

HOLMDEL TOWNSHIP BOARD OF EDUCATION
BUILDINGS, GROUNDS & SAFETY COMMITTEE MEETING NOTES
June 19, 2019 @ 5:30 PM

Board Members Present: Lori Ammirati-Chair, Chiung Yin Liu, &
Mike Sockol

Administrators Present: Michael Petrizzo, BA, Ken Stromsland, Dir Plant Ops, Steven
Rogers, Asst Dir. Plant Ops

Guests: Greyhawk Construction Manager, Spiezle Architects

1. Holmdel 2020 (Referendum) Update:

a. Door Replacement (Indian Hill & Village):

SSP is currently reviewing the Close-Out Documentation and will advise upon completion. The request by the Contractor for Final Payment has yet to be received.

b. Roggy Field Stadium Lighting:

The Close-Out Documents, along with the Contractor's request for Final Payment, have been reviewed, accepted and approved by SSP and Greyhawk and forwarded to the District for approval. The District has processed final payment and the contract will be formally closed.

c. Field Reconstruction (Satz/High School):

The revised Substantial Completion date was changed to 5/31/19, which the Contractor has satisfied. A site walk by the team for Preliminary Punch List was conducted on 5/21/19 and was sent to the Contractor for implementation. The Contractor is working to complete the Punch List which should be done by the end of June. The surface of the existing Basketball court was patched and refinished with both a seal coat and finish coats. Tennis courts should also be finished by the end of June.

d. Interior Renovations and Exterior Site Renovations (Indian Hill & Village):

The Board received a recommendation by Greyhawk on proposals for Quality Assurance and Control on 5/20/19 for various tests and inspections required on the Project. The Board awarded the contract to Craig Testing Labs, Inc. on the 6/12/ 19 meeting.

Facility Management and Staff have worked feverishly to prepare the areas needed by the Contractor. All rooms that had furniture and miscellaneous items within the workspaces were vacated of such items.

The sitework at Indian Hill School associated with the Site Drainage and Bus Loop and the Parking Lot at Village School have both begun. The Remediation of the three classrooms at IH along with the removal of the casework within the classrooms to receive the renovations at both IH and Village have commenced along with the roofing repairs. The removal of the Gym flooring at Village has also commenced.

e. Exterior Site Additions & Renovations and Interior Alterations (Satz & High School):

The Board received a recommendation by Greyhawk on proposals for Quality Assurance and Control on 5/20/19 for various tests and inspections required on the Project. The Board awarded the contract to Craig Testing Labs, Inc. on the 6/12/ 19 meeting.

Facility Management and Staff have worked feverishly to prepare the areas needed by the Contractor. All rooms that had furniture and miscellaneous items within the workspaces were vacated of such items.

The Contractor has commenced with the removal of the structures previously known as the Fuel Depot and has prepared to mill the parking lot, to allow for the PE addition.

The Contractor has started the Remediation work at the Boys Locker Rooms in Satz MS and will continue with the removal of the flooring within the music rooms of both Satz and HHS.

f. Successfully Completed Projects:

Land Acquisition, Pkg. D-Gym HVAC (VS, IH & WRS), and Pkg. H High School Roof

2. Food Service Results/Renewal

As part of the food service program, there is an ongoing review of the menu and items offered along with input from parent groups and student feedback provided to the food service staff. Please note the following;

- In May 2019, Chartwells piloted the following new nutritionally enhanced menu items at Village School; Grilled chicken replacing Breaded Chicken Patty, Veggie burgers offered along with Beef Burgers, Grilled Chicken Caesar Salad, Low sodium Deep Dish Pizza, Corn Dogs and French Bread Pizza removed from the menu. Chartwells will continue to the pilot at Village School for the first 60 days of the 2019/2020 school year and then implement the enhanced menu at Indian Hill School.
- 2019/2020 Planned Menu Enhancements;
 - Chartwells will continue to work with their Regional Dietician to enhance all menus with the ongoing priority to offer healthier options.
 - Chartwells will continue to pilot the enhanced menu options at Village School (referenced above) for the first 60 days of the school year and then implement the enhanced menu at Indian Hill.
 - Additional salad choices (chef, chicken caesar, vegetable pasta salad, etc.), offer them on a rotating basis and introduce spring mix and baby spinach into salad recipes.
 - Add California Grilled Chicken, Grilled BBQ Chicken and Chicken & Cheddar wrap.
 - Add other protein options on pasta days. Turkey meatballs and turkey Italian meat sauce.
- Continued Communication and Program Monitoring;

- Chartwells will enhance program communication (i.e. menu updates, POS features and web-based feedback).
- Chartwells will present the 2019/2020 menu enhancements along with other program information at the September Board meeting as well as all the September parent group meetings.
- Edvocate, the district's food service consultant, will continue to monitor the program providing support, communication and guidance.

In addressing the concerns raised at the last Board meeting, the committee was advised regarding the following:

- If any student has issues with any food item purchased, they should immediately return the item to a food service employee and get a new or different item.
- Reminder to parents; All student accounts have parameters that can be set to control and limit purchases.
- The Health Department performs two inspections a year. In addition, Edvocate performs unannounced site visits throughout the year checking general sanitation as well as food quality and safety.
- Chartwells and Edvocate will continue to meet and work with our parent groups and wellness committee to enhance and move the program forward.
- Chartwells and Edvocate representatives are present at tonight's meeting to answer any questions (if applicable).

3. Capital and Maintenance Reserve

These reserves allow the district to transfer unanticipated excess current year revenue and/or unexpended appropriations (up to \$2 million in Capital Reserve and up to \$1 million in Maintenance Reserve) into these reserves consistent with all applicable laws and regulations.

4. Draft Board Meeting Calendar: Approval of the Holmdel Township BOE Schedule of Board Meetings 2019-2020. Please note the change of time and venue. New start time of 7:00 p.m., preceding each Regular Business meeting, the Board will have an Executive Session at 6:00 p.m. All Board meetings will now take place at the Indian Hill School except for the 5/20 & 6/10 meetings.

5. Generators: An evaluation of generator use at the Satz/HS Complex revealed two options:

- a. If the entire complex went to emergency generator power it would require three (3) 650 KW natural gas generators with transfer switches at an estimated cost (labor and material) of \$1.3 million.
- b. If we replaced the existing 180 KW diesel generator with a single 400 KW natural gas generator with transfer switches and ran new electrical lines to only the essential services, an estimated cost (labor and material) would be \$550,000.

Date and Time of Next Committee Meeting: July 24, 2019 @5:30pm (tentative)