

Lake Washington School District

Operational Expectations Monitoring Report  
EL-5, Parents and Community  
June 24, 2019

SUMMARY OF COMPLIANCE STATUS

CEO CERTIFICATION

With respect to Executive Limitation – 5, Parents and Community, the Superintendent certifies the proceeding information is accurate and complete and is:

  x   In Compliance

       In Compliance, with Exceptions (as noted)

       Not in Compliance

**Executive Summary:** The attached Executive Limitations Report for Parents and Community (EL-5) evaluates the primary components of EL-5. The report provides information to the Board on the strategies and district practices that support our ability communicate well with our current district families and students as well as the community at large, while also complying with state and federal laws and best practices.

The report addresses: protection of information, handling of complaints, policies and procedures for compliance, welcoming environments, responsiveness and ethical treatment, systems for that support effective communication, information access, and specific district enhancements in support of these areas.

For next year – we need to review all district survey tools to align with strategic plan goals, district best practice, and ensure that the questions being posed are directly connected to meaningful data that informs decisions and provides an opportunity for improvement.

The district continues to make significant improvements in providing information that is timely, accurate, interesting, and relevant to parents and community members. We also must ensure consistency with building-level information and have added a stipend to ensure schools are able maintain robust websites as well.

Signed: \_\_\_\_\_

  
Superintendent

Date: \_\_\_\_\_

6-24-19

**BOARD ACTION**

With respect to Executive Limitation - 5, Parents and Community, the Board:

**Accepts the report as fully compliant**

**Accepts the report as compliant, with noted exceptions**

**Finds the report to be non-compliant**

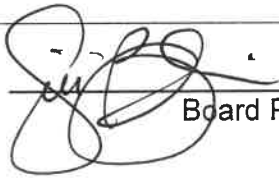
Additional comments based on board action:

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Signed: \_\_\_\_\_



Board President

Date: \_\_\_\_\_

6/24/19

### Report Highlights:

**Section 1:** This section focuses on the protection of student information and applicable laws and district practices for compliance.

- **Compliance with No Change** from last year on this section.

**Section 2:** This section focuses on processes used to address parent and community complaints in a manner that supports an expedient and effective resolution.

- **Compliance with No Change** from last year on this section.
- **For next year:** We will be reviewing the data sources that have provided some of the statistical data to determine if there is a more effective way to measure current district patrons as well as community members. The current survey does not allow for an "I don't know" type of response, so respondents are forced to make a choice which may be largely uninformed. (Page 3, evidence chart)

**Section 3:** This section focuses on district compliance with all federal and state laws that govern non-discrimination policies and procedures.

- **Compliance with No Change** from last year on this section.

**Section 4:** This section covers information on district efforts to provide a welcoming environment as parents and patrons come to our schools.

- **Compliance with No Change** from last year on this section.
- **For next year:** We will explore data sources to ensure we are surveying people and having clear indicators of levels of satisfaction. Current data lacks the connection of actual experience with the survey question. (Page 5, evidence chart) The current data allows for false perceptions to be reflected in the data – for instance, an indication of Never may also mean they are never in the school, not that someone isn't made to feel welcome.

**Section 5:** This section continues the work on providing a welcoming environment by focusing specifically on responsiveness and the proper treatment of constituents.

- **Compliance with No Change** from last year on this section.
- **For next year:** Same points as above with data considerations. It would also be helpful to add school perception vs. district perception.

**Section 6:** This section refers to the established systems that allow for public participation and community involvement.

- **Compliance with No Change** from last year on this section.
- **For next year:** We will be reviewing district surveys for frequency, redundancy, and validity to inform ongoing work. The fall 2018 survey was not administered due to the redundancy of questions with another district survey and to reduce the number of staff surveys that were being administered. We also need to review surveys to reflect the consistency of responses. Some responses allow for a response of “never” while other questions allow for a response of “neutral.” (Page 8, evidence charts)

**Section 7:** This section refers to the ability of parents and the community to access information that informs them about school and district level programs and services as well as specific information about academic progress.

- **Compliance with No Change** from last year on this section.
- **For next year:** The district has made progress in making sure information is available in an electronic format. In doing so, we also must continue to make sure that families know how to access the information and have adequate connectivity to do so.