

Spaulding High School

**Lisa Perreault, SFO**  
Business Manager

**Jessica Barewicz**  
Director of Curriculum, Instruction, and  
Assessment

**Donald E. McMahon, M.Ed.**  
**Stacy Anderson, M.Ed.**  
Co-Directors of Special Services

**Annette Rhoades**  
Assistant Director of Special Services



**Barre Unified Union School District**

120 Ayers Street, Barre, VT 05641

Phone: 802-476-5011

Fax: 802-476-4944 or 802-477-1132

[www.buUSD.org](http://www.buUSD.org)

**John Pandolfo**  
Superintendent of Schools

*Doing whatever it takes to ensure success for every child.*

Central Vermont Career Center

**Carol Marold**  
Director of Human Resources

**Emmanuel Ajanma**  
Director of Technology

**Lauren May**  
Early Education Coordinator

**Jamie Evans**  
Director of Facilities

**Benjamin Merrill**  
Communications Specialist

**MEMORANDUM**

**TO:** Barre Unified Union School District Facilities Committee  
Giuliano Cecchinelli - Chair, Tim Boltin - Vice Chair, Victoria Pompei, Guy Isabelle

**DATE:** July 1, 2019

**RE:** Barre Unified Union School District Facilities Committee Meeting  
July 8, 2019 @ 5:30 p.m.  
BUUSD Central Office (**Location Change**)

**AGENDA**

1. Call to order
2. Additions or deletions to the agenda
3. Approval of individual committee minutes
  - 3.1. BUUSD Facilities Committee Minutes: June 11, 2019
4. New Business
  - 4.1. Locker Rooms Discussion
5. Other Business
  - 5.1. Storm Water Retention Project
6. Items for future agenda
7. Next Meeting Date: August 12, 2019, 5:30 pm, Central Office
8. Adjournment

Cc: John Pandolfo, Hayden Coon, Stacy Anderson, John Walker, Jason Fleury, Lisa Perreault, Andy McMichael, David Lacroix, Jay Paterson, Paul Malone, Brenda Waterhouse, Penny Chamberlin, Jamie Evans, Chris Hull, Jen Nye, Erica Pearson, Donna Kelty, Luke Aither, Ed Rousse, Scott Griggs, Nicole Soffen, Joe Blakely

## **BOARD/COMMITTEE MEETING NORMS**

- Keep the best interest of the school and children in mind, while balancing the needs of the taxpayers
- Make decisions based on clear information
- Honor the board's decisions
- Keep meetings short and on time
- Stick to the agenda
- Keep remarks short and to the point
- Everyone gets a chance to talk before people take a second turn
- Respect others and their ideas

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**BARRE UNIFIED UNION SCHOOL DISTRICT  
FACILITIES COMMITTEE MEETING**  
Barre Town Middle and Elementary School - Library  
June 11, 2019 - 5:30 p.m.

## MINUTES

### COMMITTEE MEMBERS PRESENT:

Giuliano Cecchinelli, Chair - (BC)  
Tim Boltin, Vice Chair - (BC)  
Guy Isabelle – (At-Large)  
Victoria Pompei – (BT)

### COMMITTEE MEMBERS ABSENT:

### ADMINISTRATORS PRESENT:

John Pandolfo, Superintendent  
Jennifer Nye, BTMES Principal  
Jamie Evans – Facilities Director – departed at 7:00 p.m.

### GUESTS PRESENT:

Paul Malone                      Dana Allen                      Michelle Braun (Director, Friends of the Winooski)                      Andrew McMichael

#### 1. Call to Order

The Chair, Mr. Cecchinelli, called the Tuesday, June 11, 2019 BUUSD Facilities Committee meeting to order at 5:34 p.m., which was held at the Barre Town Middle and Elementary School Library.

#### 2. Additions and/or Deletions to the Agenda

None.

#### 3. Approval of Minutes –

##### 3.1 May 14, 2019 BUUSD Facilities Committee Meeting

On a motion by Mr. Boltin, seconded by Mr. Isabelle, the Committee unanimously voted to approve the Minutes of the May 14, 2019 BUUSD Facilities Committee meeting.

#### 4. New Business

##### 4.1 Storm Water Retention Project

Two documents were distributed; a Memorandum to Michele Braun (Friends of Winooski), from Watershed Consulting Associates, LLC (dated 06/06/19), regarding: ‘Town of Barre Stormwater Retrofits – Final Design Process – 90% Design Progress’, and a copy of the site plan for the proposed stormwater improvements at BTMES. The Committee viewed the area where the ‘rain garden’ is planned for installation. Dana Allen provided an overview of the project. Mr. Allen advised that the ‘rain garden’ includes a Forebay and Bioretention area. The area will include fencing (for safety) and various plantings (low mow grass, shrubs, and wild flowers). Mr. Allen provided an extensive overview of the plans and compliance with regulations. BTMES has 3.44 acres of impervious coverage. The proposed plan treats 3.29 acres, which still leaves some of the impervious area under the permit which will have an annual fee associated with it. Additional discussion included catching pollutants (including phosphorus), removal of pollutants, overflow pipes, maintenance (cleaning the forebay once or twice a year), and similar projects being planned for BCEMS and SHS, as well as another site located in Barre Town. Grant monies were available for the planning process and grant monies will be available for construction costs. Ms. Braun advised of upcoming grant cycles, and advised that if there were no objections, and the Board wants to move forward with implementation, she will need a letter from the district that confirms the district approves moving forward with the project. This item will be added to the BUUSD Board Meeting Agenda for July. There are concerns regarding maintenance costs, and responsibility for monitoring the site, though it is known that this project, or a similar one is required in order to be in compliance with new legislation.

##### 4.2 Projects Discussion

It was noted that the May meeting included an overview of all of the known projects. The Committee began discussion on the BTMES Canopy Project. DeWolf Engineering assessed the canopy structure last fall and advised that they would attest to the integrity of the structure for only a couple of years. Though the columns are currently structurally sound, they require permanent repairs. The Committee moved to the outside of the building so that Mr. Evans could provide a visual overview of the canopy area and the repairs that need to be completed. Mr. Evans provided an overview of the permanent fix, which requires digging under the sidewalk. A test dig was performed to determine the quality/integrity of the material under the sidewalk. The material was found to

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be substandard (sand, silt, and clay) and would need to be replaced to adequately support the columns and a new sidewalk. Sidewalk repairs will be extensive and expensive, and will take all summer to complete. Given the added time and expense involved in replacing the sidewalk, as part of column repair, it was decided to determine the cost of removing the canopy. Canopy removal will cost approximately \$75,000 - \$85,000 and will take 3 days to complete. Permanent canopy repairs were estimated to cost \$60,000 to \$90,000 without extensive sidewalk repairs/replacement. Mr. Pandolfo is concerned that removal of the canopy may be 'too much change', given the recent merger. As the canopy is considered structurally sound for another year, the Committee may wish to postpone action until next year.

## **4.3 Barre Town School Tour**

The school tour commenced at 7:20 p.m. after the meeting was adjourned.

## **5. Other Business**

None.

## **6. Items to be Placed on Future Agendas**

Storm water Retention Project

Committee Members were asked to notify Mr. Evans of any items they would like added to future agendas.

## **7. Next Meeting**

The next meeting is Monday, July 8, 2019 at 5:30 p.m. in the SHS Library.

## **8. Adjourn**

**On a motion by Mr. Boltin, seconded by Mrs. Pompei, the Committee unanimously voted to adjourn at 7:20 p.m.**

Respectfully submitted,

*Andrea Poulin*