

Stevenson High School String Parents' Association
Monday, April 30, 2018
6:30pm Room 1414

ATTENDANCE: Enrique Vilaseco, Anthony Krempa, Sandra Anderson, Helen Chen, Goma Srinivasan, Shirley Combes, Rick Watchel, Josephine Lee, Bianca Bian, Leah Rosenberg; Sherri Thomas; Steve Thomas

Call to Order at 6:40 pm by Sandy Anderson

BOARD INTRODUCTIONS – (Sandra Anderson) Welcome, Went around the room

SECRETARY'S REPORT: (Shirley Combes) April 9 Meeting Minutes were approved

TREASURER'S REPORT: (Sandra Anderson)

- Reconciliation of B of A accounts
 - In progress
- Summary Balance Sheet still in process of being updated
 - Balance of accounts after check to encore is processed verbally provided.
 - Received payment from Portillo's fundraiser
- Student trip account updates:
 - Steve Thomas and Brenda Perkovich are working to tally up the remaining funds raised and getting totals for individual student trip accounts.
 - Email will be going out to notify families of current balance in student trip accounts.

DIRECTOR REPORT:

(Enrique Vilaseco)

- Will inquire with Band about Band Students using a Harp. Since it is a string instrument a strings player should be playing it.
- Awards Concert 5/8
 - Will need for SPA to provide the following.
 - Flowers for the Seniors
 - Pizza/Salads during daytime at East Glass Commons
 - Dinner in the evening at 5PM
 - Cookies
- Guitar Concert 5/14
 - Dinner
 - Cookies
- Stevenson will be performing at Graduation this year 5/25.
 - Chaperone Volunteer signup has been posted.
 - Patriot and Symphonic Orchestra will be performing.
- Still very busy although nearing the end of the school year.
- Request to continue with Trip fundraising
- Placement auditions have been completed and emails sent out with results.
 - There was movement both up and down.
- SPA to send email to John Grice with commitment to harp purchase.
- Planning for next trip location to be Munich/Salzburg.
- Trip photos and videos are processing for the video creation and for posters.

Committee Reports:

Communications (Sherri Thomas):

- Continuing to post to Facebook.

- Getting photos and information to post that are more fun.
- Request for Directors to announce at concert for attendees to take phone out and like us on Facebook.
- Will need a ½ page to insert into concert program of what SPA did and have the students stuff into the program. Include QR code to get FB page.

Donation (Sandra for Sherry Pi):

- Nothing new to report

Fundraising (Bianca Bian for Helen and Bianca (Xixian) Bian):

- Restaurant benefit nights.
 - Yu's Madarin scheduled for entire month of May
- Trip Fundraisers
 - Selling WFC candy bars at concerts for general trip fund.
 - Schwan's Cares –Campaign has been restarted.
 - <https://www.schwans-cares.com/campaigns/36428-stevenson-hs-string-parents-association>

Hospitality (Josephine Lee for Josephine Lee and Chen Huang):

- Potbelly went well, plan to use again.

Membership (Helen Chen for Helen and Sherri Pi):

- Nothing to report.

Scholarship Committee (Helen Chen)

- The winner was picked by Stevenson staff and will be presented with the award at Senior Awards night.
- The awards dinner is on 5/2. The scholarship will be presented then.
 - No announcement will be made at the May 8 Concert.

Uniforms (Rick Wachtel):

- Uniforms have been collected and sorted. Looks like nearly the entire inventory was returned.

Volunteer (Open/Shirley Combes)

- Volunteer Status
 - Will need to know what is in scope for the upcoming May Concerts and events so that we can create signups.
 - Need chairs to submit the requirements for their events and functions at the concerts.
- Sign up Genius
 - Using Signup Genius to coordinate and communicate with Volunteers.
 - Please share the volunteer link around so that people are aware and can opt into volunteer opportunities. Communication was sent to parents in September communicating how to volunteer. The volunteer link is available on the SPA Site off of the Guitar and Orchestra pages.

Website (OPEN/Sandy Anderson):

- Still taking suggestions for a FAQ page to be created, plus other useful content.

Member at Large (Orchestra Steve Thomas/Guitar Leah Rosenberg):

- Nothing new to report

Old Business:

- Upcoming Concerts – review requirements
 - 5/8 Orchestra Awards Concert/Annual Meeting
 - Number of flowers for seniors.
 - Number of students for dinner
 - Ordering Pizza and Salad and will work with school for recommended place.
 - Purchase cookies and flowers for sale.
 - Will stuff Flyer for SPA Accomplishments and Like Us On Facebook in concert program.
 - 2018-2019 Board and Chair Positions (Sandy Anderson):
 - Slate for 2018-19 almost filled. Still some key positions needed.
 - Open Board Positions: President, Vice President,
 - Open Chair Positions: Communication Chair, Guitar Member At Large, Trip Treasurer, and Website Chair.
 - Open Co-Chair Positions: Fundraising, Hospitality,
 - Filled Board Positions: Treasurer, and Secretary
 - Filled Chair Positions: Membership/Donations, Uniform, Volunteer, Orchestra Member at Large
 - Nominations Responses we have received 10 nomination responses via the google form.

New Business:

- Next Concerts:
 - 5/8 Orchestra Awards Concert/Annual Meeting
 - See notes from Old Business
 - 5/14 Guitar Concert
 - Collect dinner orders from Potbelly
 - Purchase cookies
 - 5/18 Spring Baroque Ensemble Concert
 - No support requested

Public Comments (Sandy Anderson):

- Must be submitted in writing prior to meeting. None,

Meeting Adjourned at 7:55 pm.

*Next SPA Meeting: SPA Annual Meeting at Orchestra Concert
TUESDAY 6:55 PM, May 8, 2018*