

SCHOOL ATTORNEY

Adopted: September 26, 1988

Revised: February 27, 2017

Reviewed: June 24, 2019

I. PURPOSE

The School Board recognizes that the school district may require the assistance of legal counsel.

II. GENERAL STATEMENT OF POLICY

- A. A decision to seek legal advice on routine matters will be made by the superintendent of schools. The Minnesota School Board Association is also available to individual School Board members or the superintendent for advice or information as part of MSBA membership services at no additional cost.
- B. For a more unusual situation dealing with a substantive issue and requiring legal assistance, the administration will seek prior authorization from the School Board regarding the source and magnitude of legal service.

III. GUIDELINES

- A. The School Board will appoint legal counsel for the school district at the annual organizational meeting.
- B. One or more School Board members may seek legal advice from the school attorney at district cost after first informing the other board members of their intent to do so. Subsequently, the attorney will provide a written report of the meeting to each member of the School Board. Any subsequent requests by the same School Board member(s) for legal advice from the school attorney on the same issue would require approval of the School Board or superintendent of schools. If not approved, the School Board member(s) incurs the cost if further legal advice is sought.