



Tuesday, July 9, 2019
**Byram Hills School District Board of Education Meeting - Annual Organization /
Regular Meeting**

Byram Hills School District
10 Tripp Lane
Armonk, NY 10504

Meeting: 7:10 a.m. (Call To Order)

Meeting: 7:15 a.m. (Proposed Executive Session)

Meeting: 7:30 a.m. (Public Meeting - Annual Organizational / Regular Meeting Agenda)

1. Call To Order

Subject **1.1 The meeting is called to order by Kelly Seibert, District Clerk**

Meeting Jul 9, 2019 - Byram Hills School District Board of Education Meeting - Annual Organization / Regular Meeting

Category 1. Call To Order

Type Action

Board of Education Trustee, Mr. Ira Schulman, will take part in the meeting via phone call from 400 N State College Boulevard, Orange, CA, 92868. The contact phone number is 914-261-5908.

2. Executive Session

Subject **2.1 Board of Education Matter - Board Officers**

Meeting Jul 9, 2019 - Byram Hills School District Board of Education Meeting - Annual Organization / Regular Meeting

Category 2. Executive Session

Type Procedural

3. Pledge of Allegiance

Subject **3.1 All rise for the Pledge of Allegiance**

Meeting Jul 9, 2019 - Byram Hills School District Board of Education Meeting - Annual Organization / Regular Meeting

Category 3. Pledge of Allegiance

Type

4. Annual Organizational Business

Subject **4.1 Oath of Office for Newly Elected Board Member**

Meeting Jul 9, 2019 - Byram Hills School District Board of Education Meeting - Annual Organization / Regular Meeting

Category 4. Annual Organizational Business

Type Action

Mr. Kelly Seibert, as District Clerk, will call the Organizational meeting to order and proceed with the Oath of Office for swearing in re-elected Board members, Mrs. Mia DiPietro and Mrs. Lara Stangel and newly elected Board member, Mr. Jason Berland.

Thank you for your support to our students and desire to serve with this team of dedicated school Board members!

Subject 4.2 Election of President and Vice-President

Meeting Jul 9, 2019 - Byram Hills School District Board of Education Meeting - Annual Organization / Regular Meeting

Category 4. Annual Organizational Business

Type Action

Mr. Kelly Seibert, as District Clerk, will facilitate the election process for Board President and Board Vice-President.

Subject 4.3 Oath of Office for Board President and Vice-President

Meeting Jul 9, 2019 - Byram Hills School District Board of Education Meeting - Annual Organization / Regular Meeting

Category 4. Annual Organizational Business

Type Action

Mr. Kelly Seibert, as District Clerk, will continue with the swearing in of the Board President and Board Vice President. After the swearing in, the Board President will preside over the meeting.

5. Comments from the Public

Subject 5.1 Public Comments (if any) will be heard at this time

Meeting Jul 9, 2019 - Byram Hills School District Board of Education Meeting - Annual Organization / Regular Meeting

Category 5. Comments from the Public

Type Recognition

Attached is a copy of the Byram Hills School District "*Guidance for Public Input at Board Meetings*" as a reference for public comments during Board meetings.

File Attachments Guidance for Public Input at Board Meetings REVISED 12-6-16.pdf (17 KB)

6. Revision and Adoption of Annual Organizational Agenda ITEMS 7-9

Subject 6.1 Revisions (if necessary) and Adoption of ANNUAL ORGANIZATIONAL Agenda

Meeting Jul 9, 2019 - Byram Hills School District Board of Education Meeting - Annual Organization / Regular Meeting

Category 6. Revision and Adoption of Annual Organizational Agenda ITEMS 7-9

Type Action

7. ANNUAL ORGANIZATIONAL Appointments by the Board of Education for the 2019-20 School Year

Subject 7.1 Annual Organizational Appointments by the Board of Education for the 2019-20 School Year

Meeting Jul 9, 2019 - Byram Hills School District Board of Education Meeting - Annual Organization / Regular Meeting

Category 7. ANNUAL ORGANIZATIONAL Appointments by the Board of Education for the 2019-20 School Year

Type Action

- 7.1 Kelly Seibert - School District Clerk
- 7.2 Susan Palamarczuk - Records Access and Records Management Officer
- 7.3 Gina Cunningham - Records Appeal Officer
- 7.4 Ann Provenzano - Claims Auditor
- 7.5 Susan Palamarczuk - School District Treasurer
- 7.6 Kelly Seibert - Deputy Treasurer
- 7.7 Kelly Seibert - Authorization to Certify Payrolls
- 7.8 William Wasser - Purchasing Agent
- 7.9 Robert Persaud - Deputy Purchasing Agent
- 7.10 Bond, Schoeneck & King, PLLC - Board Attorney for General Counsel, Human Resources, Student Services and Dispute Resolution
- 7.11 Shaw, Perelson, May & Lambert, LLP - Board Attorney for General Counsel and Litigation
- 7.12 Hawkins Delafield & Wood, LLP - Bond Counsel
- 7.13 Capital Market Advisors - Fiscal Advisor
- 7.14 Nawrocki Smith LLP - Independent Auditor
- 7.15 Dr. Louis A. Corsaro - School Physician
- 7.16 Bank of America, JP Morgan Chase Bank, N.A., The Westchester Bank, People's United Bank, Webster Bank, N.A. - Depository for the General Fund, Trust and Agency Accounts, Payroll, School Lunch, Capital Accounts, Debt Service Fund and Special Purpose Fund
- 7.17 NYLAF, TD Bank, Bank of America, JP Morgan Chase Bank, N.A., The Westchester Bank, People's United Bank, Webster Bank, N.A., Metro Commercial Bank - Depository Accounts for Investments
- 7.18 Central Treasurers: Extraclassroom Activity Advisors - Sandy Abt and Deborah DeFrancesco
- 7.19 Authorization of Petty Cash Funds and Petty Cash Treasurers - High School Principal's Secretary: \$100; Transportation, Director of Transportation: \$100; Superintendent's Secretary: \$100
- 7.20 Authorization to Implement Contractual Agreements - Jen Lamia
- 7.21 Authorization to Implement Non-Represented Employee Salaries - Jen Lamia
- 7.22 Authorization of Budget Transfers - Jen Lamia or Designee
- 7.23 Authorization to Apply for Grants-in-Aid (State, Federal, Private) - Jen Lamia
- 7.24 Trustees for Byram Hills Trust Fund - Kelly Seibert and Gina Cunningham, Jackie White, Christopher Rasquin
- 7.25 Designation of Signatures on Checks - Susan Palamarczuk, Kelly Seibert or Jen Lamia
- 7.26 Human Rights Compliance Officer, responsible for receiving and making inquiry into complaints of discrimination pursuant to all applicable federal, state and local laws - Jill Boynton and Gina Cunningham
- 7.27 Section 504/Title II ADA Compliance Officer - Jill Boynton
- 7.28 Title IX/Title VII Compliance Officers (Sex/Gender issues) - Jill Boynton and Gina Cunningham
- 7.29 Title VI Compliance Officers (Race, Creed, National Origin, Religion, etc. Issues) - Jill Boynton and Gina Cunningham
- 7.30 Designated Educational Official for Students in Need of Special Services - Jill Boynton
- 7.31 Homeless Coordinator - Jill Boynton
- 7.32 Residency Designee - Kelly Seibert
- 7.33 Asbestos Designee (AHERA) - Steve Thompson
- 7.34 Chemical Hygiene Officer (OSHA) - Steve Thompson

- 7.35 School Pesticide Representative - Steve Thompson
- 7.36 Property Control Manager - Kelly Seibert
- 7.37 Authorization to Attend Workshops - Timothy Kaltenecker
- 7.38 Designation of Official Newspaper - Journal News
- 7.39 Establishment of Mileage Reimbursement @ I.R.S. Maximum Rate
- 7.40 Appointment of Representative to the SWSCHP (Statewide Schools Cooperative Health Plan) Board of Governors - Jen Lamia

8. Re-Adoption of All Board Policies, Including Policy 2160 (School District Officer and Employee Code of Ethics), Policy 6240 (Investments), Policy 6700 (Purchasing), and Policy 6700R (Purchasing Regulation) for the 2019-20 School Year

Subject	8.1 Re-adoption of All Board Policies
Meeting	Jul 9, 2019 - Byram Hills School District Board of Education Meeting - Annual Organization / Regular Meeting
Category	8. Re-Adoption of All Board Policies, Including Policy 2160 (School District Officer and Employee Code of Ethics), Policy 6240 (Investments), Policy 6700 (Purchasing), and Policy 6700R (Purchasing Regulation) for the 2019-20 School Year
Type	Action

All Byram Hills District Policies are available on the Byram Hills School District website, www.byramhills.org, under Board of Education - Policies **OR** https://boardpolicyonline.com/?b=byram_hills

9. Resolutions

Subject	9.1 Resolution Approving Designation of Board of Education Members to Appoint Impartial Hearing Officers for Special Education Hearings, effective July 1, 2019
Meeting	Jul 9, 2019 - Byram Hills School District Board of Education Meeting - Annual Organization / Regular Meeting
Category	9. Resolutions
Type	Action

The Resolution for the Appointment of an Impartial Hearing Officer is **attached**.

File Attachments
 Resolution to Approve Impartial Hearing Officer for Review 7-9-19.pdf (10 KB)

Subject	9.2 Resolution Authorizing Settlement by Director of Special Services in Consultation With Superintendent of Schools of Due Process Claims, effective July 1, 2019
Meeting	Jul 9, 2019 - Byram Hills School District Board of Education Meeting - Annual Organization / Regular Meeting
Category	9. Resolutions
Type	Action

The Resolution Authorizing Settlement of Due Process Claims is **attached**.

File Attachments
 Resolution re Due Process for Review Adopted 7-9-19.pdf (11 KB)

10. Revision and Adoption of Consent Agenda

Subject	10.1 Revisions (if necessary) and Adoption of Regular Meeting Consent Agenda
Meeting	Jul 9, 2019 - Byram Hills School District Board of Education Meeting - Annual Organization / Regular Meeting
Category	10. Revision and Adoption of Consent Agenda
Type	Action (Consent)

The use of a consent agenda permits the Board of Education to make more effective use of its time by adopting a single motion to cover those relatively routine matters which are included.

11. Consent Agenda - Personnel

Subject	11.1 Consent Agenda - Personnel
Meeting	Jul 9, 2019 - Byram Hills School District Board of Education Meeting - Annual Organization / Regular Meeting
Category	11. Consent Agenda - Personnel
Type	Action (Consent)

11.1 CSEA Resignation for the Purpose of Retirement:

1. Michael Battocchio, Bus Driver/Custodial Worker, CH, effective 7/30/19

11.2 CSEA Resignations:

1. Phillip Bassell, Teacher Aide, WA, effective 6/27/19
2. Mariel Martorana, Teacher Aide, WA, effective 6/27/19
3. Toniann Urbietta, Teacher Aide, CH, effective 6/27/19

11.3 CSEA Probationary Appointments:

1. Brian Wittes, Computer Aide, WA, effective 8/12/19
2. Alyssa Zellermyer, Teacher Aide, CH, effective 9/03/19

11.4 Seasonal Cleaner Appointments effective 7/08/19-8/30/19:

1. Michael Alexandrou
2. Michael DiMarco
3. Jessica Gaetaniello
4. Gianna Peterman
5. Nicole Tissot

11.5 Additional Teacher Assignments for 2019-20:

1. Steven Borneman, Chemistry Teacher Assistant Program., .1 FTE, BHHS
2. Douglas Carpenter, Health, .1 FTE, (second semester), BHHS
3. Jennifer Croke, Health, .1 FTE, (first semester), BHHS
4. Christopher Lewick, .05 FTE, Science, BHHS

11.6 Approval to abolish the Physical Education Coordinator effective 6/30/19 which paid a stipend of \$2,768 in the 2018-19 school year.

11.7 Approval to abolish the Health Coordinator effective 6/30/19 which paid a stipend of \$3,228 in the 2018-19 school year.

11.8 Approval to add three (3) Coordinator positions commencing in the 2019-20 school year:

1. Physical Education and Health Coordinator, Grades K-5, 2019-20 stipend of \$2,034.
2. Physical Education and Health Coordinator, Grades 6-8, 2019-20 stipend of \$2,034.
3. Physical Education and Health Coordinator, Grades 9-12, 2019-20 stipend of \$2,034.

11.9 Approval to Appoint Kristina Wilson as Coordinator to the Guidance Department, effective 7/01/19

11.10 Approval of Teacher Mentor Coordinator: William LaRue

11.11 Approval of Teacher Mentors 2019-20:

Liza Devaney, Jonah Piali, Lindsay McHale, Stacey Iskovitz, Dave Bruskwicz, Jonas Kalish, Michael Young, Ellen Medd

11.12 Approval of Administrator Mentor Appointments for the 2019-2020 School Year: Angelo Ancona and Kristen Sautner

11.13 Approval of Appointment of the Facilitator of *Investigator of Practice* - Barbara O'Connell

11.14 Approval of Appointments of Facilitators of Learning Communities for the 2019-20 School Year:

CH: Jane del Villar, Melanie Berkson, Katherine Meaney, Rekha Singh, Jean White

WA: Liza Devaney, Mona Goodman, Maria Kiely, Al Lovelace, Jennifer Toland

HCC: Megan Di Domenico, Stacey Iskovitz, Alan Lounsbury, Kristina Pace, Dawn Selnes, Jackie White

BHHS: John Clark, Catherine Eshoo, Tarin Fallon, Jayne Karlin, Peter Lichten, Eric Odnocki, Greg Quirolo, Eric Savino, Steven Skonieczny, Kathleen Healy

11.15 Approval of Building Technology Coordinators for the 2019-2020 School Year:

CH: Rekha Singh

WA: Al Lovelace

HCC: Dawn Selnes

BHHS: Peter Lichten

11.16 Approval to Re-Certify Lead Evaluator of Teachers and Principals in Compliance with New York State Annual Professional Performance Review for 2019-20 School Year: Dr. Jen Lamia and Dr. Timothy Kaltenecker

11.17 Resolution of Re-certification for Lead Evaluators in Compliance with New York State Annual Professional Performance Review for 2018-2019 School Year - Training Conducted by Dr. Timothy Kaltenecker:

Angelo Ancona - Jill Boynton - Robert Castagna - Debra Cayea - Gina Cunningham - MaryBeth Crupi - Karen Kushnir - Jennifer Laden - Jen Lamia - Kim Lapple - David Mack - Deepak Marwah - Michael McGrath - Margaret McInerney - Lisa Pellegrino - Kristen Sautner - Duane Smith - Melissa Stahl - Andrew Taylor - Christopher Walsh

11.18 Approval of Appointments for Dignity for All Students Act (DASA)

1. GenineMarie DiFalco, CH
2. David Mack, WA
3. Angelo Ancona, HCC
4. Kristen Sautner, BHHS
5. Gina Cunningham, District-Wide

11.19 Appointment of District-Wide Emergency RESPONSE Team:

1. Gina Cunningham, Assistant to the Superintendent for Human Resources
2. Jill Boynton, Director of Special Services
3. David Mack, Assistant Principal, Wampus
4. Kelly Seibert, Assistant Superintendent for Business
5. Rob Castagna, Director of Health Ed, Phys Ed. and Athletics
6. GenineMarie DiFalco, Assistant Principal, Coman Hill

7. Kristen Sautner, Assistant Principal, Byram Hills High School
8. Phil Peterson, Director of Transportation
9. Laura Coughlan, Secretary to the Assistant to the Superintendent for Human Resources
10. Angelo Ancona, Assistant Principal, H. C. Crittenden
11. Anthony Sabatella, School Resource Officer
12. Donny Ahrenberg, School Resource Officer
13. Carlos Cano, North Castle Assistant Fire Chief
14. Phil Goulet, North Castle Fire Chief
15. Andrew Taylor, Director of Technology
16. Steve Thompson, Director of School Facilities
17. Julie Gallagher, Nurse, BHHS
18. Danny Carfi, BH Security Manager

11.20 Appointment of District-Wide Emergency SAFETY Team:

1. Gina Cunningham, Assistant to the Superintendent for Human Resources
2. Jill Boynton, Director of Special Services
3. David Mack, Assistant Principal, Wampus
4. Kelly Seibert, Assistant Superintendent for Business
5. Rob Castagna, Director of Health Ed, Phys Ed. and Athletics
6. GenineMarie DiFalco, Assistant Principal, Coman Hill
7. Kristen Sautner, Assistant Principal, Byram Hills High School
8. Phil Peterson, Director of Transportation
9. Laura Coughlan, Secretary to the Assistant to the Superintendent for Human Resources
10. Angelo Ancona, Assistant Principal, H. C. Crittenden
11. Anthony Sabatella, School Resource Officer
12. Donny Ahrenberg, School Resource Officer
13. Carlos Cano, North Castle Assistant Fire Chief
14. Phil Goulet, North Castle Fire Chief
15. Andrew Taylor, Director of Technology
16. Steve Thompson, Director School Facilities
17. Susan Tyrrell, Teacher
18. Petrie Verma, PTSA/Parent
19. Scott Levy, Board of Education Member
20. Julie Gallagher, Nurse, BHHS
21. Danny Carfi, BH Security Manager

11.21 Approval of Appointees to the BHTA Sick Bank Committee for 2019-20 School Year: Robin Zilli, Megan Di Domenico, Kelly Seibert, Gina Cunningham

11.22 Approval of Appointees to the BHAA Sick Bank Committee for 2019-20 School Year: Peggy McInerney, Duane Smith, Kelly Seibert, Gina Cunningham

11.23 Approval of Business Office Supervisor Appointments 2018-19: Kurt Ainsworth, Accounts Payable; Ying Quan, Payroll; William Wasser, Purchasing.

11.24 Approval to Appoint Anne B. Kelly, LCSW, as the Educational Substance Use Resource Designee

The use of a consent agenda permits the Board of Education to make more effective use of its time by adopting a single motion to cover those relatively routine matters which are included.

12. Consent Agenda - Special Services

Subject	12.1 CSE/SubCSE/CPSE Recommendations; CSE/SubCSE/CPSE Appointments Surrogate Parents (Summer 2019)
Meeting	Jul 9, 2019 - Byram Hills School District Board of Education Meeting - Annual Organization / Regular Meeting
Category	12. Consent Agenda - Special Services
Type	Action (Consent)

The use of a consent agenda permits the Board of Education to make more effective use of its time by adopting a single motion to cover those relatively routine matters which are included.

13. Consent Agenda - Business

Subject	13.1 Consent Agenda - Business
Meeting	Jul 9, 2019 - Byram Hills School District Board of Education Meeting - Annual Organization / Regular Meeting
Category	13. Consent Agenda - Business
Type	Action (Consent)

BUSINESS CONSENT AGENDA ITEMS

13.1 Approval of Non-Represented Personnel Terms and Conditions, effective July 1, 2018 - June 30, 2022. Updated: July 1, 2019

13.2 Authorization to Dispose of Surplus/Obsolete Textbooks, Instructional Materials and Equipment

13.3 Authorization to Execute an Attorney Agreement with Bond, Schoeneck & King, PLLC for the 2019-20 Fiscal Year

13.4 Authorization to Execute an Attorney Agreement with Shaw, Perelson, May & Lambert, LLP for the 2019-20 Fiscal Year

13.5 Authorization to Execute Stipulation of Settlement with Parents of Student No. 20389

13.6 Authorization to Execute an Inter-municipal Agreement with the Town of North Castle for School Resource Officers

13.7 Authorization to Execute Contract with the Carbone Clinic for the 2019-20 Fiscal Year

13.8 Authorization to Execute Contract with PearlCare Medical Staffing, LLC for Health Services for the 2019-20 Fiscal Year

13.9 Approval of Consultant Contract with Dignity Consulting for Professional Development for Teachers and Students for the 2019-20 Fiscal Year

13.10 Authorization to Execute a Contract for Educational Services with Port Chester-Rye UFSD for the 2019-20 Fiscal Year

13.11 Authorization to Execute Contract with Student Assistance Services Corp. for the 2019-20 Fiscal Year

13.12 Authorization to Execute Contract with Cor-Evolution, LLC for Certified Athletic Training Services for the 2019-20 Fiscal Year

13.13 Authorization to Execute a Consultant Agreement with Ann Provenzano for the 2019-20 Fiscal Year

13.14 Authorization to Execute Consultant Agreement with MLZ Consulting Services, LLC. for 2019-20 Fiscal Year

13.15 Authorization to Execute Financial Advisory Services Agreement with Capital Markets Advisors, LLC, for the 2019-20 fiscal year

13.16 Approval of Professional Services Agreement with Transfinder for the 2019-20 fiscal year

13.17 Award of Bid for the 2019-20 Fiscal Year: Photographic and Graphic Design Supplies

13.18 Approval of Consultant Contract with Gary Zavras to Serve as Clerk of the Works for the Byram Hills High School Window Replacement Project

13.19 Acceptance of Treasurer's Report for May 2019

13.20 Approval of 2018-19 Budget Transfers Regarding Salary Budget Codes

13.21 Approval of the In-Building Radio Distribution Agreement with New York SMSA Limited Partnership d/b/a Verizon Wireless at Byram Hills High School for the 2019-20 fiscal year

13.22 Approval of the In-Building Radio Distribution Agreement with New York SMSA Limited Partnership d/b/a Verizon Wireless at Coman Hill Elementary School for the 2019-20 fiscal year

13.23 Approval of the Land Lease Agreement with New York SMSA Limited Partnership d/b/a Verizon Wireless at Byram Hills High School for the 2019-20 fiscal year

The use of a consent agenda permits the Board of Education to make more effective use of its time by adopting a single motion to cover those relatively routine matters which are included.

14. Unfinished Business

Subject **14.1 Unfinished Business**

Meeting Jul 9, 2019 - Byram Hills School District Board of Education Meeting - Annual Organization / Regular Meeting

Category 14. Unfinished Business

Type Information

15. New Business

Subject **15.1 New Business**

Meeting Jul 9, 2019 - Byram Hills School District Board of Education Meeting - Annual Organization / Regular Meeting

Category 15. New Business

Type Action, Information

16. Staff Reports

Subject **16.1 Superintendent**

Meeting Jul 9, 2019 - Byram Hills School District Board of Education Meeting - Annual Organization / Regular Meeting

Category 16. Staff Reports

Type Information

Subject **16.2 Deputy Superintendent**

Meeting Jul 9, 2019 - Byram Hills School District Board of Education Meeting - Annual Organization / Regular Meeting

Category 16. Staff Reports

Type Information

Subject **16.3 Assistant Superintendent for Business and Management Services, District Clerk**

Meeting Jul 9, 2019 - Byram Hills School District Board of Education Meeting - Annual Organization / Regular Meeting

Category 16. Staff Reports

Type Information

Subject 16.4 Assistant to the Superintendent for Human Resources

Meeting Jul 9, 2019 - Byram Hills School District Board of Education Meeting - Annual Organization / Regular Meeting

Category 16. Staff Reports

Type Information

17. Board Reports

Subject 17.1 President

Meeting Jul 9, 2019 - Byram Hills School District Board of Education Meeting - Annual Organization / Regular Meeting

Category 17. Board Reports

Type Information

Subject 17.2 Committees / Board Members

Meeting Jul 9, 2019 - Byram Hills School District Board of Education Meeting - Annual Organization / Regular Meeting

Category 17. Board Reports

Type Information

17.2.1 October 24, 25, 26, 2019: NYSSBA 100th Annual Convention and Education Expo, Rochester, NY

Subject 17.3 Committee Assignments

Meeting Jul 9, 2019 - Byram Hills School District Board of Education Meeting - Annual Organization / Regular Meeting

Category 17. Board Reports

Type Discussion, Information

Subject 17.4 Topics for Future Agendas / Requests for Information

Meeting Jul 9, 2019 - Byram Hills School District Board of Education Meeting - Annual Organization / Regular Meeting

Category 17. Board Reports

Type Information

17.4.1 August 27, 2019: Board of Education Meeting, D.O. 7:30 p.m.

18. Communications to the Board

Subject 18.1 Communications to the Board

Meeting Jul 9, 2019 - Byram Hills School District Board of Education Meeting - Annual Organization / Regular Meeting

Category 18. Communications to the Board

Type Information

19. Approval of Board Minutes

Subject 19.1 Approval of Board of Education Minutes: June 25, 2019

Meeting Jul 9, 2019 - Byram Hills School District Board of Education Meeting - Annual Organization / Regular Meeting

Category 19. Approval of Board Minutes

Type Action

20. Adjournment
