

**Request for Proposal
Milk Bid for 2019-2020 School Year**

GENERAL INSTRUCTIONS

1. Quotes must be received by the Mount Lebanon School District, 7 Horsman Drive, Pittsburgh, PA 15228 on or before **Tuesday, May 28, 2019 at noon.**
2. The winning proposal will be awarded at the **Monday, June 20, 2019** School Board Meeting. All vendors that submit a proposal will be notified that week of the outcome.
3. In submitting quote, mark on the outside of the sealed envelope "**Milk Proposal**".
4. The successful company will be responsible for the cost of all deliveries to the location specified; this includes freight, parcel post, or any other means of transportation.
5. End of the month statements must be mailed to the Mount Lebanon School District, Food Service Department, 7 Horsman Drive, Pittsburgh, PA 15228 the first week of each month.
6. No quotes on inferior quality will be considered. A sample of each item may be requested; product should be labeled for identification of company and item.

Nolen Fetchko
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