

Victor Central School District Committee Meeting
Meeting Minutes – 6/13/19

Date and Time: 3:45-5:00

Location: HS Library

Members: ~~Aubrey Ahern~~, Shawn Baldwin, ~~Mary Banaszak~~, Laura Dash, ~~Theresa DeRycke~~, ~~Ted Isham~~, Leah Kedley, Kelly Loughlin, ~~Caitlin Mack Elliott~~, Necia Marchetti, ~~Georgia Mowers~~, Roni Puglisi, Cindy Riley, ~~Amy Shannon~~, ~~Shawna Spriggs~~, ~~Amanda Tripp~~

Roles:

Facilitator: Veronica Puglisi

Minute Taker: Leah Kedley

Time Keeper: Kelly Loughlin

Refreshments: Cindy Riley

				Purpose/ Proposed Action				
#	Topic/Subject	Person Responsible (if not all)	Time Allotted	For Info	Work Session	Make Recommendation	Assign Task	Make a Decision
Opening								
1	Welcome/Call to Order							
2	Approve minutes of prior mtg	Motion: Cindy Riley 2 nd -Laura Dash						
3	Review Agenda							
Guest(s) (if any)								
4	Kevin Swartz Brian Gee							Kevin Swartz-Intermediate Brian Gee-Junior High
Old Business-For Discussion								
5	Training Feedback/Needs							Brian—Consensus training was enjoyed and maybe incorporate this again for the future training. Did not get any feedback from Kristin or HS. Will continue to ask for feedback.
6								
New Business								
7	Council goals							Went over the rest of the goals that each council worked on this year, recapping and reviewing, Asking questions. Information is attached below. Reviewing orally. Updated District Council Goals. Checking off in folder what we accomplished and what may need to be continued. Make sure buildings all know that we have a NEW abridged version of the Code of Conduct to go home in the summer mailings. **Will want to clarify if School Tool will be closed for the final progress report to be visible vs. mailing it out. Communicate with families that School Tool is shut down for certain times of the year. Purposely shut down (advertising this somewhere for parents to know) Should be placed on the website or when you login into school tool.
8	Shared Decision Making Ideas							Will continue to do this work over the summer. A lot of the template is here but will think about the teach piece. Suggestion: creation of goals that reflect meeting the needs of ALL children and not just ones that may be at the forefront of their mind.

9	Shared Decision Making Survey	Roni sent the link out for us.
10		
Closing		
11	No assigned tasks	Nothing at this time. Leah may assist in the summer prep for the training.
12	No agenda required at this time.	
13	Parking Lot attendant	
14	RoundTable	Outside water fountains will be checked this summer.

Have a wonderful summer!! ☺

Notes from each building council:

Victor Early Childhood School -- Building Council

- Intervention kits-Updating the ECS intervention classroom kits targeting specific skill development in reading and mathematics.
- Intervention Manuals-Updating the behavior domain and other interventions as necessary, using research based interventions.
- SE Subcommittee-created resources for parents, newsletter with strategies to respond to misbehavior and the value of unstructured play.
 - Conversation about the importance of play--Soft skills being built as students socialize with each other. Formally (Friendship fun days) and informally (recess).

Victor Primary School -- Building Council

- Enhancing Field Days--Changed activities, involved parent volunteers and had a plan B in place for rainy days.
- VPS and the Arts--Increased opportunities for children to engage in enrichment experiences and connect to our local community.
- Classroom-to-Classroom and School-to-School Connections--Pairing up sports and music groups from the HS to our classrooms and creating opportunities to come together and allow students to collaborate, older and younger, both benefiting greatly from this opportunity. More classes across the school are requesting this opportunity and more groups at the high school are looking at ways to make this happen as well.
 - Wondering if we reach out to Brian Gee to also share this opportunity with the JH clubs that meet and might want to participate in this activity.
- VPS Children and Personal Electronic Devices--Developed a student friendly document that will be used and shared with families about the VPS practices regarding technology and personal devices. Along with the communication plan if we are found misusing tech.

Victor Intermediate School -- Building Council

- Literacy rich opportunities--researched that the greater books at home, the higher literacy rate for students. Collected over several thousand books that are now sorted and organized for student selection. Have three drop boxes for continuous donations. Students are coming to pick some books from the inventory to build their home libraries. This will be part of the building moving forward.
- Hosted 2 Literacy nights, Community Read--over 400 ppl attended this evening. 2nd night hosted late Feb--Interactive stations with 240 ppl attended.
- Progress reports--shift here to align with school tool and gathered feedback from teachers, parents, and other districts. Will move to electronic report cards in Fall 2019. Easy accessibility for parents. Parents can have a printed copy sent home if they need this or ask for this. Message will be sent to the families in August regarding this change. Next community read night is Oct 9, 2019.
 - Comments and questions from Necia--excitement for these changes aligning to School tool DC work and Necia saying there is growing knowledge around the literacy nights and more parents and families are becoming aware around this.

Victor Junior High School -- Building Council

- Opportunities for students--Field trips, artist series, Council developed a survey and got 1/3 of student population to respond. This information was broken down to determine recommendations and make changes reflective of the feedback, Staff was asked too and their feedback aligns to students.
 - Would like to have more evening activity nights. Not a traditional dance but what other ideas, Swim night, etc.
- Practice for cleaning Table Tops in the cafeteria. What are we doing, what can we do if these are the best options.
 - No changes in current practice at this time.
- Looked at electronic options for providing progress reports to families
- Clubs and activities for contact opportunities for parents.
 - How do parents get this information in advance. Students have access but parents might get information in August. Give this information to parents prior to the student expo about activities students may choose.

Victor Senior High School -- Building Council

- Win block discussion--feedback from staff, parents and students to build flexible time into student schedules.
- Mental Health Awareness--
 - Maybe hooking parents for open house evening to expose them to topics that are relevant and needed to hear vs. just walking around to see the classrooms.