

Hello!

In an effort to process and respond to you in the most efficient manner possible, we ask that you use uhs counselor@ucfsd.net for email rather than our individual email address. Please forward your email communication to uhs counselor@ucfsd.net.

UHS School Counselors are working on a rotating schedule from 6/17/19 - 8/16/19. During this time, there is usually one counselor and one support staff member in the office Monday through Thursday from 8am to 3pm for most of the weeks. All district buildings are closed on Friday.

Please note that the counselor's main role is to register new students, assist students who failed courses, and to discuss course changes/waiver options. All college application questions will be addressed the second week of school during senior seminar sessions. We appreciate your patience since it is not feasible to respond to phone calls/email messages with the same efficiency as during the school year.

If you are a student in need of immediate mental health support in Chester County, please contact Valley Creek Crisis Center available 24 hrs/ 7 days a week at 610-280-3270. For Delaware County residents, contact Crozer- Chester Medical Center at 610-447-7600. Please note, email messages are not reviewed after hours and counselor's role and availability is limited during the summer.

Attention Rising Seniors: Processing College Applications FAQ

1. What can I do to start working on my applications?

You can start by creating an account to begin working on the 2019-20 college applications if/when available (ex: Common Application). You can do this by clicking the "Apply Me" button on many college websites. To create a Common Application account, click on the Apply button in the top right corner. You can also develop or update your Resume as many college applications will ask for this information. If you haven't already completed your Teacher/Counselor Recommendation

Request Forms, you can continue working on those.

2. How can I get a copy of my transcript to self-report?

For colleges allowing self-reported grades you have two options:

A copy of an unofficial transcript was sent to both student email accounts and to parent emails listed in Powerschool. Please check your email for an electronic copy of your unofficial transcript. Review your unofficial transcript carefully for correctness before

either uploading it into an application or reporting each grade.

Many colleges (ex: Pitt and Penn State) have moved to a system where students can self-report their high school grades instead of sending a transcript when applying.

Instructions on how to access your historical grades:

1. Log in to PowerSchool (SAM).
2. Under "Navigation" on the left-hand side of the screen click "Grade History."
3. You will be looking at your historical grades in this screen. Each year has a tab at the top of the screen.

3. When can I submit my college application?

If the college has a Rolling Admission deadline and /or allows self-reporting of historical grades, you may submit the applications. However, there may be some questions that you are not able to answer. If that is the case, complete as much of the application as you can for now. Senior Seminars will be held the second week of school and you will be provided with all of the information you need (ie. how to request an official transcript be sent to a college, class size, etc.) to complete and submit your application. The UHS Counseling Center is not able to process official transcripts or other college applications materials until after Senior Seminars.

Please do not input any teacher/counselor email addresses into Recommendation Letter Request Sections within your college applications. For the majority of colleges, school counselors will send letters of recommendation through Naviance. We will review this process at the Senior Seminar.