

Lake Washington School District

Operational Expectations Monitoring Report  
EL-3, Communication and Counsel to the Board  
June 24, 2019

SUMMARY OF COMPLIANCE STATUS

CEO CERTIFICATION

With respect to Executive Limitation-3 (EL-3), Communications and Counsel to the Board, the Superintendent certifies the proceeding information is accurate and complete and is:

- In Compliance
- In Compliance, with Exceptions (as noted)
- Not in Compliance

**Executive Summary:** The attached report evaluates the primary components of EL-3, Communication and Counsel to the Board. The report provides information to the Board on a range of topics related information that is provided to Board by the Superintendent so that the Board remains adequately informed about all manner of district business and related community issues.


Signed:  Date: 6-24-19  
Superintendent

BOARD ACTION

With respect to Executive Limitation-3, (EL-3), Communications and Counsel to the Board, the Board:

- Accepts the report as fully compliant
- Accepts the report as compliant, with noted exceptions
- Finds the report to be non-compliant

Additional comments based on board action:  
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\_\_\_\_\_

Signed:  Date: 6/24/19  
Board President

**Report Highlights:**

**Section 1:** This section focuses on the appropriate submission of monitoring reports.

- **In Compliance with No Change** from last year on this section.
- **For next year:** We will use updated templates for monitoring reports to reflect revised policies and processes as related to Coherent Governance structures.

**Section 2:** This section focuses on communication with the Board, making sure that multiple factors are considered, including routine district information, time-sensitive information, emergency or crisis related information, and emergent issues.

- **In Compliance with No Change** from last year on this section.
- **For next year:** We will continue to provide information to the Board and begin connecting information to the strategic plan and relevant Board development opportunities.

**Section 3:** This section focuses on appropriate notification regarding financial matters that substantially affect the district's financial condition.

- **In Compliance with No Change** from last year on this section.

**Section 4:** This section covers information that informs the Board relative to external viewpoints and opinions that can inform Board level decisions.

- **In Compliance with No Change** from last year on this section.
- In addition to the points listed, I would also include the Community Engagement Forums that informed the formation of a revised district strategic plan.

**Section 5:** This section covers informing the Board when there is the likelihood of significant media coverage.

- **In Compliance with No Change** from last year on this section.

**Section 6:** This section covers.

- **In Compliance with No Change** from last year on this section.

**Section 7:** This section covers how information is shared, making sure it is concise and in an understandable format.

- **In Compliance with No Change** from last year on this section.

**Section 8:** This section covers the ability for Board members to receive communications from constituents.

- **In Compliance with No Change** from last year on this section.
- Board members did a good job of directing district patrons to the Let's Talk feature to address district concerns. At some point, the Board may decide to link district email with the Let's Talk feature.

**Section 9:** This section covers the practice of communication with the Board as a whole.

- **In Compliance with No Change** from last year on this section.

**Section 10:** This section covers timely reporting of any non-compliance issues with Board governing policies.

- **In Compliance with No Change** from last year on this section.

**Section 11:** This section covers items that would be allowable under the consent agenda portion of the Board meeting agenda.

- **In Compliance with No Change** from last year on this section.
- **For next year:** We may want to review what goes on the consent agenda as we revise policies and monitoring reports.

**Section 12:** This section covers the establishment of appropriate procedures for informing the Board when issues brought through a public meeting have been resolved.

- **In Compliance with No Change** from last year on this section.

**Section 13:** This section covers processes that allow for the approval of school attendance boundaries as they impact families, community, and alignment with district operations.

- **In Compliance with No Change** from last year on this section.