



Gull Lake Community Schools Richland, Michigan

JOB POSTING

High School Instructional and Technology Coach/Media Specialist

July 11, 2019

Job Summary:

Under the direction of the principal, the teacher will be working with high school students and staff as an Instructional and Technology Coach and Media Specialist.

Qualifications:

Required:

- A. Minimum of BS/BA degree in Education
- B. Possess or be eligible for a valid Michigan teaching certificate
- C. Demonstrated successful experience initiating and incorporating best practices in instruction
- D. Professional in personal conduct and actions
- E. Excellent communication skills with students, staff, administrators and parents
- F. Meets federal *Every Student Succeeds Act* requirements

Desired Characteristics:

- A. Master's Degree in Education preferred
- B. Experience working in a peer coaching relationship
- C. Experience working with teachers and students to integrate literacy cross-curricular
- D. Experience using technology as an instructional tool in the classroom
- E. Experience in collaborating in with teaching professionals
- F. Experience in working within a Professional Learning Community using data to drive instruction
- G. Knowledge of Google, G Suite, and other applications
- H. Successful incorporation of engagement strategies in teaching of students
- I. Demonstrated knowledge of how to interpret assessment data to impact instruction
- J. Successful teaching/coaching of students preferred

Duties:

- A. Coach/debrief to assist teachers with supportive feedback
- B. Develop professional development opportunities related to literacy integration, teaching best practices, engagement strategies, management strategies to model research-based instruction
- C. Train teachers on how to plan and execute more concise and specific instruction for the most at-risk students
- D. Ability to model best practice in the classroom
- E. Work with teachers to improve skills for using assessments to inform individualized instruction and developing instructional opportunities based on assessment data
- F. Work independently and cooperatively using a variety of instructional strategies
- G. Ability to plan and organize; excellent work habits
- H. Willing to attend conferences and participate in professional development
- I. Perform other duties as assigned by administration

STATEMENT OF NON-DISCRIMINATION

The Board of Education does not discriminate on the basis of race, color, national origin, sex, including sexual orientation or transgender identity, disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information or any other legally protected category, in its programs and activities, including employment opportunities.

CRIMINAL RECORDS CHECK

In accordance with state law and board policy, no person shall be hired to work in contact with children prior to being fingerprinted and passing a criminal records review.

The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.

Application Deadline: Until filled

Start Date: August 26, 2019

Apply To: Candidates who are qualified and wish to be considered for this position must submit an AppliTrack online application at www.gulllakecs.org that includes a letter and resume.

Questions: Contact - Tonya Kammeraad, Human Resources, tkammeraad@gulllakecs.org