



WRMS Student Handbook

2019 - 2020

Message from Ms. Stacey White

Welcome back, Bulldogs!

On behalf of the Bulldog staff, we would like to welcome our new and returning students. My name is Stacey White and I am excited to introduce myself as principal of West Rowan Middle School. I have been a dedicated educator in our community for over 19 years, and I am blessed to have the opportunity to lead a school with such a rich tradition of community support. I am eager to begin this school year with all of you.

Along with the West Middle staff, I will make building strong relationships with parents, students, and community partners a priority. We will also focus on sustainable development goals within our school through the scopes of: environment, economy, equality, health and well-being. Our Bulldog academic goals include data utilization to drive instruction and providing engaging lessons through problem and project based learning opportunities.

All of us at West Middle are eager to begin what promises to be the best year ever! This year is going to be amazing as we continue to provide learning experiences for our students that promote prosperity while protecting our resources.

As your principal, it is imperative to me that everyone who steps through our doors - teachers, students, and parents - are partners in student success! My door is always open, and I welcome your input.

I look forward to working with you as a team in order to help each student at West Rowan Middle School meet their goals and have a successful school year!

Best regards,
Stacey White

WRMS Motto



We Belong.

We Learn.

We Lead.

We are WEST!

WRMS Mission



**Empowering students
to achieve academic
and personal
excellence.**

WRMS Vision



West Rowan Middle School will be a student centered environment with a focus on sustainable development through the scopes of environment, economy, equality, health and well-being. Learners will be compassionate leaders able to promote prosperity while protecting resources.

Student Registration - Required for ALL Students:

Online student registration.

Select the link: [New and Returning Student Registration](#) and follow the directions.

Note: This process also contains the district iPad requirements and Student Code of Conduct.

WRMS Schedule

Student drop off: 7:00am

Instruction begins: 7:30am

Student dismissal: 2:30pm

Note: To ensure students are dismissed appropriately, we will not process student check outs after 2pm.

- Students will have instruction in Math, Science, Language Arts, Social Studies, Exploratory, and Seminar courses.
- Restroom breaks are given throughout the day according to teacher guidelines.
- Lunch is 25 minutes - supervised.
 - Seating will be determined by the teacher.
 - Food will be kept in the cafeteria and outdoor dining area.
 - Leave tables and floor clean.
 - Deposit all litter in trash can.

Dress Code

School uniforms will be worn all day, every day, unless otherwise noted by appropriate school officials. Events at which uniforms will not be required, will be specifically announced.

Item	Bulldog Guidelines
Shirts	<ul style="list-style-type: none">➤ All shirts must be a solid colored polo or oxford shirt (collared).➤ Shirts may be long sleeve or short sleeve.➤ <u>Grade level colored shirts must be seen clearly under outerwear.</u> <i>Undershirts must be a solid.</i><ul style="list-style-type: none">○ 6th Grade - Red○ 7th Grade - Navy Blue○ 8th Grade - Light Blue
Bottom Wear	<ul style="list-style-type: none">➤ Khaki or Navy solid color. Pants, Shorts (mid-thigh length), and Skirts (mid-thigh length).➤ Bottom wear will be worn at the waist and not sag.
Shoes	<ul style="list-style-type: none">➤ Shoes will be flat with rubber sole.➤ Tennis shoes are required (daily) for PE.
Coats and Jackets	<ul style="list-style-type: none">➤ Plain - Black, Grey, Light Blue, Navy, Red, and White sweatshirt jackets are permitted during the day.➤ All other coats and jackets should be put away in bookbags.
Sweatshirts, Sweaters, Pullovers	<ul style="list-style-type: none">➤ Sweatshirts, sweaters, hoodies, and ¾ zipper pullovers with WR/WRMS logos/brands may be worn appropriately in school.➤ Any sweatshirts, sweaters, cardigans, & hoodies without the WR/WRMS logo must be solid in one of the following colors: Black, Grey, Light Blue, Navy, Red, or White.➤ With any sweatshirt, sweater, hoodie, or ¾ zipper pullover - grade level collared shirt must be worn.
PE	<ul style="list-style-type: none">➤ T-shirts, shorts (fingertip in length), and tennis shoes. No leggings. Note: T-shirts may be purchased with the PE staff.
Accessories	<ul style="list-style-type: none">➤ The following accessories are prohibited:<ul style="list-style-type: none">○ Bandanas * Fanny packs/Belted bags * Tattooed/multi-colored sleeves * Blankets * Hats and beanies in the school building

WRMS Spirit Wear Days and Guidelines

Students may pay \$1 on the listed days to wear WR Spirit Wear.

Shirts: West Elementary, Hurley, Mt. Ulla, West Middle, and West High are permissible.

Pants: Jeans or uniform pants are permissible. Holes above the knee are not permissible.

- AUG. 23
- SEPT. 6
- SEPT. 20
- OCT. 4
- OCT. 18
- NOV. 1
- NOV. 15
- NOV. 26
- DEC. 6
- DEC. 20
- JAN. 10
- JAN. 24
- FEB. 7
- FEB. 21
- MARCH 6
- MARCH 20
- APRIL 3
- APRIL 17
- MAY 1
- MAY 15

Attendance



Student success in school is directly tied to attendance. The responsibility of attending school lies with the student and the parents. The Board of Education, administration, and teachers feel that there is a direct correlation between attendance and achievement. All students are expected to be in attendance each day that the school is in session. Students who are absent must bring a written excuse from their parent/guardian upon returning to school. This excuse must be completed within three school days. Students who are under a doctor's care while absent should bring a note from the doctor's office.

Lawful (Excused) Absences: • Illness or injury • Quarantined • Death in the immediate family • Medical/Dental appointment • Court appearances • Educational opportunities (must be approved by a school administrator in advance)

Unlawful (Unexcused) Absences: • Lawful absences not presented in writing within three days of absence • Absences not meeting the above lawful guidelines • Note: Family vacations are not normally considered to be excused absences.

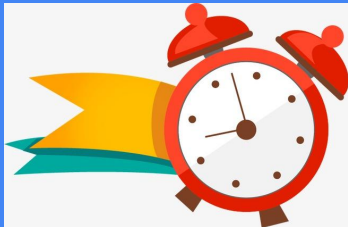
Tardy Policy

Be an On-Time Bulldog!

With the exception of excused absences/tardies, all students are expected to be in school and in class on time, every day.

If you come in late, you must check in at the main office to obtain a pass to class.

Instruction begins at 7:30 a.m.



Consequences for Unexcused Tardies:

- 1st -5th Tardy: Warning
- 6th Tardy: Warning + parent contact
 - (Administrator - Warning and Parent Contact documented as Minor infraction in Educator Handbook)
- 7th Tardy: Lunch Detention + Parent Contact
 - (Administrator - Documented as Minor infraction in Educator Handbook)
- 8th Tardy: After School Detention (ASD) + Parent Contact
 - (Administrator- Documented as Minor infraction in Educator Handbook)
- 9th Tardy: After School Detention (ASD) + Parent Contact
 - (Administrator- Documented as Minor infraction in Educator Handbook)
- 10th Tardy and beyond: ISS and Social Suspension*
 - *no after school activities allowed

Failure to attend Lunch Detention/ASD may result in additional Lunch Detention/ASD and possibly ISS.

Tardies reset at the beginning of each quarter.

Early Dismissals



Students leaving school must be signed out in the office by a parent or guardian.

To ensure student safety:

- Anyone picking up a student must be noted on the Contact List.
- Anyone picking up a student must present a valid ID.

It is important that, unless necessary, students remain in school for the duration of the day.

Grading Policy



Grading Scale (10 Point):

A 90 - 100

B 80 - 89

C 70 - 79

D 60 - 69

F 59 – Below

Grades will be updated in PowerSchool weekly.

Parent partnerships are vital to student success.

You know your child better than anyone here! If you become concerned about an issue, do not hesitate to call your child's teacher or counselors here at WRMS so we can intervene and help.

Make up work: Students have the number of school days absent, plus 1, to turn in missing work.

Supply List

The basic supplies listed below will assist each student in a successful start to the school year. Teachers may request additional supplies once the school year starts for special projects not to exceed \$10.00. In addition, it would be great if each student could have a pencil pouch or type of container to ensure the supplies are secure. We are always happy to work with families who need assistance in securing supplies.

6th Grade:

- 10 Pencils
- 5 Blue or black ink pens
- 1 Pack Colored pencils
- 5 Packs Notebook Paper
- 5 Packs Graph Paper
- 1 Pair Earbuds
- 2 Glue sticks
- Bookbag

7th Grade:

- 25 Pencils
- 10 Blue or black ink pens
- 1 Pack Colored pencils
- 5 Packs Notebook Paper
- 1 Pair Earbuds
- 2 Glue sticks
- Bookbag

8th Grade:

- 25 Pencils
- 10 Blue or black ink pens
- 1 Pack Colored pencils
- 5 Packs Notebook Paper
- 1 Pair Earbuds
- 2 Glue sticks
- Bookbag

Donations for classrooms are welcomed:

• Kleenex • Purell Hand Sanitizer • Notebook paper • Graph paper • Dry Erase Markers • Colored Markers • Highlighters • Glue Sticks • Composition Books • Binders • Pencils • Post-it Notes

Who To Contact? Administration

Mr. Bill Brown, Assistant Principal

- Buses
- Testing
- 6th & 7th Grade Admin.
- Safe Schools Coordinator
- MTSS Team Admin. Lead
- New Hires/Beginning Teachers
- Band Boosters Admin Contact
- Evaluations/Observations
- Design Team
- SIT Team
- Fine Arts Department
- United Way Representative

Ms. Tricia Hester, Assistant Principal

- EC
- 504
- AIG
- Athletics
- 7th & 8th Grade Admin.
- Scheduling
- Athletic Booster Club Admin Contact
- Evaluations/Observations
- Design Team
- SIT Team Admin. Lead
- Custodial Staff Co-Admin. Contact
- Physical Education Department
- MTSS Team

Who To Contact? Administration Cont.

Ms. Melissa Powers, Administrative Intern

- Student Transfers
- 7th Grade Admin.
- Sustainability Expeditions
- Evaluations/Observations
- Design Team
- SIT Team
- MTSS Team
- Educator Handbook Admin. contact
- Custodial Staff Co-Admin. Contact
- Volunteer Contact
- Bible and Spanish Departments

Ms. Stacey White, Principal

- Budgeting
- Renewal Plan
- Evaluations/Observations
- Design Team Admin. Lead
- iPad Administrator Contact
- Master Calendar
- Scheduling
- Staff Development Coordinator
- Guidance and CTE Departments
- Marketing Team Admin Contact
- SIT Team
- MTSS Team
- PTA Admin Contact

Who To Contact?

Guidance, Office, and Support

Guidance

- Ms. Jennifer Horton, Counselor
 - Jennifer.Horton@rss.k12.nc.us
- Ms. Lynn Stone, Counselor
 - Lynn.Stone@rss.k12.nc.us
- Ms. Melinda Muire, Intervention Specialist
 - Melinda.Muire@rss.k12.nc.us

Support

- Ms. Elizabeth Henley, Instructional Design Coach/Yearbook Advisor
 - Elizabeth.Henley@rss.k12.nc.us
- Ms. Carrie James, Technology Facilitator
 - Carrie.Powers@rss.k12.nc.us

Office Staff

- Ms. Juanita Sifford, Front Office Assistant
 - Juanita.Sifford@rss.k12.nc.us
- Ms. Lynn Johnson, Financial Secretary
 - Lynn.Johnson@rss.k12.nc.us
- Ms. Lori Talbert, Data Manager
 - Lori.Talbert@rss.k12.nc.us

Dates

Select the link for the [RSS District Calendar](#).



Medication

Prescription Medications

It is recommended that, if possible, all prescription medications a child needs be taken at home. In the event it is necessary for a student to take a prescription medication at school, a Physician's Authorization form must be completed and turned in to the West Middle School office along with the medication in the original container. No student is allowed to possess prescription medications on school grounds. These medications are secured by trained personnel and given on the schedule provided by the physician.

Over-the-Counter (OTC) Medications

Middle and High school students may self-carry and administer over-the-counter medication per the following guidelines. Students in elementary school are not permitted to self-carry over-the-counter medications. These medications MUST be in the original packaging and include the student's name on the packaging. A student must only carry the dosage(s) he/she may take during that day. For example, a medication suggests 2 tablets every 4 hours would mean the student should only carry 4 tablets (2 doses) on a given school day. This policy DOES NOT apply to any OTC medications that are stored behind the pharmacy counter (such as Sudafed) and require a parent signature for purchase. These medications must be administered under the same guidelines as prescription medications.

[Detailed Health Manual and Forms](#)

Student Behavior Code

All students will be subject to the regulations and disciplinary procedures outlined in the Rowan Salisbury School System Board of Education Code of Conduct. Students are subjected to school rules and their enforcement while traveling to and from, attending, and participating in school-sponsored activities, either on or off the school campus.

Bus Procedures - Part 1

Getting on the bus

- When waiting for the bus, stay away from traffic and avoid roughhousing or other behaviors that can lead to carelessness.
- Do not stray onto streets, alleys, or private property.
- Line up away from the street or road as the school bus approaches.
- Wait until the bus has stopped and the door opens before stepping onto the roadway.
- Be attentive to the bus driver's hand signals.
- Use the handrail when stepping onto the bus.

Bus Procedures - Part 2

While on the Bus

- When on the bus, find a seat and sit down.
- Always face the front.
- Do not stand up while the bus is in motion.
- Loud talking or other noise can distract the bus driver and is not allowed.
- Never put your head, arms, or hands out of the window.
- Keep aisles clear – books or bags are tripping hazards and can block the way in an emergency.
- Before you reach your stop, get ready to leave by getting your books and belongings together.
- At your stop, wait for the bus to stop completely before getting up from your seat.
- Walk to the front door and exit by using the handrail.

Bus Procedures - Part 3

Getting off the Bus

- Students are to get off the bus at their assigned stop.
- If you have to cross the street in front of the bus, walk at least ten feet ahead of the bus along the side of the road, until you can turn around and see the driver.
- Be attentive to the bus driver's hand signals.
- Make sure that the driver can see you.
- Stay away from the bus's rear wheels at all times

Bus Behavior

Students will lose their privilege of riding a bus for misconduct. Continued misbehavior may result in losing bus privileges for multiple days, weeks, or for the rest of the school year.

For minor infractions and safety rule violations:

- First referral = Warning
- 2nd referral = Will result in the removal from the bus for 1, 3, 5, or 10 days, depending on the incident.
- An extreme incident may result in immediate multiple-day suspension to be administered at the discretion of administration.
- Repeated violations may result in revoking of bus riding privileges for remainder of school year.

School Phone Usage

Students and parents need to work out non-illness/non-emergency situations prior to coming to school so that minimum phone calls are needed. Proper procedures for using the school phone include:

- Ask permission before using the phone in the classroom or office.
- Students may lose the privilege of using the phone if it becomes a daily occurrence.

Cell Phones

RSS policy allows students to possess cell phones. Cell phones should be turned off and out of sight during the instructional day unless authorized by school staff. It is a student's responsibility to ensure that his/her cell phone is turned off completely and kept out of sight during unauthorized times. A student may have their phone confiscated and stored until the end of the day. Repeated violations will result in a parent having to come and retrieve the student's cell phone. Students who repeatedly violate the above restrictions shall be deemed to have created a disruption to the instructional environment and be subject to disciplinary action determined by an administrator as well as confiscation of the cell phone. A student shall be personally and solely responsible for the security of his/her cell phone. The Rowan Salisbury Board of Education shall not assume responsibility for theft, loss, or damage of a cell phone, or unauthorized calls made on a cell phone. Parents needing to contact their child should do so through the front office.

Note: Cell phone use is prohibited in locker rooms.

Promotion and Retention Requirements

(For grades 6 – 8) To be promoted, a middle school student should attain a passing grade in three of the four core academic areas: English language arts (ELA), mathematics, science, and social studies, as well as receive a passing grade in his/her exploratory classes. The decision on the promotion of a student in grades 6-8 shall be made by the professional educators, in collaboration with the parent or guardian of the student. A recommendation for promotion should be based on consideration of the following factors: 1) classroom performance of the student in relationship to his/her academic ability and/or exceptionality; 2) chronological age and physical size; 3) attendance; 4) performance on state and local assessments; 5) potential success at the next grade level; and 6) total number of years enrolled in a grade span, with preferably no more than one additional year within the 6-8 span.

Refer to the Rowan Salisbury Schools' Student Promotion & Accountability Standards in [Policy Code 3420](#) of the Board of Education Policies for more detailed descriptions of requirements.

Athletics

Team sports are open to students in 6th-8th grades who satisfy athletic eligibility requirements. 6th graders are not allowed to participate in football.

Fall Sports

- 8th Grade Football
- 7th Grade Football
- Golf
- Tennis
- Softball
- 7th/8th Cheerleading

Winter Sports

- Varsity Basketball (6-8 Grades)
- JV Basketball (6-7 Grades)
- Wrestling
- Cheerleading (6-8 Grades)

Spring Sports

- Baseball
- Track
- Volleyball
- Soccer

Rowan-Salisbury School System (RSSS) recognizes the standards set forth by the North Carolina High School Athletic Association (NCHSAA) for middle and high school athletics. RSSS places the emphasis for all middle school and high school athletics on making academics their first priority. All student athletes must achieve all standards in accordance with promotional requirements to ensure that each student experiences success. Administration, parents, coaches, and athletes all desire to have a winning sports program. However, athletics shall always be secondary to the requirements of the instructional program. [RSSS Athletics](#)

Digital Citizenship

Remember when using technology to:

- Respect yourself
- Protect yourself
- Respect others
- Protect others
- Respect Intellectual Property
- Protect Intellectual Property

*Intellectual Property is any work (book, website, media, etc.) created by another individual. Using these requires proper citation (and possible permission). Validating information is important in showing respect and protecting intellectual property.

Important Information

[Policy Code: 3225/4312/7320 Technology Responsible Use](#)

[Policy Code: 3226/4205 Internet Safety](#)

- Technology Facilitator, Ms. Carrie James
 - Carrie.Powers@rss.k12.nc.us

School Nutrition Service

Select [here](#) for:

- Detailed pricing
- Menu options
- Free/Reduced meal information and applications

SCHOOL MENUS

- View helpful nutrition info
- Download our **FREE** mobile app!
- Print your menus

GET YOUR SCHOOL'S MENU

POWERED BY  **nutrislice**

DOWNLOAD OUR **FREE APP TODAY**

See your menus on the Web...
alvinisd.nutrislice.com



...or download our free app today;
search for "Nutrislice"

Download on the  **App Store**  **GET IT ON Google Play**

Helpful Websites:

[Bus Information](#)

[Pay Student Fees](#)

[Become a Volunteer](#)

[Crosby Scholars](#)

[Renewal](#)

[Student Services and Counseling](#)

[Report Bullying](#)



It's going to be a great year!

