

REGULAR AND SPECIAL SCHOOL BOARD MEETINGS

Adopted: September 12, 1988

Revised: June 24, 2019

Reviewed: June 24, 2019

I. GENERAL STATEMENT OF POLICY

It is the intent of this policy to outline the elements of ROCORI School Board meetings.

II. REGULAR BOARD MEETINGS

Regular meetings of the School Board will be held twice monthly (unless noted in the posting) with the date, place, and time of the meetings to be established each year at the organizational meeting.

The School Board Chair may alter the date of the regular meeting if unusual circumstances exist. However, all changes in meeting dates, times, and places will be posted in the same manner in which regular meetings are announced.

All regular meetings of the School Board are open to the public. On occasion, and in accordance with the Minnesota Open Meeting Law, closed sessions may be held.

Public comments and requests are scheduled at the beginning of every regular meeting agenda during which time the School Board Chair will recognize anyone wishing to make a brief comment of a non-personal nature. In most instances, no action will be taken on the issue at the meeting when the comment is given.

The public may participate in the discussion of agenda items only to the extent authorized by the School Board Chair. The School Board Chair has the prerogative to limit discussion time and may request one person to serve as the spokesperson when a group is making a presentation.

On an issue of widespread interest, the School Board may conduct a public hearing either as a part of a regular meeting or as a special meeting. Generally, the School Board will not make a decision on an issue at the hearing.

III. SPECIAL BOARD MEETINGS

A special meeting is one called at a time other than at a regular or recessed meeting for the purpose of considering items that are specific in nature. With the exception of

details of minor importance, only business related to the purpose for calling the meeting will be discussed or transacted.

Special meetings of the School Board will be called by the School Board Chair or Clerk or any three School Board members for the following purposes:

1. To enable the School Board to examine a single problem or set of problems, or
2. To enable the School Board to take action between regular meetings, or
3. To enable the School Board to conduct inservice for School Board, planning, or goal-setting, or
4. To address an emergency situation.

Notice for special board meetings will be given three days in advance. If three days notice is not possible, the School Board must sign a waiver of the three-day notice. Special board meetings are open to the public.

IV. CLOSED MEETINGS

Closed board meetings are not open to the public. Minnesota Open Meeting Law allows a closed meeting for any of the following reasons:

1. Licensed employee termination hearing if a private hearing is requested by the licensed employee.
2. Pupil expulsion or exclusion hearing unless requested to be open by the pupil.
3. Mediation session if ordered by the mediator.
4. Strategy meetings with the attorney involving threatened or pending litigation.
5. Strategy meetings for labor negotiations with organized bargaining units. These strategy meetings must be tape recorded.

A closed meeting must be called by a majority vote of the School Board at a public meeting.