



Citizens' Bond Oversight Committee (CBOC) Meeting Minutes Alum Rock Union School District Office – Board Room*

October 15, 2018 6:30p.m. –8:00p.m.

Attendance:

- Kolvira Chheng, Assistant Superintendent, Business Services
- Patricia Tovar, Executive Assistant, Business Services
- Members: Ray Mueller, Frank Chavez, Minh Pham, Francine Brissey

Absent:

- Alison Cingolani

Guest(s)/Public

- Linda Chavez, Community Member
- Robert Duran, Community Member

INTRODUCTIONS

Mr. Mueller, CBOC chairperson, called the meeting to order at 6:35 p.m.

*(new location to Instructional Services Conference Room)

APPROVE AGENDA

Mr. Mueller moved to approve the agenda as is. Ms. Brissey requested to add the CBOC Website onto the agenda. Mr. Mueller noted that because there are no bonds update at this time, the website item will be replaced at that time.

Mr. Pham moved to approve the amended agenda; Mr. Chavez seconded the motion. The amended agenda was approved unanimously. 4-1 (absent Vice Chair Alison Cingolani).

PUBLIC COMMENT

Mr. Mueller opened up the floor to public comments and no public comments.

INFORMATION/DISCUSSION/ACTION

FACILITIES UPDATE-KNOWN CONCERNS RELATED TO BONDS (Dei Terra)

~~GENERAL BONDS UPDATE~~ WEBSITE UPDATE

Facilities Update

Mr. Mueller (refers to facilities handout notes-unapproved) that addresses what work has been done and not done; suggests that committee review at home more thoroughly. Mr. Mueller requests that the committee submit questions directly to Patricia Tovar with concerns and/ or comments, and she will create a spreadsheet for Mr. Chheng to review with the MOT Team. Mr. Mueller reiterates that the committee review (digest individually) the unapproved list. Also pointed out that LUCHA has specific concerns regarding the HVAC along with Dorsa sites, the HVAC units not working well.

Website Update

Mr. Mueller concerned that the CBOC Website updates are not occurring in a timely manner and that Angel Rodriguez (District employee from the Superintendent's Office) normally processes the updates, has become much busier which delays the updates to be made in a timely manner.

Ms. Brissey (referenced handout) proposed ideas for the CBOC Website:

First page- starting with an organizational chart, agenda link, member application link, contact committee via email, and FaceBook link (to view upcoming events and photos from site visits);

FINAL CBOC MINUTES – REGULAR MEETING 10/15/18



INFORMATION/DISCUSSION/ACTION
FACILITIES UPDATE-KNOWN CONCERNS RELATED TO BONDS (Del Terra)
GENERAL BONDS UPDATE WEBSITE UPDATE (continued)

Approximately 6:53pm, Mr. Mueller acknowledged Community member, Robert Duran, arrival, whom is interested in joining the committee

Ms. Brissey continued with proposed ideas for website, along with Mr. Mueller adding that having possible links, consistency, and access directly to website. Currently having the Construction Terms Glossary is a great tool to keep on the site for better reference. Mr. Mueller noted that it's important to have the language that's included in each of the adopted Board Resolutions that identifies the primary purposes of both Measures.

['To improve neighborhood schools, fix leaky, deteriorated roofs, etc... citizen's oversight and no money for administrators' salaries.'].]

Second page included, the district's bond history with all the measures (with links that contain full measure), adopted board resolutions' (and links), the committee's purpose and bylaws (and links); (Mr. Mueller noted to remove Measure G and add Measure I accordingly.)

Next page would consist of an interactive calendar for meetings, agendas, and special events (all with links); and

Lastly 'The Vault', which would be archived folders by fiscal years.

Mr. Mueller thanked Ms. Brissey for the great work done on the proposed website and stated that she would be a good website lead to work with Angel Rodriguez (District employee).

INFORMATION/DISCUSSION/ACTION
MEMBERSHIP AND UPCOMING ELECTION OF OFFICERS

Mr. Mueller received an application from Ms. Flor DeLeon. Mr. Mueller suggesting that the committee have a Membership Committee that oversees and takes the lead on applicants/membership. A Membership Committee is formed and will consist of members Mr. Frank Chavez and Mr. Minh Pham. Mr. Mueller is requesting that an email be sent to both Mr. Chavez and Mr. Pham when an application is received, followed with a separate email to him.

Mr. Mueller will announce his resignation in the November meeting regardless if elected as a board member or not. Ms. Cingolani will take on the chair position. The meeting days will be moved from Mondays to Tuesdays, following the regularly scheduled board meeting; the calendar dates will be amended and posted on the website. Mr. Mueller states that the election of officers needs to occur soon, possibly in December

Notes to amend the Bylaws under Article V (Officers), Section 2. to the following: (added **calendar**, added **thereafter** to the last sentence –entire paragraph included)

[Nomination Procedure, Time of Elections. Members may nominate themselves. A second to a nomination is not necessary. The Committee shall elect Officers at its first regular meeting and at its last meeting of each **Calendar Year, thereafter**. The Committee may fill a vacant office at any meeting when it is on the agenda.]

Mr. Mueller motioned to amend the bylaws language; Mr. Chavez seconded. The amended bylaws were approved unanimously. 4-1 (absent Vice Chair Alison Cingolani).



INFORMATION/DISCUSSION/ACTION

APPROVAL OF MINUTES – September 8, 2018

Mr. Chavez motioned to approve the September 8, 2018 minutes; Mr. Pham seconded. The minutes (notes) were approved unanimously. 4-1 (absent Vice Chair Alison Cingolani).

Mr. Mueller requested to add these approved minutes to the CBOC Tour Presentation held on 10/11/18, and post together.

Ms. Brissey addresses to Mr. Chheng the question RE: MACSA Fire/Health was not answered. Mr. Chheng will follow up with Mr. Dan Flores, MOT Director.

ADJOURNMENT

Mr. Mueller adjourned meeting at 7:19 p.m.