

Stevenson High School
String Parents' Association
Meeting Minutes
Feb 4, 2019
Orchestra Room

Attendance: Enrique Vilaseco, Anthony Krempa, Shaun Zimmerman, Judy Zeller, Shirley Combes, Elisabeth Ellis, Goma Srinivasan, Josephine Lee, Archana Bindu, Rick Wachtel, Manisha Dharrao, and Leah Rosenberg

- I. Call to Order: 6:31
- II. Director's Report
 - a. Minnesota Guitar Trip
 - i. As of 2/4/19, the trip has been called off.
 - ii. Will look at creating a local workshop visit for guitar students
 - iii. Local Chicago trip for Orchestra is still being investigated. Trip to include: Side by side, performance, and clinic session
 - b. ASTA Conference
 - i. Happening
 - ii. Received a \$2K donation to pay for the conference
 - iii. With existing payments, all items should be covered
 - iv. Concerns with bringing three types of instruments due to size
 - v. Need to rent harpsicord
 - vi. Payments should be up to date and should know final balance by next week.
 - vii. Hotel and registration fee covered by Stevenson in addition to \$200 for each student.
 - viii. Mr. Vilaseco will alert SPA if any contributions are needed
 - c. Upcoming Concerts
 - i. Orchestra Chamber Concert 2/12 6PM and 7:30 PM formal attire.
 1. No food prior.
 2. Request table for SPA for Disney information and chocolate sales
 3. All concert orchestra students are to attend.
 4. Students know their time slots for schedule, as it was sent to students.
 5. Email with details will follow.
 - ii. February 19th Baroque Ensemble Concert
 - iii. March 19th Orchestra Concert
 - iv. Guitar Chamber concert March 5 West Auditorium. Request SPA Table for Information. 7:00PM-8:30PM
 - v. March 9th, solo and ensemble day (contest) 4-hr widow for orchestra and guitar. Open to Concert Orchestra. Turn in form February 11.
 - d. Misc.:

- i. Directors are visiting feeder schools this week. With video highlighting the strings. program and providing Strings Trifold for Orchestra and Guitar
- ii. Freshman Welcome Orientation 8/5 and 8/6, from 9am to noon. Uniform fitting to take place on the same days from 12pm-2 pm
- iii. One hundred thirty eight incoming students. Orchestra Directors may be short staffed or needing a part time person.
- iv. Will need extra uniform help.
- v. Orchestra Fest – In school field trip 90 minute sessions with guest conductor

III. Secretary's Report (Shirley Combes)

- a. January meeting minutes reviewed and approved

IV. Treasurer's Update (Goma Srinivasan for Ramu Amanchi)

a. Budget Update

- i. Still on target with the budget
- ii. Will go through the details every other month.
- iii. Directors requesting donation to contribute to the March 11th solo/ensemble concerts breakfast and lunch fees

V. Committee Updates/Discussion Items

a. Communications (Archana Bindu)

- i. Looking for topics for the upcoming newsletter
 - 1. 2019-2020 Volunteer Interest link
 - 2. 2019-2020 Board Interest link to Google Doc
 - 3. Upcoming Concerts/Important Dates
 - 4. Current Year's contributions and trip account raised
 - 5. Upcoming fundraisers including dining out
 - 6. Uniform collection, last formal concert March 19. Will happen immediately after the concert.
 - 7. Photos of concerts and events

b. Fundraising (Elisabeth & Keith Ellis)

i. Restaurant fundraisers

- 1. Lou Malnati's \$50
- 2. Yu's indicated that they do not do dining out fundraisers.
- 3. February 23rd, Corner Bakery 7AM -8:30 PM Vernon Hills 15%
- 4. March 28th, On The Border 11AM – 10PM 20%
- 5. Look into scheduling Egg Harbor and Strawberry Fields on late arrival day
- 6. Gregg's Custard and many other options were mentioned

- ii. Bundt Cake
 1. Nothing But Bundt 5:45 PM–7:45 PM on February 12th.
Table and setup at normal place. Chamber Ensemble Recital performance close to 200 families
 2. March 5th guitar concert 85 families
 3. March 19th Awards Concert – 200 families
 4. May 13th Awards Concert 85 families
 5. \$90 from consortium and over \$100 from Guitar concert.

- iii. Social Outing
 1. Skating rink Ice or roller – bring to strings board Mr. V. will poll the students.

- iv. Auction items
 1. Form created
 2. Working on donation letter
 3. Goma to reach out to the Foundation for process
 4. Goma to reach out to Jim Conrey
 5. Process started by 4/6
 6. In person auction May 7th
 7. Market 3-4 weeks
 8. Have all items ready to go by end of March.
 9. 8-10 items total in the auction
 10. Number of potential auction items were discussed, Lake Forest Symphony, CSO, Bears Tickets, Tutoring, Chair to contact Mr. Serna for potential ticket donation,

- c. Hospitality (Jo Lee)
 - i. December concert, 71 orders for Noodle and Co.
 - ii. Do not server Rice Krispy treats any longer
 - iii. Preconcert dinner will be served. The menu will be sent out, the week before for Noodle and Co.

- d. Membership/Donations (Leah Rosenberg)
 - i. Membership
 1. Athletic department orders pins from a company. Waiting to hear back from John Johnson the vendor contact to discuss further.
 2. Very good price. Can order pin then order year pins on consecutive years.
 3. See if they can do Gold/Green
 4. No update on current membership percentage

 - ii. Sponsorship
 1. No new sponsors

- e. Uniforms (Rick Wachtel for both Chairs/Helen He)

- i. Plan for collecting and preparing uniforms for cleaning
 - ii. Start collecting immediately following March 19th concert
 - iii. Midi lab changing and drop off in Orchestra room.
 - iv. Alert Directors of final plan and volunteers needed
 - v. Working on getting the process written on paper for future chairs.
 - vi. Need to identify what needs to be ordered for 2019-2020 and need space.
 - vii. Need to book uniform fitting space
 - f. Trip Treasurer (Goma Srinivasan for Wei Liu)
 - i. Raffle
 - 1. Goma connected Wei with Sandy and Sandy provided Wei with information.
 - 2. Following up with the village.
 - g. Scholarships (Judy Zeller)
 - i. Closed out on 1/25
 - ii. Communication were sent and came back as undeliverable. Waiting on callbacks, left voice messages.
 - h. Volunteers (Goma Srinivasan for Sherry Pi)
 - i. Need to update volunteer help for Ensemble 2/12 hours.
 - ii. Need March 19th Volunteer sign up
 - iii. March 19th Volunteer sign up for 5 volunteers to collect uniforms
 - iv. March 9th will need parent volunteers 9-12 and 12-3 for Music Solo/Ensemble Day, 2-3 parents each shift.
 - v. Create 2019-2020 Volunteer interest sheet like we have for 2018-2019 so that the link can be shared on the newsletter
 - vi. Need Google Doc created for Board Interest, as we need to prepare for the April Annual Meeting. Shirley will create and send to Goma, Judy, and Archana for final editing and publicizing in newsletter and social media.
 - i. Silent Auction(Goma Srinivasan)
 - i. Covered under fundraising
- VI. Members at Large (Manisha Dharrao)
 - a. Nothing to report
- VII. Public Comments
- VIII. Adjournment : 7:45 PM

Next SPA Meeting: March 11th, 2019