

MORRIS SCHOOL DISTRICT  
MORRISTOWN HIGH SCHOOL, LEARNING COMMONS

REGULAR BUSINESS/REORGANIZATION MEETING	January 2, 2019 – 6:30 P.M
CALL TO ORDER STATEMENT	OPEN PUBLIC MEETING
ADMINISTRATION OF OATH OF OFFICE	Linda K. Murphy - Morris Twp. Ann Rhines - Morris Twp. Vij Pawar - Morristown
ROLL CALL	Mrs. Nancy Bangiola Mrs. Meredith Davidson Dr. Peter Gallerstein Ms. Linda K. Murphy Mr. Vij Pawar Ms. Lisa Pollak Mr. Leonard Posey Mrs. Ann Rhines Ms. Melissa Spiotta
MHS STUDENT REPRESENTATIVES	Lia Vargas Katherine Baskin
CLOSED SESSION Litigation, Negotiation, Personnel and Student Matters	6:30 P.M.
OPEN SESSION PLEDGE OF ALLEGIANCE	7:30 P.M.
ELECTION OF OFFICERS BOARD ORGANIZATION	
SUPERINTENDENT’S REPORT PRESIDENT’S REPORT PUBLIC COMMENT COMMITTEE REPORTS BUSINESS AGENDA <i>Communications</i>	Budget Timeline  1 Hour (3 minutes per person)  <i>All correspondence to the board must be addressed through the board secretary. Copies are available in the Board Secretary’s Office</i>
Minutes Policy Educational Matters Pupil Service Human Resources Business Matters NEW BUSINESS BROUGHT BEFORE THE BOARD CLOSED SESSION ADJOURNMENT	

**BOARD ORGANIZATION**

1. **Oath of Office for new Board members when called up individually**

Newly elected School Board Members will be sworn in by the Board Secretary,  
Anthony LoFranco.

Ms. Linda K. Murphy - Morris Township - 3 year term  
Ms. Ann Rhines - Morris Township - 3 year term  
Mr. Vij Pawar - Morristown - 3 year term

2. **Election of President of the Board**

The meeting is now open for nominations for President of the Board.

\_\_\_\_\_nominated by \_\_\_\_\_Second \_\_\_\_\_

\_\_\_\_\_nominated by \_\_\_\_\_Second \_\_\_\_\_

Motion, that nominations be closed: \_\_\_\_\_Second \_\_\_\_\_

Vote for President

3. **Election of Vice President**

The meeting is open for nominations for Vice President of the Board.

\_\_\_\_\_nominated by \_\_\_\_\_Second \_\_\_\_\_

\_\_\_\_\_nominated by \_\_\_\_\_Second \_\_\_\_\_

Motion that nominations be closed: \_\_\_\_\_Second \_\_\_\_\_

Vote for Vice President

4. **Appointment and Delegates**

Appointment, by the President, of alternate delegate to the New Jersey School Boards Association and the Morris County School Boards Association.

Delegate                                    **Board President**  
State Alternate  
County Alternate

Appointment, by the President, of a Member to the Morris County Educational Services Commission Board of Directors.

Member:

Appointment, by the President, of a Member to the Morris Educational Foundation.

Member:

5. **Attorney**

Motion that the firm, Wiley, Malehorn, Sirota and Raynes be appointed Board Attorneys for the period January 1, 2019 to June 30, 2019 at the rates of: Attorney \$165/hr.; Paralegal \$85/hr.

6. **Special Counsel**

Motion that the Firm of Porzio, Bromberg & Newman be appointed as Special Counsel for the period January 1, 2019 to June 30, 2019 at rates of: Attorney \$195/hr; Paralegal \$145/hr.

7. **Code of Ethics**

Motion, that the Board of Education adopt the “Code of Ethics for School Board Members” as per the attached.

8. **Parliamentary Procedures**

Motion that the Board of Education approve Robert’s Rules of Order as the official Guide for Parliamentary Procedure for the Morris School District.

9. **Policy**

Motion, that all policies, rules, regulations, handbooks and other legislative or regulatory action of this Board, in force immediately prior to this reorganization meeting, are hereby continued in force, as if the Board Year had not changed.

10. **Authorizations**

Motion, that the Assistant Board Secretary or in his/her absence, the President, or the Vice President, act as Board Secretary in the absence of the Board Secretary.

11. **Business Administrator Authorization**

Motion that the Board of Education approve the Business Administrator/Board Secretary to approve bids, approve account transfers, pay bills, approve construction change orders and approve travel in accordance with policies #0147, 0147A, 3440 and 4440, Board Member Travel Expenses; Staff Travel Expenses and N.J.S.A. 18A:11-12, in between board meetings on an emergency basis with list of such bids, transfers, payments, construction change orders and travel subject to presentation and ratification at the next business meeting of the board.

12. **Superintendent's Authorization**

Motion that the Board of Education approve the Superintendent of Schools or his designee to employ school personnel to fill vacancies in existing job classifications as they may occur in between board meetings on an emergency basis with a list of those employed subject to presentation and ratification at the next business meeting of the board.

13. **Charges for Reproducing Public Documents**

Motion, that the Board of Education approves the following rates for photocopying of public documents in compliance with NJSA 47:1A-1

Letter size or smaller	\$0.05/page
Legal size or larger	\$0.07/page

14. **Meeting Dates Designation**

Motion, that the meetings of the Board of Education shall be held on Monday evenings. The meetings will open at 6:30 p.m. and immediately adjourn to closed session until 7:30 when the regular business meeting will begin. In the event that said schedule is hereafter revised, the Board Secretary is hereby directed to post and direct notice to The Daily Record at least 48 hours before the revised meeting date.

15. **Official Newspaper**

Motion, that the Daily Record be designated as the official newspaper of the Morris School District. Other notices, which require a broader circulation, shall also be published in The Star Ledger.

16. **Board Committees**

Motion, that upon the recommendation of the Superintendent, the Board of Education continue with existing committees of the Board of Education until such time as new Committees are chosen.

**BUSINESS PORTION OF THE MEETING**

**MINUTES**

Motion #1 that upon the recommendation of the Superintendent, the Board of Education, approve executive session minutes from the regular business meeting of:

December 10, 2018

Motion #2 that upon the recommendation of the Superintendent, the Board of Education, approve minutes from the regular business meeting of:

December 10, 2018

**POLICY**

***OFFICE STAFF CALENDAR 2019-2020***

Motion # 1 that upon the recommendation of the Superintendent, the Board of Education approve the Office Staff Calendar for the 2019-2020 school year as per the attached.

***MAINTENANCE & CUSTODIAL STAFF CALENDAR***

Motion # 2 that upon the recommendation of the Superintendent, the Board of Education approve the Maintenance & Custodial Staff Calendar for the 2019-2020 school year as per the attached.

**EDUCATIONAL MATTERS**

***HARASSMENT, INTIMIDATION, AND BULLYING REPORT***

Motion #1      that, upon the recommendation of the Superintendent, the Board of Education accept the Harassment, Intimidation, and Bullying report for the period ending, December 10, 2018. The report is on file in the Business Administrator's Office.

**HUMAN RESOURCES**

***ESTABLISH POSITION(S) 2018-2019***

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education establish the following position(s) for the 2018-2019 school year:

- (1) 1.0 Assistant Behavior Specialist, PS
- (3) 1.0 Bus Driver, Transportation
- (1) 1.0 Master Teacher, LLC

***RESCIND MOTION – APPOINTMENT(S) 2018-2019***

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education Rescind a portion of Human Resources Motion #3 which was approved on November 19, 2018 Board of Education Agenda.

***APPOINTMENT(S) 2018-2019 \*/\*\****

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following to the position/s stated at the annual salary rates and effective date/s shown (**revisions in bold**), and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring and each applicant’s attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a6-7.1 et seq.; 18:39-17 et seq.; 18A:6-4.13 et seq.:

Employee #6606	\$20,700	12/17/18-06/30/19	<u>In place of:</u> Employee #6165
	\$23/hr, 5 hrs/day, 180 days		

***EXPLANATION:*** The staff member listed above is being rescinded for the 2018-2019 school year.

***RESIGNATION(S)/TERMINATION(S)/RETIREMENT(S) 2018-2019***

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education approve the resignation(s), termination(s) and/or retirement(s) of the following staff according to the effective date and reason shown:

Riano, Johanna	December 31, 2018
1.0 Bus Driver, Transportation	Resignation

***APPOINTMENT(S) 2018-2019 \*/\*\****

Motion #4 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following to the position/s stated at the annual salary rates and effective date/s shown, and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring, pending approval of all Human Resource documents and/or requirements and each applicant’s attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a6-7.1 et seq.; 18:39-17 et seq.; 18A:6-4.13 et seq.:

Cobilich, Barbara	\$69,827	01/07/19-06/30/19	I <u>In place of:</u> Est. 01/02/19
1.0 Master Teacher, LLC	MA, Step 11		
Huerta, Mario	\$25,200	12/10/18-06/30/19	Est. 01/02/19



1.0 Bus Driver, Trans.           \$28/hr., 5 hrs/day  
  180 days/year

McNeal, Karee	\$26,460	12/10/18-06/30/19	Est. 12/10/18
1.0 Bus Driver, Trans.	\$28/hr., 5 ¼ hrs/day		
	180 days/year		

- \*       Pending probationary period
- \*\*     Pending completion of paperwork

***TRANSFER(S), CHANGE(S) OF ASSIGNMENT, TITLE AND OR/ SALARY 2018-2019***

Motion #5       that, upon the recommendation of the Superintendent, the Board of Education approve the change(s) of assignment and/or salary for the following certified and non-certificated staff:

Employee	Former Assignment	New Assignment	Salary	Effective	In Place of
Verma-Arora, Preeti	0.5 ABS, PS	1.0 ABS, PS	\$25,760	12/03/18	Est. 12/10/18
Waxgiser, Sandra	0.5 ABS, PS	1.0 Health/PE Teacher, FMS	\$52,832 BA, Step 1	12/17/18	Employee #1094 Leave Replacement

***SUBSTITUTE APPOINTMENTS 2018-2019***

Motion #6       that, upon the recommendation of the Superintendent, the Board of Education approve the following name(s) be added to the list of substitutes, and approve all Morris School District Substitute Teachers to also provide service as Teacher Assistant, ABS, and Lunchroom Playground Aide as assigned for the 2018-2019 school year, and further that the Board of Education approve submission to the County Superintendent application for emergency hiring and each applicant’s attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A 18A:6-7.1 et seq., 18A:6-4.13 et seq.:

**Bus Driver**

Riano, Joanna

**Teacher**

Babcock, Noel (eff. 12/12/18)

**LEAVE(S) OF ABSENCE 2018-2019**

Motion #7 that, upon the recommendation of the Superintendent, the Board of Education approve a leave of absence to the following staff members under the conditions stated and effective dates shown:

Employee #3065	12/17/18-02/04/19 *- Administrative
Bailey, Charles Security Monitor, FMS	<b>11/29/18-01/01/19</b> *** - Personal (Revised dates)
Tulli, Nicole Grade 2 / 3, NP	09/27/18-6/30/19 ** - FMLA

- \* With pay/with benefits.
- \*\* Without pay/with benefits
- \*\*\* Without pay/without benefits

**EXTRA PAY 2018-2019**

Motion #8 that, upon the recommendation of the Superintendent, the Board of Education approve the following extra-pay positions for the 2018-2019 school year:

<b>MORRISTOWN HIGH SCHOOL ATHLETICS</b>					
<b>POSITION</b>	<b>STAFF MEMBER</b>	<b>YR EXP.</b>	<b>SALARY</b>	<b>INC</b>	<b>TOTAL SALARY</b>
<b>ATHLETICS – MHS</b>					
<b>POSITION</b>	<b>STAFF MEMBER</b>	<b>YR EXP.</b>	<b>SALARY</b>	<b>INC</b>	<b>TOTAL SALARY</b>
<b>Swimming</b>					
Assistant Coach	Componile, Bernadette	6	\$4,680		\$4,680

<b>FRELINGHUYSEN MIDDLE SCHOOL - ATHLETICS</b>					
<b>POSITION</b>	<b>STAFF MEMBER</b>	<b>YR EXP.</b>	<b>SALARY</b>	<b>INC</b>	<b>TOTAL SALARY</b>
<b>ATHLETICS</b>					
<b>Softball</b>					
Head Coach	Coyne, Timothy	1	\$3,520		\$3,520

**BUSINESS MATTERS**

***BILLS LIST 2018-2019***

Motion #1 that upon the recommendation of the Superintendent, the Board of Education approve the attached 2018-2019 bills list for the period ending:

**December 15, 17 & 31 2018 (payroll)  
January 2, 2019**

***PAYMENT***

Motion #2 that upon the recommendation of the Superintendent, the Board of Education approve Payment # 6 in the amount of \$473.51 to GPC, Inc. for the work done on Morristown High School Phase 3B Interior Renovations through October 31, 2018.