MORRIS SCHOOL DISTRICT
MORRISTOWN HIGH SCHOOL, LEARNING COMMONS

REGULAR BUSINESS MEETING

May 6, 2019 – 6:30 P.M.

CALL TO ORDER

STATEMENT

ROLL CALL

OPEN PUBLIC MEETING

Mrs. Nancy Bangiola
Mrs. Meredith Davidson
Dr. Peter Gallerstein
Ms. Linda K. Murphy
Mr. Vij Pawar
Ms. Lisa Pollak
Mr. Leonard Posey
Mrs. Ann Rhines
Ms. Melissa Spiotta
Ms. Lucia Galdi

MORRIS PLAINS REPRESENTATIVE

STUDENT REPRESENTATIVES

Ms. Lia Vargas
Ms. Katherine Baskin

EXECUTIVE SESSION

6:30 P.M.

OPEN SESSION

7:30 P.M.

PLEDGE OF ALLEGIANCE

SUPERINTENDENT’S REPORT

2019-2020 Budget

STEM Presentation Brian Young

PRESIDENT’S REPORT

PUBLIC COMMENT

1 Hour (3 minutes per person)

COMMITTEE REPORTS

BUSINESS AGENDA

Communications

All correspondence to the board must be
addressed through the board secretary. Copies
are available in the Board
Secretary’s Office

Minutes
Policy
Educational Matters
Pupil Service
Human Resources
Business Matters

NEW BUSINESS BROUGHT BEFORE THE BOARD

EXECUTIVE SESSION

ADJOURNMENT
EXECUTIVE SESSION
Motion #1 AUTHORIZING EXECUTIVE SESSION

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Morris School District Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," without the public being permitted to attend, and

WHEREAS, the Board has determined that three (3) issues are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on May 6, 2019 at 6:30 P.M., and

WHEREAS, the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written:

☒ "(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The nature of the matter, described as specifically as possible without undermining the need for confidentiality are: Student Matters

☐ "(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

☐ "(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

☐ "(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body." The collective bargaining contract(s) discussed are between (1) the Board and the Morris School District Administrators Association.

☐ "(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:
"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is:

"(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478 (1991), the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:

"(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall (select one) □ reconvene and immediately adjourn or ❑ reconvene and proceed with business where formal action will be taken.

NOW, THEREFORE, BE IT RESOLVED that the Morris School District Board of Education will go into Executive Session for only the above stated reasons; and

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.
MINUTES

Motion #1  that upon the recommendation of the Superintendent, the Board of Education, approve executive session minutes from the regular business meeting of:

April 8, 2019

Motion #2  that upon the recommendation of the Superintendent, the Board of Education, approve minutes from the regular business meeting of:

April 8, 2019
POLICY

SCHOOL CALENDAR 2018 -2019

Motion #1 that upon the recommendation of the Superintendent, the Board of Education approve the revised school calendar for the 2018-2019 school year as per the attached.

EXPLANATION: The last day of school for the Morris School District has been revised to Friday, June 21, 2019, due to unused emergency days. Frelinghuysen Middle School graduation will remain on Tuesday, June 25, 2019 and Morristown High School graduation will remain on Wednesday, June 26, 2019. A communication will be sent to the Morris School District community on Tuesday, May 7, 2019.

FIRST READING

Motion #2 that upon the recommendation of the Superintendent, the Board of Education approve for first reading the following new/revised bylaws/policies/regulations:

P8900 Sustainability
8900 SUSTAINABILITY

The Morris School District Board of Education recognizes the importance of minimizing the District's use of natural resources, providing a high quality environment that promotes health and productivity and the effective management of our fiscal resources.

The Board of Education agrees that the Superintendent of Schools and designated administrative staff will be responsible for developing a resource management program that includes strategies for implementing effective and sustainable resource practices, exploring renewable and clean energy technologies, reducing energy and water consumption, minimizing utility costs, reducing the amount of waste of consumable materials, encouraging recycling and green procurement practices, and promoting conservation principles by implementation of the following actions:

1. Energy and Energy Conservation Curriculum: The Morris School District Public Schools will seek to integrate the concepts of resources conservation, including waste reduction and recycling, into our District’s environmental curriculum at all grade levels.

2. Consumable Waste Reduction: Whenever possible and economically practical, the Morris School District Schools will seek to reduce the consumption of consumable materials, fully utilize all materials before disposal, and minimize the use of non-biodegradable products.

3. Recycling and Environmental Operations: The Morris School District Schools will explore collaboration with local, state, and federal entities to promote recycling efforts.

4. Facility Operations, Maintenance, Construction and Renovations: The Morris School District Schools will strive to develop and implement an operations and maintenance program for its buildings and facilities that embraces practices for energy conservation, energy cost containment, and revenue enhancements. In addition, it will be the administration’s goal to develop construction or renovation projects that adhere to LEED Silver standards. Furthermore, when economically viable and practical, the Morris School District Schools will develop site improvements that will attempt to reduce greenhouse gases while promoting environmentally-friendly lifestyles. Potential steps could include increased utilization of landscaping plantings, school garden/learning centers, and greening of selected locales.

The Morris School District Green Team, Wellness Committee and Superintendent will be responsible for the development and implementation of this Sustainability Policy.

ADOPTED:
EDUCATIONAL MATTERS

HARASSMENT, INTIMIDATION, AND BULLYING REPORT

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education accept the Harassment, Intimidation, and Bullying report for the period ending, April 8, 2019.

2018-2019 FIELD TRIPS

Motion #2 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the following field trips for the 2018-2019 school year: (See attached Educational folder)

MEF DONATIONS

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education accept donations through the Morris Educational Foundation for the following:

<table>
<thead>
<tr>
<th>Amount</th>
<th>School</th>
<th>Project</th>
</tr>
</thead>
<tbody>
<tr>
<td>$300</td>
<td>MHS</td>
<td>Chemistry</td>
</tr>
<tr>
<td>$300</td>
<td>MHS</td>
<td>Math</td>
</tr>
</tbody>
</table>
HUMAN RESOURCES

ABOLISH POSITION(S) 2019-2020
Motion #1  that, upon the recommendation of the Superintendent, the Board of Education
abolish the following position(s) for the 2019-2020 school year:

➤ (1)  1.0  Director of Curriculum & Instruction, CO

ESTABLISH POSITION(S) 2019-2020
Motion #2  that, upon the recommendation of the Superintendent, the Board of Education
establish the following position(s) for the 2019-2020 school year:

➤ (1)  1.0  Assistant Principal - Elementary
➤ (1)  1.0  Director of Bilingual/ELL Programs K-12, CO
➤ (1)  0.83  Teacher Assistant, TBD

RESIGNATION(S)/TERMINATION(S)/RETIREMENT(S) 2018-2019
Motion #3  that, upon the recommendation of the Superintendent, the Board of Education approve
the resignation(s), termination(s) and/or retirement(s) of the following staff according
to the effective date and reason shown:

Valenti, Allison  May 6, 2019
0.3 LR/PG Aide, NP  Resignation

RESIGNATION(S)/TERMINATION(S)/RETIREMENT(S) 2019-2020
Motion #4  that, upon the recommendation of the Superintendent, the Board of Education approve
the resignation(s), termination(s) and/or retirement(s) of the following staff according
to the effective date and reason shown:

Bly, Brittany  July 1, 2019
1.0 Grade 4, AH (CABAS)  Resignation

Chen, Angela  July 1, 2019
1.0 Special Ed., HC (CABAS)  Resignation

DuPre-Burns, Mary Ellen  July 1, 2019
1.0 School Psychologist, PS  Retirement

Gentilini, Lara  July 1, 2019
1.0 Grade 2, HC (CABAS)  Resignation

Mellon, Leanna  July 1, 2019
1.0 Kindergarten, HC (CABAS)  Resignation

Olimpio (Onnembio), Suzanne  July 1, 2019
1.0 Assistant Superintendent of Pupil Services  Retirement

Ruppel, Karin  July 1, 2019
Teacher, Program Coordinator, CS  Retirement
APPOINTMENT(S) 2018-2019 */**

Motion #5 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following to the position/s stated at the annual salary rates and effective date/s shown, and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring, pending approval of all Human Resource documents and/or requirements and each applicant’s attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a6-7.1 et seq.; 18:39-17 et seq.; 18A:6-4.13 et seq.:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Salary</th>
<th>Start Date</th>
<th>End Date</th>
<th>In place of:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anderson, Felice</td>
<td>0.3 Bus Aide, Trans.</td>
<td>$4,860</td>
<td>04/25/19</td>
<td>06/30/19</td>
<td>Employee #6554</td>
</tr>
<tr>
<td>Trizzino, James</td>
<td>1.0 Security Monitor, MHS</td>
<td>$35,000</td>
<td>04/16/19</td>
<td>06/30/19</td>
<td>Vincent, J. Retired</td>
</tr>
</tbody>
</table>

* Pending probationary period  
** Pending completion of paperwork

REAPPOINTMENT AND SALARIES FOR ADMINISTRATORS’ ASSOCIATION 2019-2020

Motion #6 that, upon the recommendation of the Superintendent, the Board of Education approve the reappointment and salaries of the Morris School District Administrators’ Association Staff staff for the 2019-2020 school year as filed with the School Business Administrator/Board Secretary and Human Resources offices.

REAPPOINTMENT AND SALARIES FOR SUPERVISORY SUPPORT STAFF ASSOCIATION 2019-2020

Motion #7 that, upon the recommendation of the Superintendent, the Board of Education approve the reappointment and salaries of the Supervisory Support Staff staff for the 2019-2020 school year as filed with the School Business Administrator/Board Secretary and Human Resources offices.

REAPPOINTMENT AND SALARIES FOR CERTIFICATED STAFF 2019-2020

Motion #8 that, upon the recommendation of the Superintendent, the Board of Education approve the reappointment and salaries of the certificated staff for the 2019-2020 school year as filed with the School Business Administrator/Board Secretary and Human Resources office.

REAPPOINTMENT AND SALARIES - NON-CERTIFICATED STAFF 2019-2020*

Motion #9 that, upon the recommendation of the Superintendent, the Board of Education approve the reappointment and salaries of the non-certificated staff for the 2019-2020 school year as filed with the School Business Administrator/Board
Secretary and Human Resources offices.

*Pending probationary period

**REAPPOINTMENT AND SALARIES FOR NON-REPRESENTED STAFF 2019-2020**

Motion #10 that, upon the recommendation of the Superintendent, the Board of Education approve the reappointment and salaries of the non-represented staff and salaries for the 2019-2020 as filed with the School Business Administrator/Board Secretary and Human Resources office.

**NON-REPRESENTED EMPLOYEE CONTRACTS 2019-2020**

Motion #11 that, upon the recommendation of the Superintendent, the Board of Education approve the reappointment of the staff below for the 2019-2020 school year. Employment contracts will be submitted to the Executive County Superintendent for approval.

Harte, Kelly- Assistant Superintendent of Curriculum and Instruction
LoFranco, Anthony- School Business Administrator/Board Secretary

**SALARY INCREMENT AND ADJUSTMENT WITHHELD 2019-2020**

Motion #12 that, upon the recommendation of the Superintendent, the Board of Education withhold the increment and adjustment for the 2019-2020 school year for following employees as filed with the School Business Administrator/Board Secretary and Human Resources offices.

Employee # 2123
Employee # 2200

**SUBSTITUTE APPOINTMENTS 2018-2019**

Motion #13 that, upon the recommendation of the Superintendent, the Board of Education approve the following name(s) be added to the list of substitutes, and approve all Morris School District Substitute Teachers to also provide service as Teacher Assistant, ABS, and Lunchroom Playground Aide as assigned for the 2018-2019 school year, and further that the Board of Education approve submission to the County Superintendent application for emergency hiring and each applicant’s attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A 18A:6-7.1 et seq., 18A:6-4.13 et seq.:

**Secretary**
Hill, Kathleen (eff. 5/1/19)
Szporn, Elizabeth (eff. 04/02/19)

**Teacher**
Camp, Zoe
Waxgiser, Samantha®
**LR/PG Aide**
Buckley, Natalia (eff. 4/8/19 - $15 pr/hr)
Scherr, Judit (eff. 4/8/19 - $15 pr/hr)

**SUBSTITUTE REAPPOINTMENTS 2019-2020**
Motion #14 that, upon the recommendation of the Superintendent, the Board of Education approve the following name(s) be added to the list of substitutes, and approve all Morris School District Substitute Teachers to also provide service as Teacher Assistant, ABS, and Lunchroom Playground Aide as assigned for the 2019-2020 school year, and further that the Board of Education approve submission to the County Superintendent application for emergency hiring and each applicant’s attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A 18A:6-7.1 et seq., 18A:6-4.13 et seq.:

**ABS**
Aquino, Christine
Collins, Kathryn
Dunn, Madelyn
Esposito, Karen
Granato, Cynthia

**Athletic Trainer**
Caruso, Laura
Geary, Jennifer
Jackson, Jessica

**Athletic Volunteer**
Chegwidden, James (Basketball – Girls)
Codey, Kevin (Basketball – Boys)
Daly, Matthew (Lacrosse – Girls)
Drake, Christopher (Lacrosse – Boys)
Goss, Kyle (Wrestling)
Gringeri, Melissa (Fencing)
Haddad, Philip (Football)
Lee, Rodney (Football)
Malavasi, Kyle (Basketball – Boys)
Mateus, Santiago (Soccer – Boys)
Newman, Kenneth (Basketball – Girls)
Pagano, Samuel (Baseball)
Ryan, James (Ice Hockey)
Scorsune, Jonathan (Ice Hockey)
Villhauer, Edwin (Cross Country)
Villhauer, Edwin (Indoor Track)
Villhauer, Edwin (Track & Field)
Weller, Michael (Swimming)
Woodfinlevine, Griffin (Lacrosse – Boys)
Yawger, Andrew (Baseball)

**Bedside**
Batastini, Bradley
Belmonte, Joanne
Esposito, Michael
Faulkner, Adina
Fielding, Maralyn
Fiorenzo, Caroll
Gibson, Sandra
Guzman, Marcia
Hamfeldt, Tomasina
Heiden, Marcia
Iglesias, Daphne
Kraskouskas, Ellen
Milewski, Christopher
Murtha, Kevin
Nagel, Roberta
Omar, Ahlam
Ruggeri, Kristina
Williams, Juanita
Zvaleuskas, Laura

**Buildings & Grounds**
Aguilar, Gloria
Ajxup, Ericka
Chavez, Edinson
Kolovos, Kalliopi
Long, Conor
Robinson, Samari
Rojas, Edma
Rudolph, Sekayi
Schulte, Luke

**Bus Aide**
Chase, Shirley

**Bus Driver**
Cardoza, Melissa
DaSilva, Vincent
Hendricks, William
Jenkins, Melissa
McKay, Betty
Ortiz, Luz
Quint, Vladimir
Ramirez, Marisol
Riano, Johanna
Shiels, Nancy
**Lunchroom/Playground Aide**
Alberto, Margherita ($15 pr/hr)
Andrews, Bianca ($15.00 pr/hr)
Barry, Nancy ($15 pr/hr)
Benitez, Otilia ($17.65 pr/hr)
Buckley, Natalia ($15.00 pr/hr)
Cadavid, Luz ($15.00 pr/hr)
Cardoza, Melissa ($15 pr/hr)
Crawford, Jeanne ($18.21 pr/hr)
Curley, Meredith ($18.00 pr/hr)
Gibson, Phyllis ($15.00 pr/hr)
Granato, Cynthia ($17.89 pr/hr)
Holstein, Barbara ($15.00 pr/hr)
King, Theresa ($15.00 pr/hr)
Lomazzo, Barbara ($15.00 pr/hr)
Muhammad, Veronica ($15.00 pr/hr)
Nobles, Alice ($15.00 pr/hr)
Osborne-Rogers, Myra ($15.00 pr/hr)
Ramirez, Marisol ($15.00 pr/hr)
Rangel, Teresa ($15.00 pr/hr)
Rios-Vargas, Daniela ($15.00 pr/hr)
Scheer, Judit ($15.00 pr/hr)
Shaw, Maria ($15.00 pr/hr)
Torres, Tammy ($15.00 pr/hr)
Williams, Candida ($15.00 pr/hr)

**Nurse**
Barilla-Kay, Diane
Barter, Christina
Kelly, Kathleen
McCloskey, Sandra
Nally, Elizabeth
Paul, Abigail
Tuttle, Meaghan
Vail, Dawn

**Related Services Long Term**
Brigante, Marie
Rajah, Florence

**Secretary**
Baird, Sandra
Bracewell, Donna
Brown, Stephanie
Casadevall, Samuel
Crawford, Cynthia
Denninger, Deborah
Dutton, Sonia
Gagliardi, Elissa
Gamble, Elaine
Giammarino, Stacie
Harvey, Jayme
Hill, Kathleen
Kander, Deborah
Livingston, Lynn
Monahan, Margaret
Regeic, Patricia
Ruta, Linda (summers only)
Sayre, Pamela
Sharpe, Jeri
Szporn, Elizabeth
Williams, Molly
Woebse, Katelyn
Wukitsch, Lynn

**Security Monitor**
Johnson Jr., William D.

**Teacher Assistant**
Aquino, Christine
Barry, Nancy
Bozzi, Andrea
Dunn, Madelyn
Esposito, Karen
Giammarino, Stacie
Granato, Cynthia
Helmer, Carol
Ketch, Delores
King, Theresa
Lomazzo, Barbara
Nutt, Nancy
Teixeira, Dina
Woebse, Katelyn

**Volunteer (Farm)**
Ananko, Shawn

**Volunteer (Music Marching Band)**
Chu, Ross

**Teacher**
Abdelshahid, Nermin
Alleborn, Susan
Arakelian, Allison
Arnold, Barbara
Babcock, Noel
Babcock, Pamela
Barrero, Erika
Barilla-Kay, Diane
Benitez, Otilia
Bergman, Jessica
Berry-Brown, Kendra
Blumstein, Randee
Bonilla, Armida
Bourland, Camille
Bourne, Sara
Bowden, Kerry
Bracewell, Donna
Brigante, Marie
Brubaker, Jill
Bucci, Ralph
Buchner, Stephanie
Butler, Amy
Cadden, Allison
Camp, Zoe
Caravaglia, Michelle
Cardona-Torres, Alejandro
Carfano, Kristin
Carroll, Carolyn
Caruana, Lauren
Casadevall, Andrew
Casadevall, Samuel
Cavalier, Michael
Cavalier, Vincenza
Chalker, Marcia
Chavis, Jamaal
Chu, Ross
Corinaldi, Laurie
Cramer, Irene
Cristao, Pauliana
Curley, Meredith
Curran, John
Davidoff, Paula
Davis, Edgar
Davis, Kiana
DelGaudio, Lisa
dellaCroce, Antoinette
Della Peruti, Carl
Devale, Vinita
DeVito, Lori
Donegan, Barbara
Dones, Vivien
Donohue, Nicole
Doyle, Bernadette
Eickmeyer, Marlene
Ernst, Melinda
Escobar-Nunez, Libia
Facchini, Maria
Fennelly, Deborah
Ferrara, Allison
Fiorenzo, Caroll
Flynn, Katharyn
Friedman, Barbara
Gaskins, Courtney
Gaynor, Alison
Geller, Lynn
Gibbs, Ammmarie
Gillespie, Beth Ann
Glynn, Maricela
Goldfield, Denise
Griffith, June
Grosso, Lauren
Hadzima, Barbara
Haith, Seynabou
Hamfeldt, Tomasina
Handel, Madeline
Harris, Loretta
Harvey, Jayme
Hayes, Munah
Heher, Kathleen
Heiden, Marcia
Heusel, Michele
Holland, Michelle
Hovis, Charles
Hovis, Michael
Hunt, Carolyn
Jackson, Laura
James, Alma
Jan, Tawab
Johnson, Ann
Johnson, Edward
Jones, Marisa
Joyner, Karen
Kander, Deborah
Kardaras, Barbara
Koba, Migdonia
Kraskouskas, Ellen
Kratochvill, Carol
Lebron-Costikyan, Sylvia
Levine, Hillary
Licardi, Christine
Livingston, Lynn
Lopez, Loredana
Manahan, Ilene
Mang, Sabelle
Marcantonio, Melissa
Mateus, Santiago
Mattaliano, Marissa
Mazo-Cano, Daniela
McCLean, Kadeisha
McCoy, Kathleen
McDonald, Eugene
McIntyre, Alvin
McKeown, John
McLaughlin, Peter
Mead, Linda
Meade, Montgomery
Memoli, James
Mihalko-Lieto, Cynthia
Miller, Michelle
Monahan, Margaret
Morgan, Heather
Murtha, Kevin
Nagidi, Danielle
Niehenke, Ana
Noonan, Susan
Norris-Brown, Lacey
Norton, Tracy
Olivo, Christine
Omar, Ahlam
Opena, Paul
Opipari, Carolyn
Ottaiano, Andrea
Pannu, Simranjit
Parish, Daniel
Platt, Rachel
Price, Kristen
Provus, Amy
Ramirez, Sheryl
Rangel, Teresa
Richards, Jena
Rivera, Kaitlyn
Robertelli, Savina
Rodgers, Miles
Rosenfeld, Michelle
Rough, Jamie
Ruggeri, Kristina
Ruiz, Samantha
Salako, Olajuwon
Segelman, Lisa
Semper, Lisa
Serra, Noelle
Shaffer, Anne
Sharma, Sunita
Sharpe, Jeri
Simpson, Christina
Skibiel, Paulette
Smith, Kathleen
Smith, Rebecca
Specht, Trudy
Stern, Megan
Stockel, Colleen
Stornetta, Marcia
Stroh, Katherine
Stropnicky, Nancy
Sutherland, Barbara
Szporn, Elizabeth
Tarashuk, Marissa
Torres, Jessica
Town, Claire
Unger, Randi
Vail, Suzanne
Verma-Arora, Preeti
Viscarra, Carmen
Wadsack, Ronald
Walsh, Catherine
Waxgiser, Samantha
Waxgiser, Sandra
Weiss, Gloria
Weissman, Susan
Wheeler, Laura
Whelchel, Elijah
White, Lori
Wild, Deborah
Williams, Nancy
Williams, Shelly
Williams, Teresa
Wukitsch, Lynn
Zawacke, Kathryn

EXPLANATION: Upon the submission of approved timesheets, the staff will be compensated at approved substitute rates.
JOB DESCRIPTION(S)

Motion #15 that, upon the recommendation of the Superintendent, the Board of Education approve the following job descriptions:

➤ Assistant Principal-Elementary
➤ Director of Bilingual/ELL Programs K-12
➤ PreK-12 Supervisor of English Language Arts
➤ PreK-12 Supervisor of Mathematics
Morris School District
Job Description

Title: Assistant Principal- Elementary
Reports To: Building Principal

Qualifications:
- Appropriate NJ Teacher Certificate
- NJ Principal Certification or Certificate of Eligibility
- Minimum 5 years teaching experience in an elementary classroom

Skills:
- Strong organizational, communication and interpersonal skills
- Knowledge of K-5 curriculum and strong instructional practices
- Ability to establish and maintain effective working relationships with all staff members including administrators, teachers and support staff

Essential Functions:

1. Assist the school principal with the overall administration of a K-2nd and 3rd-5th building.
2. Help plan daily school activities by participating in the development of class schedules, teacher assignments, and extracurricular activity schedules
3. Promote a positive, caring and safe climate for learning
4. Assists in the recruitment, orientation, induction and training of new teacher. Mentor, observe and evaluate staff
5. Assist faculty in developing expertise in instructional practices
6. Participates in the preparation of the building budget
7. Facilitate meetings with various groups such as Grade Level PLC’s, I&RS and other School Committees
8. Coordinates the administrative details associated with district wide testing programs, i.e., scheduling, distribution, collection and security of materials, etc.
9. Assist principal in organizing and interpreting student data
10. Provide student discipline as needed and follow through discipline referrals with teachers, parents and students
11. Facilitate parental involvement in support of school and extracurricular activities
12. Assumes all other duties as determined by the principal

Contract Term: 12 Months
MORRIS SCHOOL DISTRICT
Job Description

Title: Director of Bilingual/ELL Programs K-12

Supervisor: Assistant Superintendent of Curriculum and Instruction

Qualifications:
- NJ Principal Certification or Certificate of Eligibility required, Bilingual Certification Preferred
- Bilingual Spanish
- Excellent Communication, Speaking, Reading & Writing skills
- Knowledge of Bilingual Program Requirements for NJ
- Ability to organize and manage time to meet deadlines

Bilingual Programs:
- Coordinate and develop the K-12 Bilingual/ELL Program curriculum and resources
- Ensure Bilingual Code compliance for all programs K-12
- Work with administrators at all levels to design and deliver professional development related to Culturally Responsive Teaching, Bilingual programs and additional topics related to district goals and staff surveys.
- Oversee intake, language testing and placement of Bilingual/ELL students K-12
- Research, design and work with building administrators to implement alternate/”option 2” programs to support student progress toward graduation.
- Manage, update and use online platforms to collect/analyze data on Bilingual student performance K-12
- Oversee ACCESS testing and all required standardized testing as it relates to Bilingual/ELL students
- Organize and facilitate the Bilingual Parent Advisory Council
- Collaborate with other school districts on issues surrounding Bilingual/ELL programs
- Facilitate articulation meetings with district teachers regarding student progress, instructional practice and program evaluation.

Other:
- Provide input to the establishment and proposed means of achieving district goals that impact minority students, by raising awareness of relevant cultural differences
- Complete walkthroughs and teacher observations across K-12 schools
- Coordinate workshops for parents that address the needs of children and families relative to district curricula and expectations
- Other duties as assigned by the Assistant Superintendent of Curriculum and Instruction

Contract Terms
Of Employment: 12-month position
Title: PreK-12 Supervisor of English Language Arts
Reports to: Assistant Superintendent of Curriculum and Instruction

Qualifications:
- Standard Teacher Certification;
- NJ Supervisor and/or Principal Certification or Certificate of Eligibility;
- Experience in curriculum and professional development;
- Five years teaching experience.

Responsibilities:
1. Provides PreKindergarten through twelfth grade leadership in the development of curriculum, the implementation of curriculum and the assessment of curriculum in English Language Arts.
2. Works directly with the Assistant Superintendent in the curriculum development process, the formulation and articulation of a discipline-specific instructional pedagogy, as well as the management of the curriculum digital platform (Rubicon Atlas) within specific content areas.
3. Provides leadership, vision, management and support for Morris School District goals related to English Language Arts
4. Studies, evaluates, and, as appropriate, recommends the adoption of new instructional materials, digital platforms or applications, methods, and programs.
5. Works with the Principals and the Assistant Superintendent to use data relative to standards, assessments, instructional practices as well as other forms of data such as student attendance to improve the content and delivery of the school curriculum for each student. Accordingly, communicates progress to the building principals, assistant superintendent, and the Board of Education as needed.
6. Coordinates and assists administrators and faculty in their efforts to identify pupil needs and to cooperate with other professional staff members in assessing and resolving learning problems and overall school climate and environmental issues.
7. Schedules and organizes meetings in order to improve horizontal and vertical continuity and articulation to guide curriculum implementation in a specific content area.
8. Partners with building level administrators in the coordination of articulation meetings between elementary, middle and high school teachers in order to assure continuity of curriculum implementation as well as instructional and assessment practices.
9. Works with the Director of Technology Integration in exploring the integration of technology in relation to NJ Student Learning Standards, the content area’s signature pedagogy and “best practice” instructional methodologies.
10. Assist with oversight and administration of all required standardized testing and DOE portfolio assessment as it relates to English Language Arts.
11. Works with the Principals to develop and maintain an effective supervision and evaluation system in accordance with NJ Regulations and Board policy.
12. Conducts classroom observations, walk-throughs, informal and formal evaluations, pre and post observation conferences as well as the general supervision of teachers as requested.
13. Recommends teacher attendance at conferences and participation in other professional growth activities.
14. Assists the Principals and Assistant Superintendent of Curriculum and Instruction in assembling materials for reports, state-required documents, annual plans, procedures, budgets, purchase orders, grant applications, news releases, and seminars and workshops for staff as assigned.
15. Recruits and supports new teachers, assigned in conjunction with administrative and teaching staff.
16. Participates in the development of a master schedule and assist guidance staff in the assessment and placement of students in academic programs.
17. Participates in administrative meetings and in district committees.
18. Assists the Principals and Assistant Principals in maintaining student and building safety and security as well as practices aligned with positive student behavioral supports.
19. Attends evening activities when necessary.
20. Performs such other duties as assigned by the Assistant Superintendent of Curriculum and Instruction or designee.

Contract Terms
Of Employment: 12-Month Position
MORRIS SCHOOL DISTRICT

Job Description

Title: PreK-12 Supervisor of Mathematics
Reports to: Assistant Superintendent of Curriculum and Instruction

Qualifications:
- Standard Teacher Certification;
- NJ Supervisor and/or Principal Certification or Certificate of Eligibility;
- Experience in curriculum and professional development;
- Five years teaching experience.

Responsibilities:
1. Provides PreKindergarten through twelfth grade leadership in the development of curriculum, the implementation of curriculum and the assessment of curriculum in Mathematics.
2. Works directly with the Assistant Superintendent in the curriculum development process, the formulation and articulation of a discipline-specific instructional pedagogy, as well as the management of the curriculum digital platform (Rubicon Atlas) within specific content areas.
3. Provides leadership, vision, management and support for Morris School District goals related to Mathematics
4. Studies, evaluates, and, as appropriate, recommends the adoption of new instructional materials, digital platforms or applications, methods, and programs.
5. Works with the Principals and the Assistant Superintendent to use data relative to standards, assessments, instructional practices as well as other forms of data such as student attendance to improve the content and delivery of the school curriculum for each student. Accordingly, communicates progress to the building principals, assistant superintendent, and the Board of Education as needed.
6. Coordinates and assists administrators and faculty in their efforts to identify pupil needs and to cooperate with other professional staff members in assessing and resolving learning problems and overall school climate and environmental issues.
7. Schedules and organizes meetings in order to improve horizontal and vertical continuity and articulation to guide curriculum implementation in a specific content area.
8. Partners with building level administrators in the coordination of articulation meetings between elementary, middle and high school teachers in order to assure continuity of curriculum implementation as well as instructional and assessment practices.
9. Works with the Director of Technology Integration in exploring the integration of technology in relation to NJ Student Learning Standards, the content area’s signature pedagogy and “best practice” instructional methodologies.
10. Assist with oversight and administration of all required standardized testing and DOE portfolio assessment as it relates to Mathematics.
11. Works with the Principals to develop and maintain an effective supervision and evaluation system in accordance with NJ Regulations and Board policy.
12. Conducts classroom observations, walk-throughs, informal and formal evaluations, pre and post observation conferences as well as the general supervision of teachers as requested.
13. Recommends teacher attendance at conferences and participation in other professional growth activities.
14. Assists the Principals and Assistant Superintendent of Curriculum and Instruction in assembling materials for reports, state-required documents, annual plans, procedures, budgets, purchase orders, grant applications, news releases, and seminars and workshops for staff as assigned.
15. Recruits and supports new teachers, assigned in conjunction with administrative and teaching staff.
16. Participates in the development of a master schedule and assist guidance staff in the assessment and placement of students in academic programs.
17. Participates in administrative meetings and in district committees.
18. Assists the Principals and Assistant Principals in maintaining student and building safety and security as well as practices aligned with positive student behavioral supports.
19. Attends evening activities when necessary.
20. Performs such other duties as assigned by the Assistant Superintendent of Curriculum and Instruction or designee.

Contract Terms
Of Employment: 12-Month Position

**LEAVE(S) OF ABSENCE 2018-2019**

Motion #16 that, upon the recommendation of the Superintendent, the Board of Education approve a leave of absence to the following staff members under the conditions stated and effective dates shown:

- Arancibia, Jessica
  - 1.0 Custodian, MHS
  - 04/24/19-06/02/19 ** FMLA (Intermittent)

- D’Alconzo, Darren
  - 1.0 Grade 5, AH
  - 04/30/19-05/12/19 ** FMLA

- Raub, Maxim
  - Secretary, AV
  - 04/29/19-05/19/19 * - Maternity
  - 05/20/19-08/11/19 ** - FMLA
  - (Revised dates)

- Richardson, Nicole
  - 1.0 Intervention, NP
  - 04/23/19-05/12-19**-Medical

* Accumulated sick leave may be used up to a period of eight weeks (four weeks before and four weeks after the birth of the baby) – with pay/with benefits.
** Without pay/with benefits

**LEAVE(S) OF ABSENCE 2019-2020**

Motion #17 that, upon the recommendation of the Superintendent, the Board of Education approve a leave of absence to the following staff members under the conditions stated and effective dates shown:

- Louie, Melissa
  - 1.0 ELA, FMS
  - 09/16/19-10/27/19 * - Maternity
  - 10/28/19-01/29/20 **-Family Leave
  - 01/30/20-04/20/20 ***-Childrearing
Accumulated sick leave may be used up to a period of eight weeks (four weeks before and four weeks after the birth of the baby) – with pay/without benefits.

** Without pay/with benefits

*** Without pay/without benefits

TRANSFER(S), CHANGE(S) OF ASSIGNMENT, TITLE AND OR/ SALARY 2018-2019

Motion #18 that, upon the recommendation of the Superintendent, the Board of Education approve the change(s) of assignment and/or salary for the following certified staff:

<table>
<thead>
<tr>
<th>Employee</th>
<th>Former Assignment</th>
<th>New Assignment</th>
<th>Salary</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Flynn, Laurie</td>
<td>1.1 Teacher Assistant, PS</td>
<td>1.0 Teacher Asst., PS</td>
<td>$41,853 (Column A, Step Z)</td>
<td>05/07/19</td>
</tr>
<tr>
<td>Mazzocoli, William</td>
<td>1.0 Maintenance, B&amp;G</td>
<td>N/A</td>
<td>$70,914</td>
<td>05/07/19</td>
</tr>
<tr>
<td>Roberson, Shirley</td>
<td>0.3 LR/PG Aide, SX</td>
<td>0.3 Bus Aide, Trans.</td>
<td>$6,750 ($15/hr, 2.5 hrs/day, 180 days)</td>
<td>04/22/19</td>
</tr>
</tbody>
</table>

TRANSFER(S), CHANGE(S) OF ASSIGNMENT, TITLE AND OR/ SALARY 2019-2020

Motion #19 that, upon the recommendation of the Superintendent, the Board of Education approve the change(s) of assignment and/or salary for the following certified staff:

<table>
<thead>
<tr>
<th>Employee</th>
<th>Former Assignment</th>
<th>New Assignment</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Taylor, Nailah</td>
<td>1.0 Teacher Assistant, PS</td>
<td>.83 Teacher Assistant, PS</td>
<td>09/01/19</td>
</tr>
<tr>
<td>Waxgiser, Sandra</td>
<td>1.0 Health/PE Teacher, FMS</td>
<td>0.5 ABS, PS</td>
<td>09/01/19</td>
</tr>
</tbody>
</table>
COMMUNITY SCHOOL SUMMER PLUS 2018-2019
Motion #20 that, upon the recommendation of the Superintendent, the Board of Education approve the following Summer Plus staff:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position / Account Number</th>
<th>Full Salary</th>
<th>Grant Salary</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beavis, Madeline</td>
<td>Aide 20-231-100-101-14-00</td>
<td>$ 81,027</td>
<td>$ 58,680</td>
<td>72.42%</td>
</tr>
<tr>
<td>Ciolek, Ryan</td>
<td>Aide 20-231-100-101-14-00</td>
<td>$ 102,912</td>
<td>$ 50,170</td>
<td>48.75%</td>
</tr>
<tr>
<td>Shea, Rory</td>
<td>Aide 20-231-100-101-14-00</td>
<td>$ 99,312</td>
<td>$ 57,815</td>
<td>58.22%</td>
</tr>
<tr>
<td>Vitale, Karen</td>
<td>Instructor 20-231-100-101-14-00</td>
<td>$ 97,922</td>
<td>$ 42,949</td>
<td>43.86%</td>
</tr>
<tr>
<td>Voltaggio, Nicholas</td>
<td>Aide 20-231-100-101-14-00</td>
<td>$ 63,107</td>
<td>$ 46,661</td>
<td>73.94%</td>
</tr>
</tbody>
</table>

EXPLANATION: Salaries to be paid from collected tuitions.

ESEA PAYROLL 2018-2019
Motion #21 that, upon the recommendation of the Superintendent, the Board of Education approve the following ESEA payroll for the 2018-2019 school year:
<table>
<thead>
<tr>
<th>Name</th>
<th>Position / Account Number</th>
<th>Full Salary</th>
<th>Grant Salary</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cahill, Jacob</td>
<td>Intervention Teacher/ 20-231-100-101-14-00</td>
<td>$81,982</td>
<td>$60,617</td>
<td>73.94%</td>
</tr>
<tr>
<td>Freeman, Brenda</td>
<td>Intervention Teacher/ 20-231-100-101-14-CL</td>
<td>$25,155</td>
<td>$25,155</td>
<td>100%</td>
</tr>
<tr>
<td>Franko, Kelvin</td>
<td>Academic Intervention Teacher/ 20-237-100-101-14-DL</td>
<td>$100,402</td>
<td>$49,451</td>
<td>49.25%</td>
</tr>
<tr>
<td>Guglielmi, Yessinia</td>
<td>Bilingual Newcomer Success Counselor/ 20-241-200-104-14-00</td>
<td>$28,216</td>
<td>$28,216</td>
<td>100.00%</td>
</tr>
</tbody>
</table>

EXPLANATION
Salary revisions in bold reflect amendment due to carryover of Grants for 2018-2019 school year.

**PRESCHOOL EDUCATION AID (PEA)/ PRESCHOOL EDUCATION EXPANSION AID (PEEA) GRANT PAYROLL 2018-2019**

Motion #22 that, upon the recommendation of the Superintendent, the Board of Education approve the following PEA/PEEA payroll for the 2018-2019 school year:

<table>
<thead>
<tr>
<th>ACCOUNT #</th>
<th>ACCOUNT NAME</th>
<th>SALARY ALLOCATED</th>
</tr>
</thead>
<tbody>
<tr>
<td>PEA/PEEA Grant 20-218-100-101-19-00</td>
<td>Bass Singleton, Robin</td>
<td>$66,208</td>
</tr>
<tr>
<td></td>
<td>Manobianca, Amy</td>
<td>$42,071</td>
</tr>
<tr>
<td></td>
<td>Ford, Jennifer</td>
<td>$39,671</td>
</tr>
<tr>
<td></td>
<td>Menendez, Noemi</td>
<td>$55,951</td>
</tr>
<tr>
<td></td>
<td>Jackson, Avelyn</td>
<td>$38,915</td>
</tr>
<tr>
<td></td>
<td>Hwang, Jihye</td>
<td>$37,621</td>
</tr>
<tr>
<td></td>
<td>Carolan, Nicole</td>
<td>$11,447</td>
</tr>
<tr>
<td></td>
<td>Mendonca, Carolina</td>
<td>$21,797</td>
</tr>
<tr>
<td>TOTAL TEACHERS</td>
<td></td>
<td>$313,681</td>
</tr>
<tr>
<td>PEA/PEEA Grant</td>
<td>Cobilich, Barbara</td>
<td>$27,930</td>
</tr>
<tr>
<td>--------------------------------------</td>
<td>------------------------</td>
<td>---------</td>
</tr>
<tr>
<td>20-218-200-102-19-00</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>TOTAL MASTER TEACHER</td>
<td>$27,930</td>
</tr>
<tr>
<td>PEAA/PEEA Grant</td>
<td>Mazza, Maria</td>
<td>$25,203</td>
</tr>
<tr>
<td>20-218-100-106-19-00</td>
<td>Ryan, Diane</td>
<td>$27,902</td>
</tr>
<tr>
<td></td>
<td>Celis, Maria</td>
<td>$23,897</td>
</tr>
<tr>
<td></td>
<td>Price, Kristen</td>
<td>$23,577</td>
</tr>
<tr>
<td></td>
<td>Bonilla, Armida</td>
<td>$27,902</td>
</tr>
<tr>
<td></td>
<td>Terhune, Wendy</td>
<td>$22,297</td>
</tr>
<tr>
<td></td>
<td><strong>Nixon, Caroline</strong></td>
<td><strong>$2,825</strong></td>
</tr>
<tr>
<td></td>
<td>McCormack, Margaret</td>
<td>$8,070</td>
</tr>
<tr>
<td></td>
<td><strong>Permison, Gabriela</strong></td>
<td><strong>$4,083</strong></td>
</tr>
<tr>
<td></td>
<td>TOTAL TEACHER ASSTS.</td>
<td><strong>$165,756</strong></td>
</tr>
</tbody>
</table>

**EXPLANATION**

**HUMAN RESOURCES/CURRICULUM**

**SPANISH TRANSLATORS 2018-2019 (revision)**

Motion #23 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of Spanish Translators for the 2018-2019 school year:

- Program: Spanish Translators
- Description: Translation services
- Dates: September, 2018 – June, 2019
- Funding Source: Local

Bernal, Yeisson
Bowman, Isabel **(additional 5 hours)**
Cohen, Cheryl **(2 hours)**
Formoso, Alejandra
Loaiza-Beltran, Eder
Restrepo, Maria **(additional 10 hours)**
Vargas, Marco
Vila Chave, Maria **(additional 10 hours)**
SUMMER 2019
ALL SUMMER EMPLOYMENT PENDING FUNDING AND ENROLLMENT
SUMMER ACADEMY PROGRAMS

Motion #24 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following and payment upon submission of approved timesheets for the staff who will be involved with the 2018 summer curriculum programs, projects and employments as listed on the following pages, and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring and each applicant’s attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a:6-7.1 et seq., 18:39-17 et seq.; 18A:6-4.13 at seq.:  

PK-12 EXTENDED SCHOOL YEAR FOR SPECIAL EDUCATION

<table>
<thead>
<tr>
<th>Posting:</th>
<th>#D1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position:</td>
<td>Special Education Extended School Year Program Coordinator</td>
</tr>
<tr>
<td>Program:</td>
<td>PreK-12 Special Education</td>
</tr>
<tr>
<td>Dates:</td>
<td>April 1, 2019 – June 26, 2019</td>
</tr>
<tr>
<td></td>
<td>July 8, 2019 – August 9, 2019</td>
</tr>
<tr>
<td>Stipend:</td>
<td>$7,000</td>
</tr>
<tr>
<td>Funding Source:</td>
<td>Local</td>
</tr>
</tbody>
</table>

McBride, Sean

<table>
<thead>
<tr>
<th>Posting:</th>
<th>#D14</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position:</td>
<td>Special Education Extended School Year Program Pre-School Site Leader</td>
</tr>
<tr>
<td>Program:</td>
<td>PreK-12 Special Education</td>
</tr>
<tr>
<td>Dates:</td>
<td>July 8, 2019 – August 9, 2019</td>
</tr>
<tr>
<td>Stipend:</td>
<td>$4,500</td>
</tr>
<tr>
<td>Funding Source:</td>
<td>IDEA Grant</td>
</tr>
</tbody>
</table>

Rudiger, Kristen

COORDINATING PRINCIPAL STIPEND

Motion #25 that, upon the recommendation of the Superintendent, the Board of Education approve the following Morris School District staff member to the Coordinating Principal Stipend position:

| Program: | Coordinating Principal Stipend |
| Dates:   | July 1, 2019 through June 30, 2020 |
| Funding Source: | Local |
| Rate: | Stipend in the amount of $14,000 to be paid in equal monthly installments |
| Staff: | Frazzano, Cristina |
EXPLANATION: This stipend is a component of a shared principal organizational model, approved by the Executive County Superintendent, comprised of the following stipulations: 1. A single principal (hereafter, the Coordinating Principal) will oversee both Woodland and Thomas Jefferson as the Coordinating Principal 2. This Coordinating Principal will be supported by and will work in collaboration with an Assistant Principal, who will likewise serve both schools. 3. This Assistant Principal will be required to hold a principal’s certificate/endorsement. Accordingly, a building administrator with a principal’s certificate/endorsement--either the Coordinating Principal or the Assistant Principal--will be present in each building at all times and will be responsible for the daily supervision of students and staff. Both the Coordinating Principal and the Assistant Principal will be full-time administrators with no teaching responsibilities.
BUSINESS MATTERS

Financial Reports

Motion #1 Financial Reports of the Secretary to the Board of Education that the Board of Education approve the following financial reports as on file in the Business Administrator’s office for the month of March 2019.

Fund 10 -- General Fund
Fund 20 -- Special Revenue Fund
Fund 30 -- Capital Projects Fund
Fund 40 -- Debt Service Fund

Statement of Cash Balances

that the Board of Education accept the Statement of Cash Balances for the month of March 2019 which are reconciled with the Board Secretary's Reports by fund for that month.

Motion #2 Pursuant to N.J.A.C. 6A:23-2.11 (c) 3, we certify that as of March 2019 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion #3 Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of March 2019 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2.11 (b).

________________________________________  May 6, 2019
Business Administrator/Board Secretary    Date

BUDGET TRANSFERS

Motion #4 that upon the recommendation of the Superintendent, the Board of Education approve the Budget Transfers as on file in the Business Administrator’s Office for the 2018-2019 budget through March 2019.

BILLS LIST 2018-2019

Motion #5 that upon the recommendation of the Superintendent, the Board of Education approve the attached 2018-2019 bills list for the period ending:

April 15 & 30, 2019 (payroll)
May 6, 2019
**BIDS**

Motion #6 that upon the recommendation of the Superintendent, the Board of Education approve pursuant to the provisions of N.J.S.A. 18A:18A-42, bids for Lease Purchase Financing Bid #19-021, having been duly advertised and received on April 25, 2019, the award be made US Bancorp Government Leasing and Finance, Inc. NJ, Annandale, New Jersey, for the 2019-2020 school year as set forth below:

<table>
<thead>
<tr>
<th>Respondent</th>
<th>Index like term, ICE Swap Rates, ICE Benchmark Administration USD Rates 1100</th>
<th>Purchase Option Penalty (% of outstanding principal balance)</th>
<th>Rate Bid/Total Interest + Fees</th>
<th>Additional Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Schedule 1</strong>&lt;br&gt;USB (US Bancorp Government Leasing and Finance, Inc. NJ)</td>
<td>2.409% Rate hold to 7.22.19</td>
<td>103% or Break Funding</td>
<td>2.6869%</td>
<td>No Fees</td>
</tr>
<tr>
<td><strong>Schedule 2</strong>&lt;br&gt;USB</td>
<td>2.409% Rate hold to 7.22.19</td>
<td>103% or Break Funding</td>
<td>2.6141%</td>
<td>$63,604.89</td>
</tr>
</tbody>
</table>

| Schedule 1<br>TD Equipment Finance, Inc. | Rate Hold for 60 days. Then per bid spec. | Yield maintenance | 2.7097% | No fees. |
| Schedule 2<br>TD Equipment Finance, Inc. | Rate Hold for 60 days. Then per bid spec. | Yield maintenance | 2.6070% | $63,951.42 |

| Schedule 1<br>BankFunding LLC, MD | Indexed to week avg. 3 yr. ICE swap @ 2.37% | 101% | 2.67% | Escrow Fee $750 |
| Schedule 2<br>BankFunding LLC, MD | Indexed to week avg. 3 yr. ICE swap @ 2.37% | 101% | 2.67% | $64,441.00 |

| Schedule 1<br>MLC, VT | 2.409% | 101% | 2.817% | Escrow Fee $750 |
| Schedule 2<br>MLC, VT | 2.409% | 101% | 2.817% | $67,139.00 |

| Schedule 1<br>SPFC (Signature Public Finance Corp. CT) | Not disclosed | Not disclosed | 3.04% | Escrow Fee $750 |
| Schedule 1<br>SPFC (Signature Public Finance Corp. CT) | Not disclosed | | 3.04% | $72,392.48 |

Schedule 1 was submitted with only 5 payments not the required 6. This is the correct amount.
**TRANSPORTATION**

**BID #00-028**

Motion #7  Renewal at 1.45% for Bid No. 00-028 for To and From School Bus Transportation to Wilkerson Transportation Co., Inc., Parsippany, New Jersey for the 2019-2020 school year in the amount of $106,720.89 with an increase/decrease mileage adjustment of $2.00 per mile.

<table>
<thead>
<tr>
<th>ROUTE NO.</th>
<th>SCHOOL</th>
<th>ROUTE COST</th>
<th>AIDE COST</th>
<th>PER MILE</th>
<th>TOTAL COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>4051</td>
<td>Hillcrest/Hamilton</td>
<td>$35,574.52</td>
<td>$2.00</td>
<td>$35,574.52</td>
<td></td>
</tr>
<tr>
<td>1605</td>
<td>Assumption</td>
<td>$35,571.85</td>
<td>$2.00</td>
<td>$35,571.85</td>
<td></td>
</tr>
<tr>
<td>3001</td>
<td>Normandy Park</td>
<td>$35,574.52</td>
<td>$2.00</td>
<td>$35,574.52</td>
<td></td>
</tr>
</tbody>
</table>

TOTAL ROUTE COST $106,720.89

**BID #04-005**

Motion #8  Renewal at 1.45% for Bid No. 04-005 for To and From School Bus Transportation to Wilkerson Transportation Co., Inc., Parsippany, New Jersey for the 2019-2020 school year in the amount of $258,011.84 with an increase/decrease mileage adjustment of $.50 per mile.

<table>
<thead>
<tr>
<th>ROUTE NO.</th>
<th>SCHOOL</th>
<th>ROUTE COST</th>
<th>AIDE COST</th>
<th>PER MILE</th>
<th>TOTAL COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>1609</td>
<td>Assumption</td>
<td>$32,251.48</td>
<td>$.50</td>
<td>$32,251.48</td>
<td></td>
</tr>
<tr>
<td>3010</td>
<td>Normandy Park</td>
<td>$32,251.48</td>
<td>$.50</td>
<td>$32,251.48</td>
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</tr>
<tr>
<td>1663</td>
<td>Assumption</td>
<td>$32,251.48</td>
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</tr>
<tr>
<td>8099</td>
<td>Thomas Jefferson</td>
<td>$32,251.48</td>
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<tr>
<td>6010</td>
<td>Sussex</td>
<td>$32,251.48</td>
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<tr>
<td>1660</td>
<td>Assumption</td>
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<tr>
<td>1661</td>
<td>Assumption</td>
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<tr>
<td>3007</td>
<td>Normandy Park</td>
<td>$32,251.48</td>
<td>$.50</td>
<td>$32,251.48</td>
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</tr>
</tbody>
</table>

TOTAL ROUTE COST $258,011.84

**BID #MSD 97-2**

Motion #9  Renewal at 1.45% for Bid No. MSD97-2 for To and From School Bus Transportation to Wilkerson Transportation Co., Inc., Parsippany, New Jersey for the 2019-2020 school year in the amount of $154,260.16 with an increase/decrease mileage adjustment of $.95/ $.51 per mile for any difference of five miles or greater (shown below).

<table>
<thead>
<tr>
<th>ROUTE NO.</th>
<th>SCHOOL</th>
<th>ROUTE COST</th>
<th>AIDE COST</th>
<th>PER MILE</th>
<th>TOTAL COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Morristown High</td>
<td>$32,044.47</td>
<td>$.95</td>
<td>$32,044.47</td>
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</tr>
<tr>
<td>95</td>
<td>Woodland/Jefferson</td>
<td>$32,044.47</td>
<td>$.95</td>
<td>$32,044.47</td>
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</tr>
<tr>
<td>25</td>
<td>Frelinghuysen</td>
<td>$32,044.47</td>
<td>$.95</td>
<td>$32,044.47</td>
<td></td>
</tr>
<tr>
<td>51</td>
<td>Woodland/Jefferson</td>
<td>$32,044.47</td>
<td>$.95</td>
<td>$32,044.47</td>
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<tr>
<td>42</td>
<td>Frelinghuysen</td>
<td>$26,082.28</td>
<td>$.51</td>
<td>$26,082.28</td>
<td></td>
</tr>
</tbody>
</table>

TOTAL ROUTE COST $154,260.16
**BID #00-030**

Motion #10  Renewal 1.45% for Bid No. 00-030 for To and From School Bus Transportation to Wilkerson Transportation Co., Inc., Parsippany, New Jersey for the 2019-2020 school year in the amount of $144,372.84 with an increase/decrease mileage adjustment of $2.00 per mile.

<table>
<thead>
<tr>
<th>ROUTE NO.</th>
<th>SCHOOL</th>
<th>ROUTE COST</th>
<th>AIDE COST</th>
<th>PER MILE</th>
<th>TOTAL COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>1010</td>
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<tr>
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<tr>
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<tr>
<td>6110</td>
<td>Vail/Sussex</td>
<td>$36,093.21</td>
<td>$2.00</td>
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<td>$36,093.21</td>
</tr>
</tbody>
</table>

**TOTAL ROUTE COST**  $144,372.84

**BID #00-066**

Motion #11  Renewal at 1.45% for Bid No. 00-066 for To and From School Bus Transportation to Wilkerson Transportation Co., Inc., Parsippany, New Jersey for the 2019-2020 school year in the amount of $36,522.44 with an increase/decrease mileage adjustment of $2.00 per mile.

<table>
<thead>
<tr>
<th>ROUTE NO.</th>
<th>SCHOOL</th>
<th>ROUTE COST</th>
<th>AIDE COST</th>
<th>PER MILE</th>
<th>TOTAL COST</th>
</tr>
</thead>
<tbody>
<tr>
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<td>$36,522.44</td>
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<td>$36,522.44</td>
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</tbody>
</table>

**TOTAL ROUTE COST**  $36,522.44

**BID #02-019**

Motion #12  Renewal at 1.45% for Bid No. 02/019 for To and From School Bus Transportation to Wilkerson Transportation Co., Inc., Parsippany, New Jersey for the 2019-2020 school year in the amount of $25,700.85 with an increase/decrease mileage adjustment of $1.00 per mile.

<table>
<thead>
<tr>
<th>ROUTE NO.</th>
<th>SCHOOL</th>
<th>ROUTE COST</th>
<th>AIDE COST</th>
<th>PER MILE</th>
<th>TOTAL COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>2031</td>
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<td>$25,700.85</td>
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</tbody>
</table>

**TOTAL ROUTE COST**  $25,700.85
**BID #16-015**

Motion #13  Renewal at 1.45% for Bid No. 16-015 for To and From School Bus Transportation to Jordan Transportation Co., Inc., Butler, New Jersey for the 2019-2020 school year in the amount of $441,754.20 with an increase/decrease mileage adjustment of $1.00 per mile.

<table>
<thead>
<tr>
<th>ROUTE NO.</th>
<th>SCHOOL</th>
<th>ROUTE COST</th>
<th>AIDE COST</th>
<th>PER MILE</th>
<th>TOTAL COST</th>
</tr>
</thead>
<tbody>
<tr>
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<tr>
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<tr>
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<td>Unity Charter</td>
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<td>$36,812.85</td>
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</tr>
<tr>
<td>4046</td>
<td>Alexander Hamilton</td>
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<tr>
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<tr>
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<td>Normandy</td>
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<tr>
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<tr>
<td>83</td>
<td>Alfred Vail</td>
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<tr>
<td>9310</td>
<td>Morristown High</td>
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<td>$1.00</td>
<td>$36,812.85</td>
<td></td>
</tr>
<tr>
<td>9314</td>
<td>Unity Charter</td>
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<td>$1.00</td>
<td>$36,812.85</td>
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<tr>
<td>9365</td>
<td>Frelinghuysen</td>
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</tr>
<tr>
<td>9364</td>
<td>Alexander Hamilton</td>
<td>$36,812.85</td>
<td>$1.00</td>
<td>$36,812.85</td>
<td></td>
</tr>
</tbody>
</table>

Total Route Cost $441,754.20
CONSTRUCTION
Morristown High School Re-Pointing
Motion #14 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

Whereas, The Board of Education of Morris School District in the County of Morris, New Jersey (the “Board”), desires to proceed with a school facilities project consisting generally of:

PARTIAL MASONRY RE-POINTING AT MORRISTOWN HIGH SCHOOL

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF MORRIS SCHOOL DISTRICT IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Morris County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution.

Section 4. This project is being funded as an “other capital project” and will not require state funding and the District is not seeking a Grant.

Section 5. This resolution shall take effect immediately.

Morristown High School Partial Window Replacement
Motion #15 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

Whereas, The Board of Education of Morris School District in the County of Morris, New Jersey (the “Board”), desires to proceed with a school facilities project consisting generally of:

PARTIAL WINDOW REPLACEMENT AT MORRISTOWN HIGH SCHOOL

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF MORRIS SCHOOL DISTRICT IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, as follows:
Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Morris County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution.

Section 4. This project is being funded as an “other capital project” and will not require state funding and the District is not seeking a Grant.

Section 5. This resolution shall take effect immediately.

TRAVEL & REIMBURSEMENT
Motion #16 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

WHEREAS, employees are attending conferences, conventions, staff training seminars or workshops as depicted on attachment: and

WHEREAS, the attendance at stated functions was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendees; and

WHEREAS, the attendance at the functions was approved as critical to the instructional needs of the school district or furthering the efficient operation of the school district; and

WHEREAS, the travel and related expenses particular to attendance at these functions are in compliance with the state travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget; be it

RESOLVED, that the board approves the travel and related expenses particular to attendance at these functions.
BUDGET 2019-2020
ADOPTION OF BUDGET 2019-2020
Motion #17 that upon the recommendation of the Superintendent, the Board of Education approve
the following resolution:

BE IT RESOLVED that the budget be adopted for the 2019-2020 School Year using the state aid figures

BE IT FURTHER RESOLVED the Secretary to the Board of Education be authorized to submit the
following budget to the Executive County Superintendent of Schools for approval in accordance with
the statutory deadline:

<table>
<thead>
<tr>
<th></th>
<th>GENERAL FUND</th>
<th>SPECIAL REVENUES</th>
<th>DEBT SERVICES</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>2019-2020 Total Expenditures</strong></td>
<td>$113,306,026</td>
<td>$6,359,133</td>
<td>$0</td>
<td>$119,665,159</td>
</tr>
<tr>
<td><strong>Less: Anticipated Revenues</strong></td>
<td>&lt; $20,411,471</td>
<td>&lt; $6,359,133</td>
<td>&lt; $0</td>
<td>&lt; $26,770,604</td>
</tr>
<tr>
<td><strong>Taxes to be Raised</strong></td>
<td>$92,894,555</td>
<td>$0</td>
<td>$</td>
<td>$92,894,555</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, that upon the recommendation of the Superintendent, that the Morris School District Board of Education, in the County of Morris, New Jersey approves the following resolution;

WHEREAS, N.J.S.A. 18A:7F-39 was amended in 2010 effective beginning in 2011-2012 to allow a school district that has not been granted approval to exceed its tax levy cap by a separate proposal to bank the unused tax levy for use in any one of the next three succeeding budget years;

WHEREAS, the maximum amount of tax levy to be raised for 2019-2020 amounts to $92,894,555.

WHEREAS the 2019-2020 budget shows the estimated tax levy to be raised of $92,894,555 for the General Fund and $0 for Debt Service.

NOW, THEREFORE BE IT FURTHER RESOLVED, that the Morris School District Board of Education in the County of Morris, New Jersey hereby establishes a banked unused tax levy in the amount of $1,057,565 which is made up of the unused health care cost adjustment and enrollment adjustment generated in 2017/18 and 2018/19 to be possibly utilized in the 2020/21 - 2022/23 school years.
CAPITAL RESERVE ACCOUNT WITHDRAWAL

Motion #18 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution

RESOLVED that the Morris School District Board of Education requests the approval of a capital reserve withdrawal for the 2019-2020 budget in the amount of $2,835,600. The district intends to utilize these funds for the:

- Elementary and High School Bathroom Renovation $677,000
- High School Broadcasting Redesign $425,000
- Transportation Building Stabilization $190,000
- Electrical Upgrades - District Wide $600,000
- High School Boiler Replacements $475,000
- Morristown H.S. Expansion - Phase IV $468,600

Total: $2,835,600

PROFESSIONAL SERVICES 2019-2020

Motion #19 WHEREAS, pursuant to N.J.A.C. 6A:23A:5.2 (a) a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A:9.3-14

NOW, THEREFORE, BE IT RESOLVED, that the Morris Board of Education hereby establishes the following maximums for the 2019-2020 school year as follows:

- Architecture/Engineering * $73,900
- Legal $260,000
- Audit $41,100
- Physician $35,000

For a total amount of $410,000

BE IT FURTHER RESOLVED, that the School Business Administrator track and record these costs to insure that the maximum amount is not exceeded.

* Does not include projects funded through Capital Reserve.

TRAVEL

Motion #20 WHEREAS, pursuant to N.J.S.A. 18A:11-12 (4p), in each pre-budget year, the Morris School District Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and

WHEREAS, The Board of Education had determined that the total amount of travel expenditures supported by State and local funds for the 2018-2019 school year, was $138,039; and

WHEREAS, The board has determined that the total amount of travel expenditures supported by State and local funds as of May 6, 2019 for 2018-2019 were $40,240; and
WHEREAS, The Board of Education determined at its May 6, 2019 board meeting that the maximum 2019-2020 local travel expenditure amount including all travel that is supported by State and local funds to be $143,455; and

WHEREAS, the Board of Education resolution did not address the election to exclude travel expenditures supported by federal funds from the maximum travel expenditure amount; and

RESOLVED that the Morris School District, Board of Education hereby elects to exclude federal travel expenditures supported by federal funds from the maximum travel expenditure amount and reaffirms the maximum travel expenditure amount for the 2019-2020 school year to be $143,455.