

Stevenson High School String Parents' Association
Monday, December 4, 2017
6:30pm Room 1414

ATTENDANCE: Enrique Vilaseco, Anthony Krempa, Sandra Anderson, Helen Chen, Shirley Combes, Rick Wachtel, Josephine Lee, Sherry Pi, Sherri Thomas.

Call to Order at 6:35pm by Sandy Anderson

INTRODUCTIONS – (Sandra Anderson) Welcome

SECRETARY'S REPORT: (Shirley Combes) November Meeting Minutes were approved

TREASURER'S REPORT: (Sandra Anderson) Transition to Stevenson High School

- Closing B of A/Transition to SHS has been completed.
- Revenue/Expenses are not yet available.
- Working on transitioning data to new Treasurer Karen S.

DIRECTOR REPORT:

(Enrique Vilaseco)

- Guitar Concert Feedback - Full House, great performances, more advanced and faster than the earlier concert.
- Soloist will be at the Orchestra concert. No holiday music.
- Performance Trip to Italy – the ensemble will begin rehearsing, will send out another trip email, will have a friends and family performance before leaving. Need to still look into and get data for the trip raffle. Sherri, volunteered to check with Village Board on raffles. Suggested having Bonta come to the school to have a culture night 3/22 on what to expect.

(Anthony Krempa)

- Successful concert
- Fine Arts Tour is coming up.
- Requesting Funding and help for Consortium Concert Pizza and T-shirts.
- Seven students from ILMEA will be going to state.
- No updates on the Paris trip status to move the date later in 2017.

Committee Reports:

Communications (Sherri Thomas):

- Facebook Page is up and running
- Fundraisers have been posted along with concert reminder
- Working on Instagram

Donation (Sherry Pi):

- Nothing new to report
- Sherry to send donation data for Flip Give and grants for the books and to Sherry T.
- Amazon Smile needs updating with new SPA name and Tax ID.

Fundraising (Helen He and Shirley Combes for Bianca (Xixian) Bian):

- Printed copies of the flyers for the upcoming events for December and January were available at the meeting.
- Sales for concerts

- Work with hospitality on purchasing cookies and flowers come from same store)
 - Create new pricing sign
- Restaurant benefit nights.
 - Yu's Mandarin in Vernon Hills for last 2 weeks in December.
 - Culver's is scheduled and communicated.
 - January we have Portillo's scheduled for 1/9
 - Requested Helen and Bianca schedule out future dates as we are light for 2018. benefit. Provided a list of restaurants to contact including Papa Johns for a monthly every X day, Boston Market, flower bulbs, smelly pencils, picks,
- Trip Fundraisers
 - Selling WFC candy bars at concerts for general trip fund.
 - Parents may purchase WFC cases. Last date will be 2nd week in January as many unsold cases will be returned.
 - Schwan's Cares –Now earning 5% on sales through December.
- Communications
 - Created a Sign-Up for the December and January Fundraisers

Hospitality (Jo Lee/Chen Huang):

- Will need extra help for 12/12 concerts.
- Dinner from Noodle and Co.
 - Request directors start collecting orders and fees
 - 4 packs of 60 cookies from Costco post-concert for Orchestra.
 - 20-30 orders expected 5:15 – 5:30

Membership (Helen Chen/Sherri Pi):

- Still roughly 100 families that are not SPA members. Less than 70% of students are members of SPA. 197 out of 290 potentials.
- Prepare SPA Membership paper form for Concerts.
- Add Sherri Thomas to the SHS-Group Google mail

Uniforms (Rick Wachtel):

- Polo shirts are ready in the school store for students to pick up.
- Tuxes are done.
- Need another email out to the parents/students for polo's as they are needed for Jan concert.
- Will work on organizing uniforms for 2018 school year.

Volunteer (Open/Shirley Combes)

- Volunteer Status
 - Will need to know what is in scope for the upcoming January Concerts so that we can create signups.
 - Need chairs to submit the requirements for their events and functions at the concerts.
 - 1/18/2018 Consortium Orchestra Concert - still need agenda list so that we know what volunteers will be needed for sign up to be created
 - 1/20/2018 Community Orchestra Concert
 - 1/23/2018 Winter Baroque Ensemble Concert
 - Signup for the Orchestra December concert is in good shape.
 - Volunteer needs form has been created and sent out to SHS Google Group on 10/2 paper copies were available at the meeting.
 - V

- Sign up Genius
 - Using Signup Genius to coordinate and communicate with Volunteers.
 - Please share the volunteer link around so that people are aware and can opt into volunteer opportunities. Communication was sent to parents in September communicating how to volunteer. The volunteer link is available on the SPA Site off of the Guitar and Orchestra pages.

Website (OPEN/Sandy Anderson):

- Several updates have been made a few more are in the process.

Member at Large (Orchestra Steve Thomas/Guitar Leah Rosenberg):

Old Business:

- 11/29 Guitar Concert Feedback
- Winter Orchestra 12/12 Review Requirements
- Open Board and Chair Positions (Sandy Anderson):
 - Must be member of the SPA, with a current student in the strings program, and meet Stevenson High School Volunteer requirements.
 - Volunteer Uniform Co-Chair Photography Website
- Storage Clean-up

New Business:

- Nominations and Vote in new SPA Chair Members (Sandy Anderson):
 - Guitar Member-at-Large Leah Rosenberg – nominated and approved.
- Request to support Odyssey 2018 – was in budget for 2017 school year.
- Next Concerts:
 - 1/18/2018 Consortium Orchestra Concert 120 8th graders need board helpers and pizza order/delivered, students serve
 - 1/20/2018 Community Orchestra Concert 100-200 guest
 - 1/23/2018 Winter Baroque Ensemble Concert
 - Start action items: Hospitality; Volunteers; and Fundraising
- Ad Hoc Scholarship Committee – email Sandy Anderson if interested in joining the committee
 - Start action items: Hospitality; Volunteers; and Fundraising

Public Comments (Sandy Anderson):

- Must be submitted in writing prior to meeting. None,

Meeting Adjourned at 7:53 pm.

Next SPA Meeting: 6:30pm on January 9th in room 1414