

**Jefferson General PTA Meeting Minutes
March 8, 2018**

Attendees: Julie Collins, Ioana Fernandez, Phil Fernandez, Jessica Testani, Becca Harpster, Michelle Kinney, Kathy Fromm, Mrs. Weber, Kelly Perry, Kerri Timmerwilke, Elaine Warren, JoDee Weis, Cathy Dykes, Alison Benson, Julie Anderson, Mrs. Discipio

The meeting was called to order at 7:05 pm by Phil Fernandez, President.

The meeting started with the saying of the Pledge of Allegiance.

The February 8th, 2018 Jefferson PTA general meeting minutes were presented for approval. Jessica Testani made a motion to approve the minutes and Ioana Fernandez seconded the motion. Motion passed.

Mrs. Discipio, Bryan Middle School principal, was a special guest to discuss any questions or concerns regarding the current fifth graders transition to Bryan middle school. Students should be receiving their schedules soon. Mrs. Discipio will be on maternity leave starting in April and Dr. Joe Cordo will be acting as principal during her absence. She will be returning in the fall from maternity leave. In May, a field trip to the middle school will be scheduled for all the fifth graders who will be attending in the fall. This will be a grade field trip. In August (date to be determined), there will be a day scheduled for the incoming sixth graders to drop off supplies and get familiar with their lockers and school layout. Student supply lists will be available on the school website. In addition, the PTA also organizes purchasing school supplies similar to the Jefferson PTA.

Elaine Warren, the chairperson of the spring dance committee provided an update on the spring dance planning. The dance is scheduled for Friday, April 20th in the school gym. The committee is looking for feedback either positive or negative on previous dances to consider when planning this year's event. The previous dances have all had themes so the committee has decided on a 80s theme for the current year. The current budget for the dance is \$2,000, with the majority of these funds allocated to the cost of the DJ for the event.

Cathy Dykes is a special guest and is the Jefferson representative on the REACH PTA. The REACH PTA purchased a math kit with the idea that each elementary school would be able to use the kit to host a family math night at the respective school. All grades from kindergarten to fifth grade can participate. The activities for that night would be structured into different stations. Each station can accommodate 15 families at a time and have material that range in difficulty level. The time at each station will vary by the family and they do not need to visit each station. They will need a minimum of ten volunteers to help that night. The PTA is looking at early May to schedule this activity and verbiage will be added to the Tiger Beat seeking volunteers.

The principal's report was provided by Mrs. Weber. Upcoming in April, students in grades third thru fifth grade will be taking the PARCC test. Jefferson only conducts one test a day and do not test on Monday's or Friday's. Tests are taken in the classroom on chrome books. The testing will begin the Tuesday after the students return from spring break.

Report cards will be issued this Friday. Next year the report cards will be using standard based reporting. The District will present an informational session regarding this change. Mrs. Weber will include these dates in her weekly email blast. In addition, next year report cards will only be distributed via email.

Kelly Perry presented the treasurer's report. Kelly had several budget adjustments that she would like to present for PTA vote tonight. The following income and expense adjustments relate to the Winter Carnival based on the results to date.

Income:

Ticket sales to be increased by \$1,500

Art purchases to increase \$1,000

Experience Party revenue to be increased by \$4,000

Raffles sales increase by \$1,200

Food sales increase of \$100
Tiger bucks donations increased by \$450
Tiger bucks sale a decrease of \$400

The total increase to income is \$7,850.

Disbursements

Add budget line item for silent auction expense of \$250
Decrease game rental by \$325
Decrease raffles prices by \$150
Increase misc. expenses by \$150
Increase art expense by \$550
Increase food expense by \$100
Decrease Tiger bucks purchases by \$700
Decrease prize budget \$150

The total adjustment to expenses is a net decrease of \$275. As such, the Winter Carnival results was a net gain to the budget of \$8,125.

Kelly noted that credit card purchases are still being processed and payment for certain auction and experience party attendance is still being collected.

A motion was made by Becca Harpster to approve the budget changes as presented by Kelly Perry. Michelle Kinney seconded the motion. Motion passed.

Becca Harpster provided an update on the Junior Achievement program that recently was completed. The feedback received to date was that the program was a success. The committee also received some great feedback on ways to further refine and improve the program for next year.

Kathy Fromm and Jen Hall provided the Ways and Means committee update. As a follow up to the Treasurers report, the committee noted that \$12,600 of revenue was generated from the experience parties at the Winter Carnival. The classroom art and silent auction was also very successful this year. The committee is very thankful to all the volunteers and donors. Over the next few weeks, special acknowledgments of thanks will be in the Tiger Beat.

Ioana Fernandez provide an update on programs. There is an upcoming all school assembly scheduled on March 20th to honor women in history.

Phil Fernandez provided the President report. Phil also acknowledged the overall success of the Carnival and based on the financial results to date the PTA wants to make a donation to the school to fund a "maker space" area in the school and to fund updates to each classroom library.

The PTA discussed donating \$9,500 for the "maker space" and \$18,000 - \$20,000 for the classroom libraries (approximately \$1,000 per classroom).

A motion to approve the donation was made by Jen Hall and seconded by Kathy Fromm. Motion passed.

Other matters noted by the PTA president included the following:

There is an upcoming Coffee with Dr. Moyer if interested check the District 205 website for date and time.

Board elections for the 2018-2019 school year will occur at the May 3rd, 2018 meeting. Nominations will be considered through April 5th. Each board term is for one year. An official notice will be placed in the Tiger Beat.

The Dual Language next year is full at 71 student and there currently is no wait list. Jefferson Family fun date is scheduled for April 15th to attend a Chicago Wolves game. Flyers will be sent home in the upcoming weeks and a notice will also be added to the Tiger Beat.

The next Jefferson PTA general meeting is scheduled for April 5th at 7pm.

No new business was noted. As such, a motion was made by Kelly Perry to adjourn the meeting. The motion was seconded by Becca Harpster. Meeting adjourned at 8:40 pm