th</sup> Grade- Shared Position	James Mauro
Intermediate Math- 6 <sup>th</sup> Grade- Shared Position	Erin Heberger
English Language Arts (7-8)	Melissa VanRensselaer
Math (7-8)	Tyler Spitz
Science (7-8)	Paula Smith
Social Studies (7-8)	Jennifer Valentine
Bilingual Education & World Languages (K-12)	Cristie Rydzynski
<b>Strand 4</b> Intermediate Elementary Grade- 4 <sup>th</sup> Grade	Matthew Schosek
Intermediate Elementary Grade- 5 <sup>th</sup> Grade	Kimberly Farrington
Intermediate Elementary Grade- 6 <sup>th</sup> Grade	Joy Volkmuth
<b>Aquatics Director</b>	Fall 2019, Winter 2019, & Spring 2020 Gina Potenza
<b>Driver Education Coordinator</b>	Summer 2019 Fall 2019, & Spring 2020 Andrew Purdie

**Co-Curriculars:**

<b><u>Clubs &amp; Advisors</u></b>	<b><u>Name</u></b>	<b><u>Group</u></b>
Int. Math Olympiad	Amy Smith-Faczan	1
Int. Math Olympiad	Kim Farrington	1
Int. Student Council	Kathleen Goodberlet	1
Int. Student Council	Shawna Spriggs	1
Jr. High Academic Challenge Bowl	Matthew Halloran	2
Jr. High Big Time Friends Co-Advisor	Cathy White	1
Jr. High Big Time Friends Co-Advisor	Catherine Bossard	1
Jr. High Culinary Club	Karen Ierlan	1
Jr. High First Robotics Asst	Melissa Gydsen	1

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Jr. High French Club	Anne Marie Crye	1
Jr. High Garden Club	Maureen Bolger	2
Jr. High Jazz Band	Zach Pelton	1
Jr. High Math Olympiad	Sue Ibrsimovic	1
Jr. High Yearbook Co-Advisor	Anne Marie Crye	3
Jr. High Yearbook Co-Advisor	Sue Ibrsimovic	3
Jr. High Young Men's Leadership Club Co-Advisor	Nick Sculli	1
Jr. High Young Men's Leadership Club Co-Advisor	Bryan Kavanaugh	1
Jr. High Young Men's Leadership Club Co-Advisor	Tom Zaccardo	1
Jr. High Young Women's Leadership Club Co-Advisor	Darlene Cowles	1
Jr. High Young Women's Leadership Club Co-Advisor	Christie Gordon	1
Jr. High Student Council	Ashley Fotopoulous	3
Jr. High Student Council	Katherine Potter	3
Sr. High Academic Team Advisor (Decathlon)	Andrew Purdie	4
Sr. High Academic Team Assistant (Decathlon)	Stephanie Schlueter	1
Sr. High Aquatics Leaders	Gina Potenza	1
Sr. High Art Club	Andrew Reddout	1
Sr. High DECA (Business Club)	Sue Utz	3
Sr. High DECA (Business Club)	Mike Cutia	3
Sr. High Chess Club	Ryan Horst	1
Sr. High Dollars for Scholars	Laura Fiorito	3
Sr. High Dollars for Scholars	Julie Merges	3
Sr. High Drama Club Co-Advisor	Jeremy Hawkinson	1
Sr. High Drama Club Co-Advisor	Matthew Mayne	1
Sr. High French Club Co-Advisor	Anne Stekl	1
Sr. High French Club Co-Advisor	Andrew Buttram	1
Sr. High Freshman Class Co-Advisor	Joe Carey	1
Sr. High Freshman Class Co- Advisor	Mike Modleski	1
Sr. High Global Competency Assistant	Cristie Rydzynski	1
Sr. High International Club	Angelica Sanzotta	1
Sr. High Junior Class Advisor	Anne Stekl	2
Sr. High Junior Class Advisor	Danyelle Westbrook	2
Sr. High Key Club	Eric Waples	3
Sr. High Key Club	Michele Urban	3
Sr. High Link Crew	Amy Rotoli	3
Sr. High Link Crew	Laura Avissato	3
Sr. High Literacy Magazine	Mallory Horsfall	1
Sr. High Math Academic Team Co-Advisor	Dawn Knapp	3
Sr. High Math Academic Team Co-Advisor	Kyli Knickerbocker	3
Sr. High Medical Explorers	Kim Spitzer	2
Sr. High National Honor Society Co-Advisor	Todd Thompson	2
Sr. High National Honor Society Co-Advisor	Karen Brion	2
Sr. High Outdoor Activity	Kelly Ahern	2
Sr. High SEAS Club	Steve Cronmiller	2
Sr. High Senior Class Advisor	Timothy Caughlin	3
Sr. High Senior Class Advisor	Eric Waples	3

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**

Sr. High Yearbook Advisor/ Yearbook Asst. Co-Advisor	Meaghan Fatzinger	4/ 2
Sr. High Yearbook Advisor/ Yearbook Asst. Co-Advisor	Betty Post	4/ 2
Sr. High Yearbook Advisor/ Yearbook Asst. Co-Advisor	Heather Page	4/ 2
Sr. High Sophomore Class Co-Advisor	Andrew Buttram	1
Sr. High Sophomore Class Co-Advisor	Michelle Merkley	1
Sr. High Spanish Club	Vivian Richelsen	1
Sr. High Student Council	Kyli Knickerbocker	3
Sr. High Student Council	Heather Page	3
Tri-M Honor Society Co-Advisor	Laura Brewer	1
Tri-M Honor Society Co- Advisor	Eric Everhart	1
Tri-M Honor Society Co- Advisor	Kristin Mellema	1
Tri-M Honor Society Co- Advisor	Elena Ryck	1
Sr. High Victor Cares Advisor	Deb McManis	2
Sr. High Victor Cares	LeeAnne Birkemeier	2
Sr. High Global Competency	Laurie Estochen	3
Sr. High Quiddich Club	Laura Dunbar	1

<b>Co-Curriculars:</b>	<b><u>Music</u></b>	<b><u>Name</u></b>	<b><u>Group</u></b>
	Jazz Ensemble	Zach Pelton	1
	Marching Band Color Guard	Camaryn Speranza	3
	Marching Band Asst	Tom Cheevers	2
	Marching Band Asst	Kalina Palomaki	2
	Marching Band Brass Instructor	Jake Everett	2
	Marching Band Color Guard Tech	Megan Morris	1
	Marching Band Director	Eric Everhart	5
	Marching Band Drill Designer	Mark Rider	4
	Marching Band Drill Instructor	Elizabeth Gowman	1
	Marching Band Percussion	Mark Gowman	3
	Marching Band Summer Asst	Joseph Palomaki	1
	SH Fall Play Stage Technician	Timothy Caughlin	1
	SH Fall Play Assistant	Aaron Isaacs	1
	SH Fall Play Assistant	Dave Denner	1
	SH Fall Play Assistant	Nathan Wolf	1
	SH Spring Musical Asst	Aaron Isaacs	2
	SH Spring Musical Asst	Dave Denner	2
	SH Spring Musical Asst	Nathan Wolf	2

Pursuant to contract language the following advisor change is made: **Spanish Club Advisor** will be assigned to band 2

<b>Per Diem Substitutes:</b>	<b><u>Candidate</u></b>	<b><u>Area of Certification</u></b>
	Olivia Hanno	Uncertified
	Christopher Harloff	Uncertified
	Emily Spina	Uncertified
	Jacob Dirx	Uncertified

**VICTOR CENTRAL SCHOOL  
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Sharon Mikulec	Uncertified
Sharon Smith	Elementary/Special Education
Lindsey Stear	Uncertified
Daniel Iadanza	Uncertified
Jennifer Cesarski	Uncertified
Amy Tichacek	Uncertified
Maddison Penrose	Uncertified
Annabelle Kedley	Uncertified
Hannah Madden	Uncertified
Lauren LaDue	Uncertified

**Non-Instructional**

**Appointments:**

The appointment of **Luis Astacio-Lopez**, Cleaner, effective May 20, 2019, at an hourly rate of \$11.38.

The appointment of **Larry Abbott**, Cleaner, effective May 20, 2019, at an hourly rate of \$11.38.

The appointment of **Annie Ronalds**, Food Service Helper, effective May 20, 2019, at an hourly rate of \$11.10.

The appointment of the following as Teacher Aides in the Extended School Year Program, effective July 8, 2019 and ending August 16, 2019, at their 2019/2020 rate of pay: **Kelly Gelinas, Elizabeth Temple, Antwennette Brady, Sarah Coene, Christine Evans, Amy Hotto, Kealan Devanny, Margaret Lynch, Joanne Chappell, Sallieann Orlando-Cataldi, Melissa Hunt, Eric Wachob, Cory Grant, Lori Reynolds, Suzanne Grow, Emily Miller, Karin Ludwig, and Laura Drier.**

The appointment of the following as Teacher Aides in the Extended School Year Program, effective July 8, 2019 and ending August 16, 2019, at the rate of \$11.10 hourly: **Jacob Dirxx, Emily Cook, and Corinne Marino.**

The amended appointment of **Wendy Schlesing-Oseguera**, Part Time Cleaner, effective April 25, 2019, at an hourly rate of \$11.38.

**Resignations:**

The resignation of **Henry Benschop**, Cleaner, effective May 10, 2019.

The resignation of **Nathan Barnes**, Cleaner, effective May 23, 2019.

The resignation, due to retirement, of **Paul Mangiamele**, Teacher Aide, effective December 31, 2019.

**VICTOR CENTRAL SCHOOL  
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The resignation of **Ryan Samuels**, Full Time Teacher Aide, effective June 14, 2019.

The resignation of **Marcella Bennett**, Part Time Teacher Aide, effective June 30, 2019.

The resignation of **Julie Pixley**, Part Time Teacher Aide, effective June 5, 2019.

The resignation of **Kristin Power**, School Bus Driver, effective June 30, 2019.

The resignation, due to retirement, of **Larissa Foster**, Teacher Aide, effective August 30, 2019 (amended date of resignation).

The resignation of **Norman Minnamon**, Cleaner, effective June 12, 2019.

**Per Diem and  
Substitute Positions:**

<u>Candidate</u>	<u>Position</u>
Ruby Verstrete	Bus Driver
Blake Hildman	Summer Groundsperson
Chastiny Nevarez Matos	Teacher Aide
Payton Elliott	Teacher Aide
Mary Allen	Teacher Aide
Louis Schafer	Summer Groundsperson
Jacob DiSanto	Summer Groundsperson
Johannes Ginder	Lifeguard
David Allen	Teacher Aide
David Allen	Lifeguard
Henry Stone	Summer Groundsperson
Shannon Hay	Typist
Christina Eames	Teacher Aide
Allison Heltz	Student Worker
Kristin Power	School Bus Driver
Aubrey Ahern	Student Worker
Douglas Lundberg	Groundskeeper



**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**

**BOARD MEMBER  
COMMITTEE  
MEETINGS**

Board members to attend standing committee meetings;

**CSE/CPSE  
RECOMMENDATIONS**

Recommendations of the Committee on Special Education from the meetings of January 29, 2019, February 7, 28, 2019, March 8, 14, 22, 2019, April 3, 8, 10, 25, 29, 30, 2019, May 2, 7, 8, 9, 13, 14, 15, 16, 17, 20, 21, 23, 2019, June 4, 5, 7, 10, 11, 12, 13, 2019 and from the Committee on Preschool Special Education from the meetings of March 28, 2019, April 3, 23, 26, 2019 and May 3, 7, 2019;

**SURPLUS**

The following items as surplus:

- Projectors with VCS tag #s 010000, 010091, 012061;
- Hewlett Packard LaserJet 1320n Printer with VCS tag #02682;
- Elmos with VCS tag #s 010455, 038482, 512413;
- Smart Airliners with VCS tag #s 010426, 010427, 010430, 010432, 010433, 010434, 010436, 010437, 010441;
- Google Nexus 9 with VCS tag #s 014537, 014538, 014539, 014540, 014541, 014542;
- Apple iPad with VCS tag #s 014248, 014249, 014250, 014251, 014254, 014255, 014256, 014243, 014244, 014258, 014259, 014705, 014706, 014707, 014708;
- Hewlett Packard HP11 Chromebook with VCS tag # 014565;
- Dell 11 Chromebook with VCS tag #s 014272, 014280;
- Hewlett Packard Scanjet 4850 with VCS tag # 013915;
- Epson Perfection 4490 Scanner with VCS tag #s 010412, 010413; 010414;
- Canon CanoScan 8800F Scanner with VCS tag #s 012101, 012311;

**CONFERENCE  
ATTENDANCE**

Board Member Tim DeLucia to attend the following conferences:

- Monroe County School Boards Association Annual Meeting in Rochester, NY on 5/29/19; and
- New York State School Board Association Annual Convention in Rochester, NY from 10/24/19 – 10/26/19;

**BOND RESOLUTION**

The attached Bond Resolution authorizing borrowings for the purchase of various school buses and vehicles for use by the District;

**ELECTION  
INSPECTORS**

Election inspectors for the Victor Farmington Library Vote on June 24, 2019, as submitted;

**CORRECTIVE  
ACTION PLAN**

Approve the Corrective Action Plan based on the Comptroller's Report of Examination 2019-M-62 as submitted;

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**

**RETIREMENT  
CONTRIBUTION  
RESERVE SUB-FUND**

Approve the following resolution establishing a Retirement Contribution Reserve Sub-fund for TRS Contributions:

**WHEREAS**, on August 16, 2007, the Victor Central School District (the “District”) established a Retirement Contribution Reserve Fund pursuant to General Municipal Law (“GML”) § 6-r to fund contributions to the New York State and Local Employees' Retirement System; and

**WHEREAS**, the Board of Education (the “Board”) has determined it is also appropriate to establish a sub-fund within the Retirement Contribution Reserve Fund to fund contributions to the New York State Teachers' Retirement System (“TRS”) pursuant to GML § 6-r.

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Education of the Victor Central School District, pursuant to GML § 6-r, as follows:

1. The Board hereby establishes a sub-fund within the Retirement Contribution Reserve Fund to be known as the “Retirement Contribution Reserve TRS Sub-Fund”;
2. The source of funds for this Sub-Fund shall be (1) such amounts as may be provided therefor by budgetary appropriation or raised by tax therefor; (2) such revenues as are not required by law to be paid into any other fund or account; (3) such other funds as may be legally appropriated; and (4) such amounts as may be transferred from other reserve funds as authorized by applicable law.
3. The Board may authorize expenditures from this Sub-Fund by resolution. Except as otherwise provided by law, moneys in this Sub-Fund may only be appropriated to finance retirement contributions to the TRS, and/or to offset all or a portion of the amount deducted from the moneys apportioned to the District from the State for the support of schools pursuant to Education Law § 521.
4. No member of the Board or employee of the District shall: (a) authorize a withdrawal from this Sub-Fund for any purpose except as provided in GML § 6-r; or (b) expend money withdrawn from the Sub-Fund for a purpose other than as provided in GML§6-r.
5. The moneys contributed to the Sub-Fund during any fiscal year shall not exceed 2% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year, and the balance of the Sub-Fund shall not exceed 10% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year.

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**

**RETIREMENT  
CONTRIBUTION  
RESERVE SUB-FUND  
Continued**

6. The Treasurer is hereby authorized and directed to deposit and invest the monies of such Fund in accordance with Sections 10 and 11 of the GML and other applicable law;
7. The District shall account for the Sub-Fund separate and apart from all other funds of the District to show: the source, date and amount of each sum paid into the Sub-Fund; the interest earned by the Sub-Fund; capital gains or losses resulting from the sale of investments of the Sub-Fund; the order, purpose, date and amount of each payment from the Sub-Fund; the assets of the Sub-Fund, indicating cash balance and a schedule of investments. The District, within sixty (60) days of the end of each fiscal year, shall furnish a detailed report of the operation and condition of the Sub-Fund to the Board.
8. The sum of \$200,000 is hereby appropriated to the Sub-Fund; the source of funds shall be the Employee Retirement System Reserve;
9. This Resolution shall take effect immediately.

**DONATIONS**

The following donations:

- \$500.00 from PTSA to the Intermediate School to support the Community Read;
- \$2,940.27 from PTSA to the Victor Central School District to support K-2 field trips transportation;
- \$500.00 from the Victor Boys Tennis Booster Club to support boys Tennis indoor facilities fees;
- Baseball cages and other materials including 12’X14’X70’ Premium Nylon Cage Kit – 12 Gauge Piping Package, Zebra turf, second quality unpadding, with streaks 15’X70’, Premium Series L-screen, ProMounds Collegiate Mound with clay turf valued at \$5,588.75 from the Tom Delaney family; ,

Mrs. Palumbo-Sanders thanked the community for the donations that have come into the District. Mrs. Elliott said there has been tens of thousands of dollars donated over the years all with the intent of enhancing the District.

**VICTOR  
ADMINISTRATOR  
AND SUPERVISORS  
ASSOCIATION  
AGREEMENT**

The Contractual Agreement between the Superintendent of Schools and the Victor Central School District and the Victor Administrator and Supervisor Association effective July 1, 2019 – June 30, 2022.

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**

**INTERIM  
SUPERINTENDENT  
APPOINTMENT**

Resolution approving appointment of Interim Superintendent of Schools and Acceptance of Employment Agreement

**WHEREAS**, the Board of Education, after careful consideration, has determined that Mr. Dennis D. Ford possesses the experience and necessary qualifications to serve as the Victor Central School District’s Interim Superintendent of Schools so as to assist in the efficient operation of the District and to continue the orderly administration of the District’s ongoing programs and projects until the effective appointment date of its new Superintendent of Schools; and

**WHEREAS**, has agreed to accept the Board’s offer of appointment to serve as the Interim Superintendent of Schools effective July 18, 2019.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education hereby appoints Mr. Dennis D. Ford as the Interim Superintendent of Schools of the Victor Central School District for a term commencing on or about July 18, 2019 through February 28, 2020 during which he shall be compensated on a *per diem* basis of \$850/day for services rendered; and

**BE IT FURTHER RESOLVED** that the Board of Education hereby ratifies and adopts a written Employment Agreement containing all of the relevant and applicable benefits, terms and conditions of employment for the Interim Superintendent; and

**BE IT FURTHER RESOLVED** that the Board of Education hereby authorized the President of the Board, or the Vice President in her absence, to execute said Agreement on behalf of the District and to file same with the District Clerk.

The motion to accept the foregoing consent items was carried.  
6 yes 0 no (*end of consent items*)

**CAMPUS NEWS**

VCS administrators summarized campus news and events.

Christopher Parks left the meeting at 8:41 PM.

**CONSTRUCTION  
UPDATE**

Superintendent Santiago-Marullo introduced Director of Facilities Chris Marshall and Dave Phelps from SWBR Architects who provided a construction update. Mr. Phelps went over the 2017 Capital Improvement Project. He talked about the approved referendum of \$25,000,000. Out of that \$4,000,000 is for the energy performance contract, \$3,255,000 is the incidental budget, \$825,969 is the adjusted construction contingency budget, there is an approved change order total of \$375,032 so the remaining contingency budget is \$450,937. The construction project is approximately 79% complete. He then provided a project status update.

## **VICTOR CENTRAL SCHOOL BOARD OF EDUCATION**

### **CONSTRUCTION UPDATE Continued**

At the Early Childhood School the site restoration work has been completed. There are some small additions still taking place such as door and hardware replacements, and they are working on exterior window cleaning. Interior renovations including casework is taking place. The Occupational/Physical Therapy area has been turned over to the District and is currently occupied by staff and students. At the Primary School all of the site work has been completed. The removal of one of two boilers and their associated parts has been completed. The removal of the second boiler will take place when weather permits. At the Intermediate School the exterior work in the front loop has been completed. Brick installation is complete. Phenolic panel installation and roof detail work is ongoing. For the new gymnasium the hardwood flooring has been installed with the finishes to follow in mid-June. Gym equipment has been installed with the new associated electrical work. Scoreboards will be installed in late June. Flooring is complete in the music room and surrounding areas. Punch list items need to be completed. The storage room is complete and will be turned over to the District. At the Junior/Senior High School the tennis court work has been completed just waiting on the nets and poles. Long jump track work has been completed. Rip rap drainage work at the retention pond will take place in June, weather permitting. All mechanical, engineering and plumbing rough-in work and drywall has been completed in the Senior High School nurse's office.

### **PROPOSED 2020 CAPITAL IMPROVEMENT PROJECT UPDATE**

Director of Facilities Chris Marshall, Dave Phelps from SWBR Architects and Ben Maslona from Fiscal Advisors and Marketing presented on the proposed 2020 Capital Improvement Project. Mr. Phelps discussed the pre-referendum schedule. He said assuming a vote date of October 8, 2019 the design would then take place between October 2019 and July 2020. The Stated Education Department submission would take place in July 2020 with bidding taking place in November 2020. Construction would start the winter of 2021. Mr. Phelps said these dates may vary based on the final scope, State Education Department review times and material availability. He then went over the proposed project scope of the project. In the Early Childhood School carpet will be replaced in the basement corridor, stair tread will be replaced, renovations to the gymnasium lobby and the corridor, renovation to the serving line in the cafeteria, sound attenuation in the music room, construct a third floor addition and complete a full roof replacement. Dr. Santiago-Marullo said there are currently 59 students on the Universal Pre-K waiting list. The classroom addition could be filled if the District receives grant money. In addition there will be

## **VICTOR CENTRAL SCHOOL BOARD OF EDUCATION**

### **PROPOSED 2020 CAPITAL IMPROVEMENT PROJECT UPDATE Continued**

PA/clock/lockdown system replacement, complete window replacement (with the exception of recent additions), the addition of student and adult toilet rooms, drinking fountain replacement, insulating exposed piping beneath accessible sinks, HVAC controls replacement, replace backflow preventer, provide crawlspace ventilation and re-circuit data closets to be powered by generator. The proposed cost of the work at the Early Childhood School is \$10,471,434. The proposed scope at the Primary School includes kitchen and serving line renovations, tile wall will be installed in the corridor near the cafeteria, ventilation will be added to the kiln room, exposed piping will be painted on the roof and a full system roof replacement will take place. Also in the Primary School PA/clock/lockdown system replacement will take place, adult toilet rooms will be added, automatic hand dryers will be installed throughout, drinking fountain replacement in the corridors only, basement ventilation and re-circuit data closets to be powered by generator. Exterior site work proposed includes masonry repairs and a playground replacement with all-inclusive design. The proposed cost of the work at the Primary School is \$7,540,274. Mrs. Palumbo-Sanders said you are not adding an additional playground? Dr. Santiago-Marullo said it will be a re-conception of the playground. Mr. Phelps said it is more replacing and expanding. The proposed scope at the Intermediate School includes stair tread replacement, renovate and expand the serving line capacity in the kitchen, remove locker room ceilings and paint exposed structure, remove and replace TMV, second floor air conditioning unit replacement, re-pipe second floor UVs to allow for convection heat transfer, and construct a four classroom addition. Also in the Intermediate School PA/clock/lockdown system replacement will take place, carpet replacement throughout the building, re-circuit data closets to be powered by generator and replace older panel boards. Exterior site work proposed includes masonry repairs and a playground replacement with all-inclusive design. The proposed cost of the work at the Intermediate School is \$7,072,813. Dr. Santiago-Marullo asked Intermediate School Principal Kevin Swartz to explain how the lunches work. Mr. Swartz said there are over 1000 students with two serving lines. Lunches run from 10:40 AM – 1:30 PM with 20 minutes for lunch. Mr. Vistocco asked if another addition can be added on top of the four classroom addition that was done years ago. Mr. Phelps said that wing is not designed to hold a second layer. Mrs. Elliott asked if the new addition will be designed so another addition can be added on top of it. Mr. Phelps said it can be. The proposed scope at the Junior/Senior High School includes stair tread replacement, replace casework and finishes in Senior High art rooms, add a paint booth to the art room, renovate the Senior High School boys and girls locker rooms with the goal to add more lockers, add dedicated exhaust to the kitchen, locker room, toilet room, and janitor closet, add dedicated exhaust to the science storage room, and add dedicated ductless split air conditioning system to the computer classroom. Also in the Junior/Senior High School

## VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

### PROPOSED 2020 CAPITAL IMPROVEMENT PROJECT UPDATE Continued

PA/clock/lockdown the system replacement will take place, replace HVAC equipment and air handlers, upgrade HVAC controls, replace a portion of the hot water supply and return piping and re-balance system, re-circuit data closets to be powered by generator, and replace damaged exit signs with LED signs. Exterior site work proposed includes masonry repairs, add a roof access ladder to fly loft, replace the track surface, and add exterior toilet rooms at clover fields. The proposed cost of the work at the Junior/Senior High School is \$7,780,795. Mrs. Elliott asked if the District has been cited for unsafe stair treads. Mr. Phelps said not to his knowledge. Mrs. Elliott said so if we were not cited could they just be phased in. Mr. Phelps said it could be, however they are trying to plan ahead for the District's safety. Mrs. Elliott said for a very long time by the Varsity Soccer field there was a small pavilion with a porta potty and that was never really a problem. Has there been a consideration that in lieu of building the bathrooms at the clover leaf use that idea so the money could be used to meet the needs of some of the other academic items that make the list. She said if you look at the pie chart you can see how much is athletics and how much is academic and how much is building. Mr. Phelps said the whole purpose of presenting today is to give the opportunity to change something if the Board asks for change. Mrs. Palumbo-Sanders asked for clarification on exterior toilet room. Mr. Phelps said it is an actual building in the vicinity of the clover leaf fields for the toilets. Dr. Santiago-Marullo said this item came highly prioritized because of the young students using the building. Mrs. Elliott asked if there is already water out there. Mr. Marshall said there is water and sewer out there. Mrs. Elliott said I think there may be other intermediate options. She then asked if the masonry repairs is upkeep. Mr. Marshall said yes it is. The proposed scope of work for the Transportation Building is to construct a new Transportation Center. The cost to enlarge the current bus garage to meet the needs included a vertical addition. There would also have to be mechanical upgrades all of which total \$4,000,000 The current building is 60 years old. If you look at building a new building the cost would be approximately \$3,500,000 because it is 100% is aidable. This center will have five service bays, one wash bay, toilet and locker room facilities, parts storage, an office suite with hard-walled offices, reception, dispatch and storage, driver lounge/training center. The total proposed cost for the new Transportation Center before aid would be \$12,000,000. Mr. Phelps said the proposal is to relocate the bus garage on the other side of the facilities storage building that way the same bus parking lot can be utilized. Mrs. Elliott asked how a brand new space is aidable. Mr. Maslona from Fiscal Advisors and Marketing said the new space is considered a new bucket of money. Generally the state will give you a certain dollar amount for additions. They limit you \$2,000,000 other than transportation, which receives full aid with a different set of rules. By taking the existing bus garage and moving

## **VICTOR CENTRAL SCHOOL BOARD OF EDUCATION**

### **PROPOSED 2020 CAPITAL IMPROVEMENT PROJECT UPDATE Continued**

services into it frees up classrooms and the new transportation center would be 100% aidable. Mrs. Elliott said the state is struggling with money and at some point they have to say we don't have that kind of money. Mr. Maslona said the state does have money issues but they have held money for building aid and construction aid. If the state really wanted to withhold funding they would slow down the approval process. Dr. Young said with the existing bus garage being there as long as it has been do we have to worry about environmental issues. Mr. Phelps said once the environmental abatement starts happening they will deal with any of the issues that arise. The projected scope for campus wide renovations will include information technology/computer technology upgrades, and field #7 press box roof replacement. Miscellaneous campus site work includes Lane Road exit re-design, improve the drainage along the east side of the property, and damaged pavement replacement on roads around campus. The proposed cost for campus wide improvements is \$1,991,009. Mr. Phelps went over the next steps. He said immediately the project team and District representatives will be in discussions with the State Education Department to finalize the potential aid for the project. The goal is to improve the aidability of the project and lower the local share. He said they are proposing a \$46.8 million project. Assuming 100% aid on the transportation center and 85% aid on the rest of the scope it will be less of a tax impact on the community. The worst case scenario is \$.29 per \$1,000. Mr. Vistocco asked if the addition to the Early Childhood School is aidable. Mr. Phelps said yes it is. Mr. Maslona said the way it is being run is reconstruction, but unfortunately there is only \$6.2 million in cost allowance and we are requesting \$10.4 million. Mr. Vistocco said would they include the Universal Pre-K kids. Dr. Santiago-Marullo said that would be our argument. Mr. Vistocco said when enrollment projections are completed we send it to Albany. Has it been sent yet? Mr. Phelps said not yet, however they are in the process. Mr. Vistocco said the Intermediate School is an addition. Mr. Maslona said the Intermediate School is the other building that half is covered by aid. Mrs. Palumbo-Sanders said for quite a while we have done a 0% impact on capital projects. This is the first increase in about 25 years. Mr. Vistocco said the cost of the Building Condition Survey items are about \$16.5 million. He asked if the committee looked at the last project. Something that fell off the radar was the parking lot at the Senior High School, which was being looked at for safety reasons. Mr. Phelps said it was reviewed at the administrative level. Mr. Marshall said the relocation of the road was tied to the proposed addition of more classrooms at the Senior High School. This would have been about a 14 classroom addition conceptually going off the east side of the building, which would cause the parent drop off area to be relocated and redesigned. That is something that will be on the radar in the next 10 years. It wasn't worth investing in it now to only have to demolish it and move it in the



## VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

### PROPOSED 2020 CAPITAL IMPROVEMENT PROJECT UPDATE Continued

future. Mr. Vistocco said we are always putting small additions on and we have to look at what the big picture is. Where do we want to be in 10 years? Are we just putting bandaids on now? Dr. Santiago-Marullo said the big picture was considered when looking at all of the work. Mr. Vistocco said I think we need to repair items that need to be repaired. Mrs. Palumbo-Sanders asked Mr. Vistocco if he is alluding to the fact that the classrooms might not be needed. Mr. Vistocco said no, just making sure the classrooms are all in the right spot. He said he is just looking at the long-term goal. Mrs. Elliott said there was a field house proposed and a new gym for the Senior High School. Dr. Santiago-Marullo said all of those things were considered and the committee voted on them. Dr. Santiago-Marullo said we cannot avoid the issue of storage anymore. The Early Childhood School needs classrooms and the Intermediate School needs more classrooms. We also need a new transportation department, which would free up classrooms in the Primary School. Mr. Vistocco asked if any of the proposed project be placed as an Energy Performance Project. Mr. Phelps said the issue with the Energy Performance Project is there is a pay back the state looks at and they may not give the aid back. There is a formula that would have to be calculated out. Mr. DeLucia said it is his understanding that new construction is more aidable than reconstructing. Mr. Maslona said taking the bus garage out of the equation, the reconstruction is more aidable. Mr. Vistocco asked if the Primary School has more allowance than the Intermediate School. Mr. Maslona said the Intermediate School has more. Mr. Vistocco said years ago there was discussion about a bridge that would go from the Primary School to the Intermediate School over the bus loop and classrooms could be in that and shifted from the Primary to the Intermediate School based on who needed the space at the time. Mrs. Palumbo-Sanders said there was a lot of negative comments in the community about that idea with the busses being right underneath the bridge. Dr. Young said why make it a bridge why not put connecting classrooms at the end of the bus loop parking lot. Mr. Phelps went on to talk about the next steps. The Board will vote on the final project at the August 8, 2019 Board meeting. The Board will also vote on the SEQRA Determination Resolution and Proposition Resolution. In September 2019 a Community Forum will be held. October 8, 2019 is the assumed vote date with designing to begin that month if the vote is passed.

### NAVIGATE PREPARED

Superintendent Santiago-Marullo introduced Senior High School Assistant Principal Amy Shannon who presented NaviGate Prepared. This program is a virtual emergency preparedness solution uniquely designed for K-12 schools. With a holistic suite of emergency preparedness tools, NaviGate Prepared empowers schools to develop and execute effective safety programs that prepare staff and students to confidently respond in emergency situations. Mrs. Shannon said before NaviGate Prepared attendance taken in emergency situations was done on paper. Over the

## **VICTOR CENTRAL SCHOOL BOARD OF EDUCATION**

### **NAVIGATE PREPARED Continued**

course of the last year the Building Safety Team has reviewed NaviGate Prepared to learn about it. The District purchased the software system and the Senior High School was the first school to implement it. It was presented to the faculty on three different occasions. The idea is with an app (respond) or from the website you can take attendance during a drill or emergency situation with greater reliability. It connects to SchoolTool with live student data and updates daily to sync with School Tool. NaviGate allows teachers to account for the students in front of them. Staff and teachers can be accounted for by using the chat with admin feature. Custom rosters can also be created. Mr. DeLucia asked who is currently using it. Mrs. Shannon said the Senior High School, Intermediate School, and the Early Childhood School. Dr. Santiago-Marullo said there is also a whole reunification module with NaviGate as well. Mrs. Palumbo-Sanders said so every staff member has to have an electronic device on them at all times. Mrs. Shannon said yes and they can use their phones or their chromebooks or computers.

### **DISTRICT GOALS UPDATE Transportation**

Director of Transportation Darren Everhart, Director of School Facilities Chris Marshall and Assistant Superintendent of Personnel Jim Haugh provided District Goals updates. Mr. Everhart talked about the Transportation Department goal of staying current on the best practices related to the transportation of students. He said the biggest challenge is to stay current with laws and regulations as they are continuously changing. The office staff subscribes to a service that sends updates to the New York State Vehicle and Traffic Law. They also subscribe to numerous periodicals that provide articles on the latest trends and challenges facing the industry, including student discipline, driver retention, and safety and security. You get some of your best learning by networking and speaking with other transportation professionals or speaking directly with the Department of Motor Vehicles, the Department of Transportation or the State Education Department. He then talked about the goal of monitoring the efficiency and the performance of the parent portal featuring the computer routing program. There have been very few problems. Victor is growing and the routes change. Those changes can be easily adjusted through this system. The third goal is about investigating the feasibility of providing parents with an app that will tell them where their child's bus is in real time. In looking at the program it is cost prohibitive at this point. Mr. Vistocco asked about the stop arm camera regulations. Mr. Everhart said it is pretty complicated. The District will have to partner with the Ontario County Sheriff's office or the New York State Troopers.

# VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

## **DISTRICT GOALS UPDATE Continued Facilities and Grounds**

Mr. Marshall talked about the goal of continuing to ensure that all of the buildings and campus are safe and welcoming. He continues to implement the capital project plan in collaboration with the Superintendent and the Assistant Superintendent for Business. Mr. Marshall said he also continues to implement the Smart Schools Bond Act project in collaboration with the Director of Computer Services.

## **Human Resources**

Mr. Haugh talked about the Human Resources Office Target around remaining effective and efficient. By June 30, 2019 the Victor Central School District will have a review cycle established to revise instructional, non-instructional and administrative job descriptions. Templates are complete for Civil Service, certified and stipend positions. Mr. Haugh said the second goal is around the Affordable Health Care Act tracking process. By June 30, 2019 the District will have developed Affordable Health Care Act implementation and monthly compliance process that is aligned with how employees are brought onboard. Affordable Health Care Act tracking process impacts each payroll. There is a separate tracking for stipend positions. Submissions have to be made to Paragon Compliance and 1095c documents have to be sent out to more than 1,000 employees each March.

## **FIELD TRIP REQUEST**

A motion was made by T. DeLucia, seconded by M. Young, to approve the following field trips:

- Varsity Cheerleading to Orlando, Florida from 3/19/20 – 3/23/20 to participate in a National Competition;
- Varsity Ice Hockey to Buffalo, NY from 11/22/19 – 11/23/19 to participate in a scrimmage

The motion was carried. 5 yes 0 no

## **MEETING REPORTS Monroe County School Boards Association (MCSBA) Committee Reports**

Mr. DeLucia attended the Monroe County School Boards Association 50<sup>th</sup> Annual Meeting on May 29, 2019. He said they elected officers that evening. Mr. DeLucia said Monroe County School Board Association mentioned they are very glad Victor has joined them.

## **Monroe County School Boards Association Membership**

District Clerk, Maureen Goodberlet informed the Board the annual dues for Monroe County School Boards Association (MCSBA) for the 2019-2020 school year will remain the same as the year before \$9,800.00. After discussion the Board unanimously agreed to continue with MCSBA for the 2019-2020 school year.

## **PUBLIC PARTICIPATION**

Melissa Gydsen, a parent, talked about the Robotics Program and proposed a Robotics STEM Center for the next capital project.

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**UPCOMING EVENTS**

**Graduation**

Class of 2019 Graduation; Friday, June 28, 2019 at 7:00 PM at the Blue Cross Arena.

**Next Board Meeting**

The next Board meeting will be the organizational meeting and take place on Thursday, July 11, 2019 at 7:15 PM in the Early Childhood School Boardroom.

**ADJOURN**

A motion was made by M. Young, seconded by M. Vistocco, to adjourn the meeting at 10:40 PM. The motion was carried. 5 yes 0 no

Respectfully submitted,

Maureen A. Goodberlet  
District Clerk