



SHREWSBURY INTERNATIONAL SCHOOL

BANGKOK

Shrewsbury International School, Riverside

Job Opportunity

Position / Job Memorial Hall Audio Visual Technician
Specification: (ช่างเทคนิคประจำหอประชุมโรงเรียน)

(This appointment is for a Thai national only)
Applications will be considered as they arrive.

Department: Administration

General: Shrewsbury is one of South East Asia's outstanding international schools, with enrolment of 1700 students from Early Years to Sixth Form, exceptional examination results and particular strengths in the creative arts, design and sport. The school itself enjoys a delightful and spectacular setting, right on the banks of the Chao Phraya River in the heart of Bangkok. The school is readily accessed by road and boats, which provide an easy and quick link to Bangkok's Skytrain and the city centre. The link with Shrewsbury School UK (www.shrewsbury.org.uk) is taken very seriously and, year-on-year, develops into a world-class educational partnership.

Key The Memorial Hall Audio Visual Technician reports directly to the
Responsibilities: Memorial Hall Senior Audio Technician to ensure that the set up for all performances and school functions held in Memorial Hall will be prepared and conducted at a high standard. In particular, the Memorial Hall Audio Visual Technician will:

- assist the Memorial Hall Senior Audio Visual Technician with AV duties;
- assist in providing a high level of technical support to all staff, students and external users who will be using Memorial Hall as a venue for the performances or functions including assistance

in co-curricular activities, extra-curricular activities and events run by external parties;

- assistant in preparing and operating audio & visual equipment and components for shows, concert and functions including creating and arranging props and models for productions, plotting the lighting;
- work closely with Artist in Residence (part-time) to ensure that the set and scene background are painted and created within timeline with good quality to conform with the given requirement;
- coordinate with Chief Engineer and maintenance team to ensure that the seating and all visual & audio equipment are in good conditions;
- coordinate with Chief Engineer and maintenance team to set up stage and additional seating to meet the requirement;
- support staff and students in drama classrooms;
- assist relevant departments e.g. Music and Events when it is necessary under supervision of the line manager;
- other ad-hoc duties as directed by the line manager.

Professional
Expectations:

The Memorial Hall Audio Visual Technician should have the following qualities:

- basic spoken and written English;
- possess a degree or equivalent qualification;
- have relevant experience in Audio Visual technician role;
- possess excellent interpersonal skills and feel comfortable to liaise with staff, students, and external visitors granted permission in using Memorial Hall;
- be proactive and adaptable;
- possess excellent organisational and communication skills with professional manner;
- be willing to work flexible hours, after-school hours, and work at weekend (at times with time off in lieu);
- be creative, highly flexible, and positive thinking.

Child
Safeguarding:

Shrewsbury International School is committed to Safeguarding and Child Protection promoting the welfare of children. The successful candidate will be required to

- attend in-house Child Safeguarding programmes;
- promote and safeguard the welfare of all students in the school;
- report to the Child Protection Officer any concerns they have for the welfare of a student. This may include unsafe practices witnessed within the school as outlined in the school's Speak Out (Whistleblowing) Policy;
- keep professional relationships with students where personal boundaries are respected and maintained;
- seek advice from a Line Manager or Child Protection Officer with issues or concerns related to Child Safeguarding.

Requirements:

- Satisfactory Thai Police Criminal Record check
- Confirmation of identity (Driving License / Passport/National ID card)
- Satisfactory references
- Verification of qualifications and work experience

How to Apply:

Applications will only be accepted on the official Shrewsbury International School Application Form, which is available on the school website "Job Vacancies" page.

The application is preferably in English.

Further Details:

Full details of the school are available on our website at www.shrewsbury.ac.th.

Any queries should be forwarded to jobs@shrewsbury.ac.th.