

Victor Central School District Committee Meeting  
Meeting Minutes – 5/29/19

Date and Time: 3:45-5:00

Location: Nook

Members: ~~Aubrey Ahern~~, Shawn Baldwin, Mary Banaszak, Laura Dash, ~~Theresa DeRycke~~, Ted Isham, Leah Kedley, ~~Kelly Loughlin~~, ~~Caitlin Mack-Elliott~~, Necia Marchetti, ~~Georgia Mowers~~, Roni Puglisi, Cindy Riley, Amy Shannon, Shawna Spriggs, ~~Amanda Tripp~~

**Roles:**

Facilitator: Veronica Puglisi  
Time Keeper: Ted Isham  
Organizer: Caitlin Mack-Elliott

Minute Taker: Amy Shannon  
Refreshments: Laura Dash

				Purpose/ Proposed Action				
#	Topic/Subject	Person Responsible (if not all)	Time Allotted	For Info	Work Session	Make Recommendation	Assign Task	Make a Decision
<b>Opening</b>								
1	Welcome/Call to Order	Approved						
2	Approve minutes of prior mtg dated: ___4/24/19							
3	Review Agenda							
<b>Guest(s) (if any)</b>								
4	None							
<b>Old Business-For Discussion</b>								
5	Share Update on School Tool Memo	Roni shared memo to Kristin Swann, building principals and Dave Henderson.						
6	Update on Abridged COC	Roni will work with Sherri and Liz regarding abridged Code of Conduct updates.						
<b>New Business</b>								
7	Training Feedback Needs/From Building	ECS-no needs Primary-no needs Intermediate-development of clear outcomes/goals/how to facilitate conversation to an outcome JH- next meeting SH-next meeting CC – next meeting						
8	Update who will share goals, updates highlights with district council	ECS- Laura Primary-Leah Intermediate-Kevin JH-Necia/Brian SH-Amy						

9	Responsible for Highlights from each building for SDM training	ECS- Laura Primary-Leah Intermediate-Shawna JH-Necia SH-Amy CC - Roni
10	Start Shared Decision Making Training	Roni shows 2018 training presentation. Candies on the table – tell something about yourself...Shawna! Possible Ideas: <ul style="list-style-type: none"> <li>• promotion of individual committees</li> <li>• connection to the superintendent’s message</li> <li>• academic and social emotional goal</li> </ul> District Council members to support efforts and possibly present.
Closing		
11	Review assigned task	Facilitator: Veronica Puglisi Time keeper: Leah Kedley Minutes: Amy Shannon Refreshments: Cindy Riley Organizer: Shawn Baldwin
12	Set agenda and roles for next mtg.	<ol style="list-style-type: none"> <li>1. Building Council updates/highlights</li> <li>2. Necia and Mary will bring feedback from respective buildings.</li> <li>3. Roni will ask Kristin – feedback from Curriculum Council</li> <li>4. SDM training updates</li> <li>5. Notify principals of shared decision making training date</li> <li>6. Update District Council’s goals</li> <li>7. Complete SDM survey.</li> <li>8. ESSA presentation – fall of 2019</li> </ol>
13	Parking Lot attendant	
14	RoundTable	Shawn- curious about the water fountains outside that don’t work-Leah contacted Chris Marshall

*List future meetings*  
June 13