

MORRIS SCHOOL DISTRICT
MORRISTOWN HIGH SCHOOL, LEARNING COMMONS

REGULAR BUSINESS MEETING CALL TO ORDER STATEMENT	January 28, 2019 – 6:30 P.M OPEN PUBLIC MEETING
ADMINISTRATION OF OATH OF OFFICE	Ms. Lucia Galdi - Morris Plains
ROLL CALL	Mrs. Nancy Bangiola Mrs. Meredith Davidson Dr. Peter Gallerstein Ms. Linda K. Murphy Mr. Viji Pawar Ms. Lisa Pollak Mr. Leonard Posey Mrs. Ann Rhines Ms. Melissa Spiotta Ms. Lucia Galdi
MORRIS PLAINS REPRESENTATIVE	
STUDENT REPRESENTATIVES	Ms. Lia Vargas Ms. Katherine Baskin
CLOSED SESSION Litigation, Negotiation, Personnel and Student Matters	6:30 P.M.
OPEN SESSION	7:30 P.M.
PLEDGE OF ALLEGIANCE	
SUPERINTENDENT’S REPORT	District Priorities Update
AUDITOR’S REPORT	Hodulik & Morrison, Inc.
PRESIDENT’S REPORT	
PUBLIC COMMENT	1 Hour (3 minutes per person)
COMMITTEE REPORTS BUSINESS AGENDA Communications	All correspondence to the board must be addressed through the board secretary. Copies are available in the Board Secretary’s Office
Minutes Policy Educational Matters Pupil Service Human Resources Business Matters	
NEW BUSINESS BROUGHT BEFORE THE BOARD	
CLOSED SESSION	
ADJOURNMENT	

EXECUTIVE SESSION

Motion #1 AUTHORIZING EXECUTIVE SESSION

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Morris School District Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," without the public being permitted to attend, and

WHEREAS, the Board has determined that three (3) issues are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on January 28, 2019 at 6:30 P.M, and

WHEREAS, the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The nature of the matter, described as specifically as possible without undermining the need for confidentiality are: Student Matters (HIB) and Residency

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body." The collective bargaining contract(s) discussed are between (1) the Board and the Supervisory Support Staff Association and between (2) the Board and the Morris School District Administrators Association.

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is:

"(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478 (1991), the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:

"(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall (select one) reconvene and immediately adjourn or reconvene and proceed with business where formal action will be taken.

NOW, THEREFORE, BE IT RESOLVED that the Morris School District Board of Education will go into Executive Session for only the above stated reasons; and

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

ORGANIZATIONAL MOTION

Oath of Office for new Board members when called up individually

Motion #1 Newly elected School Board Members will be sworn in by the Board Secretary,
Anthony LoFranco.

Ms. Lucia Galdi - Morris Plains Representative - 1 year term

Board Committees

Motion #2 that upon the recommendation of the Superintendent, the Board of Education
approve the members of board committees as per the attached.

BUSINESS PORTION OF THE MEETING

MINUTES

Motion #1 that upon the recommendation of the Superintendent, the Board of Education, approve executive session minutes from the regular business meeting of:

January 2, 2019

Motion #2 that upon the recommendation of the Superintendent, the Board of Education, approve minutes from the regular business meeting of:

January 2, 2019

POLICY

SCHOOL CALENDAR 2019-2020

Motion #1 that upon the recommendation of the Superintendent, the Board of Education approve the revisions to the school calendar for the 2019-2020 school year as per the attached.

RESIDENCY RESOLUTION

Motion #2 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

WHEREAS, on December 6, 2018, the parents/guardians of student #701979 was provided with a Notice of Initial Determination of Ineligibility for a free education in the Morris School District ("MSD") based upon the administration's review of their domicile/residency status; and

WHEREAS, they were notified of the right to request a hearing before the Board of Education to demonstrate that the students are entitled to attend school in the MSD; and

WHEREAS, they did not request such a hearing; and

WHEREAS, they have provided no documentation to support the students' eligibility for a free education in the MSD.

NOW, THEREFORE, be it resolved that the students listed below are not eligible to receive a free education in the MSD and the administration is authorized to provide the parents/guardians with a Notice of Final Ineligibility, which will include the rate of tuition that may be assessed against them, along with information regarding their right to appeal this determination to the Commissioner of Education.

EDUCATIONAL MATTERS

HARASSMENT, INTIMIDATION, AND BULLYING REPORT

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education accept the Harassment, Intimidation, and Bullying report for the period ending, January 2, 2019, HIB incidents #26 through 32. The report is on file in the Business Administrator's Office.

PROFESSIONAL DEVELOPMENT (GUIDED MATH) (revised)

Motion #2 that, upon the recommendation of the Superintendent the Board of Education approve the following Professional Development:

Program: Professional Development
Description: Guided Math Professional Development for K-5 teachers
Dates: November 6, 2018; **February 19, 2019**
Funding Source: Local

PROFESSIONAL DEVELOPMENT (CULTURALLY RESPONSIVE TEACHING)

Motion #3 that, upon the recommendation of the Superintendent the Board of Education approve the following Professional Development:

Program: Professional Development
Description: Culturally Responsive Teaching for preK- 12 teachers
Dates: February 19, 2019
Funding Source: Title IV

2018-2019 FIELD TRIPS

Motion #4 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the following field trips for the 2018-2019 school year: (See attached Educational folder)

SCIENCE AND SOCIAL STUDIES AFTER SCHOOL SUPPORT PROGRAM

Motion #5 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the following program:

Program: Special Education After School Science and Social Studies Support Program
Description: Provide Science and Social Studies Instruction after school at Frelinghuysen Middle School
Dates: January 29, 2019 through June 26, 2019
Funding Source: Local Funds

PRESCHOOL EXPANSION GRANT APPLICATION

Motion #6 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the Preschool Expansion Grant Application.

EXPLANATION

We are required to submit an operational plan for years 2 through 5 (2019-20 through 2021-22) of the Preschool Expansion for approval to the DOE. The operational plan will be submitted to the DOE along with the year 2 preschool expansion budget.

MEF GRANT

Motion #7 that, upon the recommendation of the Superintendent, the Board of Education accept monies from the Morris Educational Foundation for the following grant:

<u>Amount</u>	<u>School</u>	<u>Project</u>
\$3,000	FMS	Costume and Sets Foundations

Each year, the FMS spring musical provides sets and costumes for students to use and wear during the show. Over the last few years, the costumes and scenery have become outdated, overused, and sometimes threadbare from so much use. This grant will build a foundation of materials to revamp the costume and set departments of the musical. These materials/foundation pieces will be used by countless students in the FMS community for years to come.

PROJECT LEAD THE WAY GRANT (PLTW)

Motion #8 that, upon the recommendation of the Superintendent, the Board of Education approve the Project Lead the Way Grant (PLTW) in the amount of \$10,000 for the 2019-2020 academic school year.

EXPLANATION

This grant may be used only for the PLTW Computer Science program.

PUPIL SERVICES

OUT OF DISTRICT/HOME INSTRUCTION ROSTER

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education approve placements and instructional services for students with disabilities, including those received by the district and those attending schools for which tuition is charged, for the month of January 2019, as noted in the detailed listing attached herein and maintained on file in the Board Secretary's office.

EXPLANATION

Students with IEPs whose needs cannot be met in the programs that exist within the district are placed in outside private and public schools approved by the New Jersey Department of Education for students with disabilities. Attendance is monitored monthly in order to ensure students are enrolled as agreed and the state-mandated contract with each school states that two weeks' notice is required for removal of a student. Case managers make at least two visits per school year for each student enrolled in one of these schools, including one visit that involves the convening of an IEP Team to complete an annual review of the student's IEP.

In order to preserve confidentiality, all students are identified only by their local and/or state identification numbers in any listing that is maintained outside the Office of Pupil Services.

STRUCTURED LEARNING EXPERIENCES (SLE) 2018-2019- revised

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education approve the provision of instruction in the community that involve specific individualized student learning objectives, in order to meet the needs of students with disabilities who require Structured Learning Experiences for the 2018-2019 school year. Part of the program involves off-site internships and job sampling at job sites and other community partnerships. Parents are informed of each of these off-site experiences in advance. Structured Learning Experience is not a field trip as directed by NJDOE. The list of community partnerships is as follows:

- 5 Below
- Beyer Ford
- Bubba Rose
- Century 21
- Frelinghuysen Arboretum
- Game Vault**
- Grow it Green (Early Street, Urban Farm and College St. Elizabeth)
- I Do I Do**
- Metlife
- Morris County Courthouse
- Morris County Sheriff's Office**
- Morristown Car Wash
- Morristown/Morris Township Public Library**
- Panera Bread
- Staples**
- Verilli's Bakery
- Whitson's Food Services

EXPLANATION

Structured Learning Experiences, such as job sampling and internships, give students an opportunity to utilize their skills in the real world in integrated community business settings with the guidance of a job coach/SLE instructor. A formal training plan will be written as part of the student's IEP and overseen by a Structured Learning Coordinator for any type of SLE. **Motion was originally approved on September 17, 2018 (motion #6) and revised on October 1, 2018 (motion #4). Motion has been revised to include additional SLEs in bold.**

NOTICE OF AGREEMENT

Motion # 3 that, upon the recommendation of the Superintendent, the Board of Education approve a Notice of Agreement resolving a dispute pertaining to student #610507. The Notice of Agreement is on file in the office of the Assistant Superintendent of Pupil Services.

STIPULATION OF SETTLEMENT

Motion # 4 that, upon the recommendation of the Superintendent, the Board of Education approve a Notice of Agreement resolving a dispute pertaining to student #610763. The Notice of Agreement is on file in the office of the Assistant Superintendent of Pupil Services.

HUMAN RESOURCES

ABOLISH POSITION(S) 2019-2020

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education abolish the following position(s) for the 2018-2019 school year:

- (1) 1.0 Administrative Assistant to the Superintendent

ESTABLISH POSITION(S) 2018-2019

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education establish the following position(s) for the 2018-2019 school year:

- (3) 1.0 Assistant Behavior Specialist, PS
- (5) 0.5 Bus Aide(s), Transportation
- (1) 1.0 Communications and Community Relations Coordinator
- (1) 1.0 Community and Parent Involvement Specialist (CPIS)- Parent Liaison , LLC
- (1) 1.0 Special Education Teacher, WD

RESIGNATION(S)/TERMINATION(S)/RETIREMENT(S) 2018-2019

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education approve the resignation(s), termination(s) and/or retirement(s) of the following staff according to the effective date and reason shown:

Dodge, Melissa	May 1, 2019
1.0 School Nurse, AH	Retirement

Limon, Sarah	January 3, 2019
0.5 ABS, PS	Resignation

RESIGNATION(S)/TERMINATION(S)/RETIREMENT(S) 2019-2020

Motion #4 that, upon the recommendation of the Superintendent, the Board of Education approve the resignation(s), termination(s) and/or retirement(s) of the following staff according to the effective date and reason shown:

Catanzaro, Dawn	July 1, 2019
1.0 Grade 2, HC	Retirement

Menendez, Noemi	July 1, 2019
1.0 PreSchool Teacher, LLC	Retirement

Wood, Kathleen	July 1, 2019
1.0 Mathematics Teacher, MHS	Retirement

APPOINTMENT(S) 2018-2019 */**

Motion #5 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following to the position/s stated at the annual salary rates and effective date/s shown, and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring, pending approval of all Human Resource documents and/or requirements and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a6-7.1 et seq.; 18:39-17 et seq.; 18A:6-4.13 et seq.:

Berry-Brown, Kendra 0.5 ABS, PS	\$12,880 \$20/hr, 184 days, 3.5 hours/day	01/07/19-06/30/19	<u>In place of:</u> Verma-Arora, P. Reassigned
Blauner, Brianna 0.5 Teacher Assistant, WD	\$11,778 Column B, Step 1	01/22/19-06/30/19	Gilbert, J. Reassigned
Caamano-Hussein, Christina 1.0 School Nurse, FMS	\$63,987 BA, Step 10	02/11/19-06/30/19	Fleming, C. Reassigned
Ednie, Lisa 1.0 Bus Ed., MHS	\$52,832 BA, Step 1	TBD	Herrick, N. Resigned
Permison, Gabriela 0.5 TA, PS	\$11,778 Col. B, Step 1	01/28/19-06/30/19	Nixon, C. Resigned
Roberson, Shirley ® 0.3 LR/PG Aide, SX	\$5,400 \$15/hr, 2 hrs/day, 180 days	01/23/19-06/30/19	Kerri, R. Resigned
van Frank, Jennifer 1.0 Communications and Community Relations Coordinator	\$69,000	TBD	Est. 01/28/19

- * Pending probationary period
- ** Pending completion of paperwork

SUBSTITUTE APPOINTMENTS 2018-2019

Motion #6 that, upon the recommendation of the Superintendent, the Board of Education approve the following name(s) be added to the list of substitutes, and approve all Morris School District Substitute Teachers to also provide service as Teacher Assistant, ABS, and Lunchroom Playground Aide as assigned for the 2018-2019 school year, and further that the Board of Education approve submission to the County Superintendent application for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A 18A:6-7.1 et seq., 18A:6-4.13 et seq.:

Teacher

Blauner, Brianna (eff. 1/22/19)
Blumstein, Randee
Cristao, Pauliana
Reilly, Jamie
Serra, Noelle
Smith, Rebecca®
Whelchel, Elijah

LR/PG Aide

Belalcazar, Maryury (eff. 1/8/19) \$15 pr/hr
Cadavid, Luz (eff. 1/8/19) \$15 pr/hr
Muhammad, Veronica (eff. 1/15/19) \$15 pr/hr
Toro, Kimberly (eff. 1/8/19) \$15 pr/hr

LEAVE(S) OF ABSENCE 2018-2019

Motion #7 that, upon the recommendation of the Superintendent, the Board of Education approve a leave of absence to the following staff members under the conditions stated and effective dates shown:

Employee #2323	01/16/19-01/17/19 ** - Administrative
Employee #3065	12/17/18- 01/13/19 * - Administrative <i>(Revised dates)</i>
Albanese, Sarah 1.0 Science, FMS	05/22/19-6/30/19 * - Maternity 09/01-19-11/25/19 ** - FMLA 11/26/19-06/30/21 *** - Childrearing
Robbins, Rachel 1.0 Language Arts, FMS	04/15/19-05/31/19 * - Maternity 06/03/19-10/31/19 ** - FMLA
Salamone, Kirsten 1.0 ESL, FMS	05/28/19-06/30/19 * - Maternity 09/01/19-11/25/19 ** - FMLA 11/26/19-06/30/20 *** - Childrearing
Urban, Ana 1.0 Social Studies, FMS	12/10/18- 02/07/19 * -Maternity 02/08/19-05/12/19 ** - FMLA 05/13/19-06/30/19 *** - Childrearing <i>(Revised dates)</i>

- * Accumulated sick leave may be used up to a period of eight weeks (four weeks before and four weeks after the birth of the baby) – with pay/with benefits.
- ** Without pay/with benefits
- *** Without pay/without benefits

EXTRA PAY REVISION 2018-2019

Motion #10 that, upon the recommendation of the Superintendent, the Board of Education approve the following extra-pay positions (**revisions in bold**) for the 2018-2019 school year:

MORRISTOWN HIGH SCHOOL - ATHLETICS					
POSITION	STAFF MEMBER	YR EXP.	SALARY	INC	TOTAL SALARY
ATHLETICS					
Baseball					
Assistant Coach	Yarosz, Daniel - (resigned)	2	\$0		\$0

EXTRA PAY 2018-2019

Motion #11 that, upon the recommendation of the Superintendent, the Board of Education approve the following extra-pay positions for the 2018-2019 school year:

MORRISTOWN HIGH SCHOOL - ATHLETICS					
POSITION	STAFF MEMBER	YR EXP.	SALARY	INC	TOTAL SALARY
ATHLETICS					
Lacrosse					
Assistant Coach – Boys	Fontanella, Dillon	1	\$4,887		\$4,887

FRELINGHUYSEN SCHOOL - ATHLETICS					
POSITION	STAFF MEMBER	YR EXP.	SALARY	INC	TOTAL SALARY
ATHLETICS					
Lacrosse					
Head Coach – Boys	Cervona, Peter	9	\$3,394		\$3,394
Softball					
Assistant Coach	Salvemini, Brianna	1	\$1,936		\$1,936

FRELINGHUYSEN SCHOOL - ATHLETICS					
POSITION	STAFF MEMBER	YR EXP.	SALARY	INC	TOTAL SALARY
CO-CURRICULAR					
Drama					
Assistant Director	Gallagher, David	1	\$2,212		\$2,212

**INDIVIDUALS WITH DISABILITIES EDUCATION IMPROVEMENT ACT PAYROLL
 2018-2019**

Motion #12 that, upon the recommendation of the Superintendent, the Board of Education approve the following IDEA payroll for the 2018-2019 school year:

Name	Position / Account Number	Full Salary	Grant Salary	%
Crosbie, Caroline	Special Education Intervention Teacher/ 20-250-100-101-14-00	\$ 67,367	\$ 64,000	95.00%

EXPLANATION

Originally approved October 15, 2018. Salary revisions in bold reflect amendment due to contract settlement for 2018-2019 school year.

ESEA PAYROLL 2018-2019

Motion #13 that, upon the recommendation of the Superintendent, the Board of Education approve the following ESEA payroll for the 2018-2019 school year:

Title IA

Name	Position / Account Number	Full Salary	Grant Salary	%
Yoser, Jodi	Intervention Teacher/ 20-231-100-101-14-00	\$ 81,027	\$ 54,675	67.48%
Katterman, Lisa	Intervention Teacher/ 20-231-100-101-14-00	\$102,912	\$ 46,486	45.18%
Esposito, Debra	Intervention Teacher/ 20-231-100-101-14-00	\$ 99,312	\$ 53,578	53.95%
Tuzzeo, Margaret	Intervention Teacher/ 20-231-100-101-14-00	\$ 97,922	\$ 39,787	40.63%

Lo Verde, Melanie	Intervention Teacher/ 20-231-100-101-14-00	\$ 59,507	\$ 49,244	82.75%
Richardson, Nicole	Intervention Teacher/ 20-231-100-101-14-00	\$ 98,342	\$ 40,972	41.66%
Mager, Evan	Intervention Teacher/ 20-231-100-101-14-00	\$ 63,107	\$ 46,452	73.61%
Cahill, Jacob	Intervention Teacher/ 20-231-100-101-14-00	\$ 81,982	\$60,809	74.17%
Freeman, Brenda	Intervention Teacher/ 20-231-100-101-14-CL	\$ 25,155	\$ 25,155	100%

EXPLANATION

Originally approved October 15, 2018. Salary revisions in bold reflect amendment due to contract settlement for 2018-2019 school year.

PRESCHOOL EDUCATION AID (PEA)/ PRESCHOOL EDUCATION EXPANSION AID (PEEA) GRANT PAYROLL 2018-2019

Motion #14 that, upon the recommendation of the Superintendent, the Board of Education approve the following PEA/PEEA payroll for the 2018-2019 school year:

ACCOUNT #	ACCOUNT NAME	SALARY ALLOCATED
PEA/PEEA Grant 20-218-100-101-19-00	Bass Singleton, Robin	\$ 66,208
	Manobianca, Amy	\$ 42,071
	Ford, Jennifer	\$ 39,671
	Menendez, Noemi	\$ 55,951
	Jackson, Avelyn	\$ 38,915
	Hwang, Jihye	\$ 37,621
	TOTAL TEACHERS	\$ 280,437
PEA/PEEA Grant 20-218-100-101-19-00	Cobilich, Barbara	\$27,930
	TOTAL MASTER TEACHER	\$27,930

PEA/PEEA Grant 20-218-100-106-19-00	Mazza, Maria	\$ 25,203
	Ryan, Diane	\$ 27,902
	Celis, Maria	\$ 23,897
	Price, Kristen	\$ 23,577
	Bonilla, Armida	\$ 27,902
	Terhune, Wendy	\$ 22,297
	Nixon, Caroline	\$ 8,070
	McCormack, Margaret	\$ 8,070
	TOTAL TEACHER ASSTS.	\$ 166,918

EXPLANATION

Originally approved October 15, 2018. Salary revisions in bold reflect amendment due to contract settlement for 2018-2019 school year.

HUMAN RESOURCES/CURRICULUM

PROFESSIONAL DEVELOPMENT - GUIDED MATH (Revision)

Motion #15 that, upon the recommendation of the Superintendent the Board of Education approve the following Professional Development presenters (**revisions in bold**):

Program: Professional Development
Description: Guided Math Professional Development for K-5 teachers
Dates: November 6, 2018; **February 19, 2019**
Funding Source: Local
Rate: Per contract language

Amsallen, Juliette
Artiga, Monica
Beeck, Carol
Brown, Jeffrey
Clark, Bridget
D'Alconzo, Darren
Guitierrez, Lauren
Hodge, Nichole
Kelly, Donna
Langsdorf, Marie A,
Leeson, Kristen
Lieberman, Lance
Nair, Rajashree
Nally, Ryan
Reis, Lucilia
Rizzolo, Cathie
Rose, Hollie
Rosso, Nicole
Vena, Michelle
Yorston, Lisa

EXPLANATION:

Upon submission of an approved timesheet, staff member will be compensated as outlined above.

SEAL OF BILITERACY 2018-2019

Motion #16 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve MSD participation in the 2018-2019 Seal of Biliteracy.

Program: Seal of Biliteracy Program
Description: Administer testing for Seal of Biliteracy
Dates: January, 2019
Funding Source: Local Funds
Rate: Per contract language

Acevedo-Ramirez, Rosario
Berman, Mollie

Calabrese, Ryan
Catania, Gloria
Corke, Caroline
Dodson, Samantha
Formoso, Alejandra
Loaiza-Beltran, Eder
Murphy, Kelly
Percontino, Angela

EXPLANATION:

Upon submission of an approved timesheet, staff member will be compensated as outlined above.

EXPLORING SOCIAL EMOTIONAL LEARNING PROGRAM TEAM

Motion #17 that, upon the recommendation of the Superintendent, and the Human Resources Committee, the Board of Education approve the following:

Program:	ExSEL (Exploring Social Emotional Learning) Planning Team
Description:	Gr. 6-8 ExSEL Planning Team will work with Building Administrators to unpack the SEL standards, explore current literature about SEL at the middle school, and investigate models of and potential resources for middle school advisory programs for the upcoming 6-8 ExSEL program development.
Dates:	2018-2019 school year
Funding Source:	Local
Rate:	Per contract language; not to exceed 10 hours per team member

Abrahamsen, Brynn
Kraft, Christina
Louie, Melissa
Molinaro, Jean-Marie
Ricucci, Giovanna
Thelemaque, Katina

EXPLANATION:

Upon submission of an approved timesheet, staff member will be compensated as outlined above.

RISING SCHOLARS PROGRAM 2018-2019 (GR. 6-8)

Motion #18 that, upon the recommendation of the Superintendent and the Board Curriculum Committee the Board of Education approve the Rising Scholars Program for grades 6-8 at Frelinghuysen Middle School:

Program:	Rising Scholars
Description:	After school, academic literacy and math instruction for grades 6-8 general education and Special Education students identified through data and teacher recommendations.

Dates: January, 2019 - April, 2019
Funding Source: Local
Rate: Per contract language

EXPLANATION:

All FMS certificated staff, upon principal approval.

Upon submission of an approved timesheet, staff member will be compensated as outlined above.

COHORTS 2018-2019 (revised)

Motion #19 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following staff (**revisions in bold**) to the position of Cohort staff:

Program: Freshman Experience
Description: Transition program for incoming freshmen
Dates: September, 2018 - June, 2019
Funding Source: Local
Rate/Hours/Stipend : Members \$1,000

Members:

Bosworth, Connor
Botsakos, Sara
Bouchard, Judson
Caprioli, Betiana
Caruso, Michael
Componile, Bernadette
Componile, Joseph
Cora, Angel
Disch, Kaitlynn
Drewery, Gordon
Emma, David
Flynn, Casey
Hall, Kathleen
Hargrave, David
Hull, Christopher
Kolker, Mariel
Matro, Brian
McGrover, Jessica
O'Rourke, Kaitlin
Petrillo Spencer, Deborah
Petrucci, Debora
Rosario, Anllileny
Rubin, Stephanie
Villane, Kristen
Wilpert, Marya

EXPLANATION:

This is a pre-established annual stipend position for 9th grade Cohort teachers.

A stipend of \$1,000 will be paid to each Cohort staff member. There will be two payments; half in December and half in June.

PROFESSIONAL DEVELOPMENT (CULTURALLY RESPONSIVE TEACHING)

Motion #20 that, upon the recommendation of the Superintendent the Board of Education approve the following Professional Development:

Program: Professional Development
Description: Culturally Responsive Teaching for preK- 12 teachers
Dates: February 19, 2019
Funding Source: Title IV
Rate: \$25.00 per hour

Bautista, Adora
Bozza, Amy
Brady, Kaitlyn
Caprioli, Betianna
Carmel, Matthew
Catalano, Kelly
Cepeda, Tanya
Diana, Joelle
Falconer, Briana S.
Folmar, Leslye
Grossman, Suzanne
Guzman, Marcie
Hall, Vicki B.
Hamilton, Kristen
Harpaul, Celia
Heywood, Danae
Jackson, Avelyn
Kenny, Christopher
Kersey, Warren
Kolker, Mariel
Lee Castaneda, Nicky
Lee, Rodney
Little, Stephanie
McBride, Sean
Perez, Cynthia
Puccio, Carolina
O'Rourke, Kaitlynn

Restrepo, Maria
Serra, Jr., Michael
Still, Naomi
Stritmater, Kathleen
Thelemaque, Katina
Torre, Michelle
Tulli, Nicole
Vila Chave, Maria
Wallace, Dawn M.
Wolff, Amanda

EXPLANATION:

Upon submission of an approved timesheet, staff member will be compensated as outlined above.

BUSINESS MATTERS

Financial Reports

Motion #1 **Financial Reports of the Secretary to the Board of Education**
that the Board of Education approve the following financial reports as on
file in the Business Administrator's office for the month of **November 2018.**

Fund 10 -- General Fund
Fund 20 -- Special Revenue Fund
Fund 30 -- Capital Projects Fund
Fund 40 -- Debt Service Fund

Statement of Cash Balances

that the Board of Education accept the Statement of Cash Balances for the month of
November 2018 which are reconciled with the Board Secretary's Reports by
fund for that month.

Motion #2 Pursuant to N.J.A.C. 6A:23-2.11 (c) 3, we certify that as of **November 2018** after
review of the Secretary's monthly financial report (appropriations section) and upon
consultation with the appropriate district officials, to the best of our knowledge, no
major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(a)
and that sufficient funds are available to meet the district's financial obligations for the
remainder of the fiscal year.

Motion #3 Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of **November 2018** no
budgetary line item account has been over expended in violation of N.J.A.C.
6A:23-2.11 (b).

Business Administrator/Board Secretary

January 28, 2019
Date

BUDGET TRANSFERS

Motion #4 that upon the recommendation of the Superintendent, the Board of Education approve
the Budget Transfers as on file in the Business Administrator's Office for the
2018-2019 budget through **November 2018.**

BILLS LIST 2018-2019

Motion #5 that upon the recommendation of the Superintendent, the Board of Education approve
the attached 2018-2019 bills list for the period ending:

January 15, 2019 (payroll)
January 28, 2019

DONATION

Motion #6 that upon the recommendation of the Superintendent, the Board of Education approve a donation in the amount of \$2,000.00 to the Frelinghuysen Middle School Band Program by Michael and Barbara Galvin. A letter of appreciation will be sent to the donors.

SALE OF SURPLUS PROPERTY

Motion #7 WHEREAS the following property is not needed for school purposes; there exists a need for all available space at the various schools; and, the NJ Public School Contracts Law, 18A: 18A-45, requires a resolution authorizing the disposition of surplus property,

NOW, THEREFORE BE IT RESOLVED by the Morris School District Board of Education authorizes the Business Administrator to dispose of this surplus property. The items that are in saleable condition will be listed on GovDeals.com, **per state contract 83453**. Items not sold within 15 days of listing may be removed from district premises at no cost to the district. Items listed as salvage will be removed from school property.

<u>Description</u>	<u>Quantity</u>	<u>Age</u>	<u>Location</u>	<u>Disposal</u>
1987 Ford F700 Rack Truck	1	32 years	B&G	Gov Deals/Disposal
2004 Thomas Built Buses 54 passenger school bus	2	15 years	Transportation	Gov Deals/Disposal
2009 Ford Escape XLT 4 WD	1	10 years	B&G	Gov Deals/Disposal
Wrestling mat	1	14+ years	FMS	Gov Deals/Disposal
Savin Copiers	2	9 years	LLC/FMS	Gov Deals/Disposal
Metal Safe	1	15+ years	B&G	Gov Deals/Disposal
Savin Copier with Booklet Finisher	1	2 1/2 years	MHS	Gov Deals/Disposal

CONSTRUCTION

Motion #8 that upon the recommendation of the Superintendent, the Board of Education approve the following:

Whereas, The Board of Education of Morris School District in the County of Morris, New Jersey (the “Board”), desires to proceed with a school facilities project consisting generally of:

TOILET RENOVATIONS at
 MORRISTOWN High School

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:
 NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF morris School District IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Morris County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution.

Section 4. This project is being funded as an “other capital project” and will not require state funding and the District is not seeking a Grant.

Section 5. This resolution shall take effect immediately.

CHANGE ORDERS

Motion #9 that upon the recommendation of the Superintendent, the Board of Education approve the following change order for Daskal LLC, for work done on the Morristown High School Grandstands:

Contract Amount:	\$2,044,036.66
Change Order GC-11 Credit to MSD for topsoil and seeding	(\$3,524.92)
Change Order GC-12 Unpaid Electrical Work paid directly to Iaione Electric by Morris School District	<u>(\$19,000.00)</u>
<i>Revised Contract Amount:</i>	<i>\$2,021,511.74</i>

EXPLANATION

These Change Orders decrease the contract amount. This was discussed at the Finance Committee Meeting.

Motion #10 that upon the recommendation of the Superintendent, the Board of Education approve the following change order for GPC, Inc. for work done on the Morristown High School Interior Renovations, Phase 3B:

Contract Amount:	\$1,746,047.38
Change Order GC-11 Relocate Piping	<u>\$ 6,912.00</u>
Revised Contract	\$1,752,959.38

EXPLANATION

This Change Order is an increase to the contract amount. This was discussed at the Finance Committee Meeting.

Motion #11 that upon the recommendation of the Superintendent, the Board of Education approve the following change orders for Wojchik Electric for work done on the Morristown High School Parking Lot Lighting:

Contract Amount:	\$67,525.00
Allowance Amount:	\$18,000.00
Change Order GC-1 Permits	<u>\$ 261.80</u>
Change Order GC -2 Unused Allowance	(\$17,738.80) <u>(\$17,738.20)</u>
<i>Revised Contract Amount:</i>	<i>\$49,786.80</i>

EXPLANATION

Change Order #1 is the cost for permits, which is applied against the allowance. Change order #2 is a credit back to the District reducing the contract amount for the unused allowance. This was discussed at the Finance Committee Meeting.

PAYMENTS

Motion #12 that upon the recommendation of the Superintendent, the Board of Education approve the payment to DiCara Rubino Architects in the amount of \$5,322.05 for work done on the Dryer Vent Installation at Morristown High School through January 16, 2019.
(Invoice #0008153)

Motion #13 that upon the recommendation of the Superintendent, the Board of Education approve the payment to Iaione Electric in the amount of \$19,000 the Electrical Scope on Morristown High School Grandstands Replacement project.

EXPLANATION

This is in relation to Bid # 16-023. Iaione Electric is a subcontractor on this project that did not receive payment from Daskal, the contractor. This payment is based on an agreement between Daskal and Iaione Electric and will be deducted from the final payment owed to Daskal from Morris School District reflected in the Change Order below.

PROFESSIONAL SERVICES 2018-2019

Motion #14 WHEREAS, there exists a need for professional services for 2018-2019 and funds are available for these purposes.

WHEREAS, the Public School Contracts Law (Chapter 114, Laws of 1977) requires that the Resolution authorizing the award of contracts for professional services without competitive bids be publicly adopted,

NOW THEREFORE BE IT RESOLVED by the Morris School District Board of Education that the following be engaged for professional services as described and in the amount not to exceed as follows:

AHS Hospital Corp/Morristown Medical Center	School Physician and Related Services	\$33,000
Tri-County Behavioral Care, LLC	School Clearance Risk Assessment	\$100/assessment
Dr. Jane A. Petrozzino, Ph.D.	Educational Evaluations	\$450/evaluation

TRAVEL & REIMBURSEMENT

Motion #15 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

WHEREAS, employees are attending conferences, conventions, staff training seminars or workshops as depicted on attachment: and

WHEREAS, the attendance at stated functions was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendees; and

WHEREAS, the attendance at the functions was approved as critical to the instructional needs of the school district or furthering the efficient operation of the school district; and

WHEREAS, the travel and related expenses particular to attendance at these functions are in compliance with the state travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget; be it

RESOLVED, that the board approves the travel and related expenses particular to attendance at these functions.