

**Davis/Summit Head Start
Policy Council Minutes
May 15, 2019**

Meeting called to order: 6:00 p.m.

Welcome: Dana Mayes, Policy Council Chair, welcomed everyone and established a quorum.

- Dana went over April PC minutes. Motion to approve made by Diantha Mangelson, 2nd by Riley Thomson, passed unanimously.
- PC Vice Chair, went over the Policy Council Budget. Motion to approve made by April Larson, 2nd by Riley Thomson, passed unanimously.
- Paola Reyes went over April Budgets. We are currently 83.33% through our Continuous Grant year. Head Start (7320) is 73.4% spent, and Head Start Training (7318) is 79.06% spent. EHS (7314) is 78% spent, and EHS Training (7315) is 55% spent. In-Kind for Head Start is at 93.02% and EHS is 91.70% received.
- Paola went over the Purchase Card report – there were no questions. Motion to approve budgets made by April Larson, 2nd by Diantha Mangelson, passed unanimously.

 **Community Reps –**

- **John Robison – School Board Rep** – Thanked everyone for all the work done at the individual schools and all the work you put in. Thanks for a great year.

PTA – Shelyce Keyes – Remember to do summer activities with your children.

Open Doors – Donnette DeMaio – The respite nursery is available for the summer. She has contact information if you want to get cards from her!

DSD Sped – Jen Flagg – She is replacing Pam Maughan. Jen has taught Special Ed Preschool for 17 years and is really excited to be on board with Head Start.

 **Teresa Oster gave the director's report**

- New Hires: None
- HS Enrollment is at 98%. We are currently serving 76/401 Head Start children on IEP's. EHS Enrollment is at 97%. There are 6/101 Early Head Start children currently on IFSP's. Attendance for EHS Center Based was at 85.6% and Head Start was at 86.49%.
- USDA Reimbursement for April is: Head Start \$194.74 – YTD is \$2091.67. Early Head Start \$500.84 – YTD is \$4560.73. Motion to approve made by Diantha Mangelson, 2nd by Fernanda Almeida, passed unanimously.
- Teresa thanked everyone for all the time spent in making our program great.

 Superintendent Reid Newey thanked everyone for their participation and support.

🎉 Awards Presentation: Brett thanked everyone for all the time and support they give to our Program and the hard work that has gone in this year! Passed out certificates to Policy Council and Community Rep members and thanked them for everything. It's been a great year.

Important Dates to Remember:

- EHS Family Park Activity – May 22

THANK YOU FOR ALL OF YOUR HARD WORK THIS YEAR!!

Policy Council Chair – Dana Mayes