

Kindergarten Entry and Exit Profile (KEEP) Requirements

Beginning of Year	End of Year
Administer KEEP Entry <ul style="list-style-type: none"> individual testing: 20 min. appointments recommended 	Administer KEEP Exit <ul style="list-style-type: none"> small groups individual testing: 25 min. appointments recommended
<p style="text-align: center;">Only trained, certified teachers may administer the KEEP* (Video trainings are available on the Assessment Department webpage so those who have already been trained may review)</p>	
<p style="text-align: center;">District will provide of all test materials, including consumable copies each year (TAMs and Student Materials Booklets are expected to last for several years)</p>	
All kindergarten students enrolled by the end of the third week of school are tested	All kindergarten students are tested
<p style="text-align: center;"><u>KEEP Literacy and Numeracy sections are required</u> (Teachers may decide whether to use KEEP Social-Emotional Skills section)</p>	
<p style="text-align: center;"><u>All Literacy and Numeracy scores are to be entered in Data Gateway</u></p>	
<ul style="list-style-type: none"> while testing each student and/or by the end of September for traditional and C/D tracks by the end of August for A/B tracks 	<ul style="list-style-type: none"> while testing each student and/or before last day of school

Accommodations and alternate assessments are available for those students with an IEP

*KEEP Entry training is provided by the Teaching and Learning Department right before school begins. It is for those teachers who have never given the test before.