

2019-2020 APPLICATION FOR BUS TRANSPORTATION FROM ONE SCHOOL
TO ANOTHER FOR TUITION AND ZONE TRANSFER STUDENTS



833 Lawrence Ave.
Maryville, Tennessee 37803
Phone: (865) 982-7121
FAX: (865) 977-5055

*This form is for use by parents/legal guardians interested in applying for bus transportation
from one Maryville City School to another Maryville City School.*

Guidelines

Maryville City Schools does not provide bus transportation to and from school for tuition and zone transfer students. However, limited afternoon bus service may be requested and provided for the sole purpose of transporting students from one school to another school, subject to the following:

- (1) Transportation is limited to school to school access within existing bus routes. Bus transportation will not be provided to other locations that may be on any particular bus route (e.g., place of business, grandparent's house, etc.).
- (2) Space is available on the bus to accommodate an additional student's request;
- (3) MCS has the right to assign and reassign students to particular buses to maintain appropriate capacity on each bus. This may result in students being assigned a bus that may take a longer route than one that provides the most direct route to the chosen destination. Likewise, there will be a strategic placement of students on buses to achieve balance, so all students requesting the same final destination may not be assigned to the same bus;
- (4) Service can be discontinued if, in the discretion of the MCS Transportation Supervisor, capacity is reached. This practice must be followed even if the buses are not filled to capacity each and every day;
- (5) Upon application, Tuition/Zone Transfer students will be provided bus transportation based on the following priority:
 - Priority 1: Children of teachers and staff in Maryville City Schools;
 - Priority 2: Children of Maryville City residents;
 - Priority 3: Children of employees of the City of Maryville;
 - Priority 4: Children of non-residents who own property in the City of Maryville;
 - Priority 5: All others

The Director of Schools or his/her designee will approve bus applications and assign students to a bus route. Reapplication for bus transportation for tuition and zone transfer students is required each year.

Maryville City Schools does not discriminate on the basis of race, color, national origin, sex, disability, or age.

Payments and Refunds

The 2019-20 transportation charge is \$50 per year. The fee will be waived for faculty and staff. Full payment is due prior to the commencement of bus service being provided. Payment can be made by cash or check. Checks should be made-out to Maryville City Schools and can be delivered to the school or district office.

In the event the district must suspend bus service, then a pro-rated refund will be provided.

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All fields must be completed in order for the application to be processed.

Please complete one request for each student. Please return this completed form via email to

gina.holland@maryville-schools.org or mail to

Maryville City Schools, Attn: Gina Holland, 833 Lawrence Ave, Maryville, TN 37803.

Full name of student:
(last) (first) (middle)

2019-20 Grade: Priority Level: (see page 1) Student's Date of Birth:
(month) (day) (year)

School attending:

School requesting transportation to:

Parent/legal custodian/guardian name:

Phone: Email:

Please explain why you need this transportation fields:

I have read the guidelines printed on page 1 of this application and agree to the terms as stipulated.

Parent Name (printed):

Signature: _____

Address:

Date: _____

FOR OFFICE USE ONLY

This transportation application is APPROVED NOT APPROVED for the 2019-2020 school year.

Bus Number: _____ Pick-up: _____ Drop-off: _____

Director of Schools/Designee: _____ Date: _____