

Northshore Family Partnership Advisory Committee

Date: June 13, 2019

Time: 4:30-6:30

Location: NSD Admin Center (Rm. 101)

Attendees: Leslie Connor, Leslie Harwood, David Huang, Jenne Alderks, Stacy Tucker, Ruthe Graybeal, Nazihah Malik, Isaac Reuben, Kristin Christensen, Zein Kharrat, Stephanie Penrod, Christy Clausen

NFP Advisory Charge Statements:

Committee members provide input on...

- Plans for future expansion (# of students, grade advancement, etc.)
- Timelines and processes conducive to system operations, staff contracts, and hiring practices
- Communication and guidelines for NFP program components
- Parent and district responsibilities within the partnership
- Parent communication and preparation for student enrollment, community awareness, and family events

NFP Committee Agreements:

- Assume positive intent and respect different points of view.
- Work for solutions that build shared wins.
- Give grace and be gentle.
- Encourage questions and discussion.
- Build trust through transparency and communication.
- Promote equity in communication by monitoring individual airtime.
- Build partnership with parents through focusing on students in the context of family.

Time:	Who	Topic:
4:30	Christy	Opening <ul style="list-style-type: none">● Agenda Overview● Welcome New Advisory Members● Review May meeting notes for website● Updates:<ul style="list-style-type: none">○ NFP interviews (Stephanie)○ End-of year-activities (Leslie)○ Follow-up to discussion re: climate and student behavior (Christy)○ NFP Expansion Plan (Christy)
5:00	Leslie	2019-20 Calendar <ul style="list-style-type: none">● Review of calendar for next year's program
5:15	Leslie/ Stephanie	Fall Orientation <ul style="list-style-type: none">● Brainstorm: <i>What would we like included in fall orientation for NFP families?</i>

		<ul style="list-style-type: none"> ● Beginning of the year calendar ● New parent session ● Returning parent session
6:15	Christy	End-of Year with Advisory Team <ul style="list-style-type: none"> ● End-of-Year celebrations
6:30	All	Closing
Summary Notes:	<p>Updates</p> <ul style="list-style-type: none"> ● Welcomed new advisory members ● Review of May meeting notes with revisions recommended; Christy will post on district website. ● Reviewed next year’s plan for developing NDP climate and a student behavior plan. Will be called “NFP Climate Committee”. ● Leslie C will schedule sub-committee meetings for week of June 17-21st to work on NFP orientations. ● Stephanie updated members on additional teacher for NFP program. ● An update was given on a recent WINGS presentation (a possible vendor for NFP management system). This product is promising. Christy will meet with technology dept (directors and specialists) for input. <p>End-of-Year Survey</p> <ul style="list-style-type: none"> ● Nazihah will work with Leslie C to create a simple end of year survey to send to families. Will ask what worked, what didn’t work and “in the spirit of kindness”. <p>Community Outreach</p> <ul style="list-style-type: none"> ● Action item: Christy will check with communications department on how we NFP might communicate/do outreach with flyers, news articles, etc. (similar to PACE distribution of information). <p>2019-20 Calendar</p> <ul style="list-style-type: none"> ● The calendar is official and set; has been distributed to NFP families. ● Space is needed. We don’t want to cancel classes for events. Perhaps organize service learning projects for the time. <p>Question Posed to Advisory Team: <i>What advice can you give us to creating a smooth start to the fall?</i></p> <ul style="list-style-type: none"> ● Orientations planned and ready to go (e.g. new to NFP program, Kindergarten, students, volunteers, new to homeschooling). ● Organize Friday parent workshops ● “Who to Call” roster provided (at orientation) ● Define positions of PTO and Advisory Team ● Set August Advisory and yearlong meeting dates ● Identify a process for communicating dilemmas: 1) Speak with teacher of class first. Most concerns can be addressed here. 2) Next, visit with advisor. 3) Check with Leslie C. and 4) Meet with principal. 	

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| | <ul style="list-style-type: none">• Cross-check NFP orientation days to avoid district high school orientations, when possible. |
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Honoring our Advisory Members

- The team thanked our two advisory members, David Huang and Jenne Alderks, for their two years of service on the committee (and beyond).
- Welcome to the following new committee members: Kristin Christensen, Zhein Kharrat, Isaac Rueben.