

Jefferson General PTA Meeting Minutes  
August 15, 2018

Attendees: Becca Harpster, Jessica Testani, Michelle Kinney, Regina Gaebel, Kelly Perry, Kerri Timmerwilke, Pam Ferguson, Kanako Shuaipaj, Jennifer D'Alessandro, Ioana Fernandez, Jessica Testani, Deepa Thakar, Heidi Moy, Janette Lanciloti, Ginger Malcom, Maria Panfill, Julia Stepenske, Patty Gorski, Katie Larsen, Jodi Reddick, Yukari Finley, Kathy Fromm, Melissa Walsh, Gina Padgett, Jamie Schwager, Tricia Buhrfiend, Jackie Tamer, Mike Reardon, Susan Reardon, Jen Bullock, Aleka Mandelaris, Patty Klingbiel, Meredith Vogel, Anna Isyanov, Phil Fernandez, Michelle Saltiel, Joe Saltiel, Stephanie Drolett, Kerry Leiman, Nancy Goodner, Meghan Hood, Laura West, Holly Day, Kristen Bohlin, Deb Norri,s Cathy Dykes Principal Leslie Webber and many other parents

Call to Order: 8:50

Becca Harpster called the meeting to order. She talked about the events that the PTA supports and volunteer opportunities and asked people to get involved in the way that best works for them, there are options for all schedules. She expressed special gratitude to Jen Taylor and Laura West, the Welcome Back Breakfast Chairs and Leonore Kranov, the Ice Cream Social Chair..

She introduced Mrs. Weber for the Principal's Report. Mrs. Weber welcomed the parents to a new school year. She thanked the PTA for its hard work. Mrs. Weber thanked the parents who stayed for this meeting. She apologized for the heat, and said that only the MPR was having air conditioning problems which would be fixed soon.. She asked parents to reach out if they have any concerns, she cannot address any problems if she doesn't know about them.

Becca Harpster - Introduced the PTA Board members.

Membership update - Regina Gaebel, thanked everyone who had already signed up and said that you can sign up before you leave today or send the membership form back to school. She said we hope to stay a no sell school and can only do that with membership support. You can also sign up through My School Anywhere. Janette Lanciloti, Directory Chair, said that the online directory is open to everyone but it will be closed in a month or so. New members will be added and current information is updated. After that, access is only for PTA members. You can reach out to her with any issues with My School Anywhere.

Minutes were distributed for the May 2018 meeting. They can also be viewed online. Motion by Geoff Gaebel to approve. Second by Phil Fernandez. All present voted to approve the minutes as presented. The minutes were approved.

Treasurer's report - Kelly Perry, PTA Treasurer presented her report.

1. PTA Audit. First, Kelly Perry explained that the Audit Committee (Julie Collins, Tricia Buhrfiend and Julie Barton) met over the summer and reviewed the PTA's financial records. The 3 committee members examined the books and found them to be complete and accurate. Ioana Fernandez motioned to approve the Audit Committee's report. Kathy Fromm seconded. All present voted in Favor of approving the Committee's report.. None opposed. The audit was approved.

2. 2018-19 PTA Budget. Kelly Perry distributed the 2018-19 Budget. She explained that the Budget needs to be reviewed and approved before any bills for the current year can be paid. She gave everyone an opportunity to review the budget and asked if there were any questions. She also explained that the amounts were based on prior years, but that they can be adjusted by votes at future meetings if necessary. Michelle Kinney motioned to approve the budget as presented. Ioana Fernandez seconded the motion. All present voted in favor of approving the budget, none opposed. The Budget as presented by the Treasurer, Kelly Perry for the 2018-19 Year was approved.

3. Reimbursement. Kelly Perry also spoke briefly about reimbursement. The required forms are on the website. These can be sent to school or can be dropped off at her house. She asked that all requests be submitted in a timely manner. Doing this allows us to know what the actual numbers are for the year, so we know if there is a discrepancy between actual expenses and the budgeted amounts.. She also stressed that she needs a receipt or a copy along with the form. She also noted that it helps her to know what the expenses truly are, we don't expect people to eat the expenses for committee purposes and having those numbers allow us to plan for the next year. If people are paying for things and not submitting receipts, next year's proposed budget may not reflect what is actually needed.

Becca Harpster spoke again to close the meeting. She explained that the PTA will alternate day and night meetings on the 3<sup>rd</sup> Tuesday of the months. Morning meetings will be at 8:30 in the MPR right after drop off and the evenings will be at 7 pm in the MPR. You are welcome to bring your kids as well. Please join us.

The Next PTA meeting is Tuesday September 18<sup>th</sup> at 8:30.

Becca Harpster went over a few other key dates:

New Family Orientation, tomorrow at 6:30

August 29<sup>th</sup> - Late Arrival Day, instruction starts at 9:45, so you probably want to line up around 9:30.

August 30<sup>th</sup> - Curriculum night. REACH starts at 5:30, all grades at 6pm. Mrs. Weber took a moment to encourage everyone to come and learn more about Standards Based Reporting because the report cards are going to look very different. There will also be a coffee with the principal in September where it will be discussed.

Becca Harpster asked if there were any questions or comments. Ginger Malcom asked about Lunch room and playground committee. The answer is that there are parent volunteers in other schools and we thought it might be good to give a try. There will be a set schedule once sign ups are done. Mrs. Weber said it will be a structured system to support the school, not just floating. This will need to be scheduled and structured so that it is helpful to staff.

There was a final reminder about volunteering and that sheets can be sent to school via backpack as well.

Phil Fernandez made a motion to adjourn the meeting. Meghan Hood seconded. All in favor. The meeting was adjourned.

The next meeting of the Jefferson PTA will be Tuesday, September 18<sup>th</sup> at 8:30 in the Jefferson MPR.