

Fees IDR for 2019-20

Valid from July 1, 2019 to December 31, 2019 | All fees are in Rupiah

APPLICATION FEE

A non-transferable and non-refundable fee of **IDR 5,000,000 per student** is immediately due upon submission of a student's application to JIS.

EXPLANATION OF FEES

ENROLLMENT FEE	A mandatory annual non-transferable and non-refundable fee, payable within 14 days of invoice date. All returning and new students for school year 2019-20 will be invoiced for the annual Enrollment Fee for new students to confirm acceptance of an offered place or for continuing students to guarantee a place for the next academic year.
TUITION FEE	A mandatory annual fee representing the cost of delivering instruction to enrolled students. The total Tuition Fee is the sum of the Enrollment Fee and the Tuition Balance.
CAPITAL FEE	A mandatory, non-transferable, non-refundable annual fee that is applied to the development of the school's infrastructure and facilities.

ANNUAL FEE SCHEDULE Fees are invoiced for the full year and are payable in advance (see Terms of Business)

Grade Level	Enrollment	Tuition Balance	Capital	Total
Early Years 1 & 2	IDR 22,000,000	IDR 239,500,000	IDR 54,600,000	IDR 316,100,000
Early Years 3 (Kindergarten)	IDR 22,000,000	IDR 343,000,000	IDR 54,600,000	IDR 419,600,000
Elementary (Grades 1 - 5)	IDR 22,000,000	IDR 347,000,000	IDR 54,600,000	IDR 423,600,000
Middle School (Grades 6 - 8)	IDR 22,000,000	IDR 402,000,000	IDR 54,600,000	IDR 478,600,000
High School (Grades 9 - 12)	IDR 22,000,000	IDR 402,000,000	IDR 54,600,000	IDR 478,600,000

Supplementary fees will be charged for elective or discretionary student activities including experiential learning LEAD Week activities, international sporting and cultural trips, trips associated with individual courses, IB and AP exam fees, graduation, musical instrument hire and other activities. Invoices will be sent separately to parents.

OPTIONAL TRANSPORTATION FEES

- Loyalty Reward Discount of 2% is available for all returning bus riders.
- Early Bird Discount of 3% is available for all returning and new bus riders who pay by June 1, 2019
or
• Sibling Discount of 3% is available for returning and new bus riders.

Early Years 1 & 2 Early Years 3 to Grade 5	IDR 75,000,000 (chaperoned)	Middle School (Grades 6 - 8) High School (Grades 9 - 12)	IDR 69,300,000 (unchaperoned)
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SPONSORSHIP OF FEES

The parents/legal guardians of an enrolled JIS student are responsible for ensuring that their financial obligations to JIS are met in full and on time, even if fees are sponsored by an employer or organization.

Applicants whose school fees are paid by a sponsoring organization (Company-sponsored, Embassy/International Institution-sponsored) must submit a letter of sponsorship which is signed by the Financial Officer of the organization and stamped with the organization's seal. School fees shall be invoiced to the person or party identified on the sponsorship letter.

TERMS OF BUSINESS

PAYMENT

Payment of 2019-20 fees is due in full by July 1, 2019. For students admitted after June 18, 2019, payment is due within 14 days of the invoice date. Fees are payable in Rupiah only, in accordance with instructions specified on the invoice.

PRO-RATIO

The minimum payment is for one semester regardless of date of admission or withdrawal. Once a student starts a semester, fees are payable in full for the whole semester, even if the student is withdrawn early. The annual Capital Fee must be paid in full. It is not pro-rated in any way to reflect the actual period of attendance and is non-refundable.

FINANCIAL ASSISTANCE

The School has limited funds to provide partial financial assistance with tuition fees for returning families who are facing temporary financial hardship. Applications must be made by completing forms available from the Business Office by the deadline of May 31 each year. Refer to JISNet for full details. Financial assistance is not available for new students.

BANK CHARGES

All costs incurred in making bank transfers for the payment of fees are for the account of the transmitter and not the School.

REFUNDS

Refunds for a semester's tuition and bus fees will be granted according to the following guidelines:

First Semester: Enrolled students who withdraw by July 31, 2019 will receive a full refund of the semester's tuition and bus fees. No refunds will be given to students who submit a withdrawal notice after July 31, 2019. Attendance of 6 days or more, at any time in the semester, will constitute attendance for the full semester and will not be entitled to a refund.

Second Semester: Enrolled students who withdraw by December 31, 2019 will receive a full refund of the semester's tuition and bus fees. No refunds will be given to students who submit a withdrawal notice after December 31, 2019, nor to a student who attends 6 days or more of school. Attendance of 6 days or more, at any time in the semester, will constitute attendance for the full semester and will not be entitled to a refund.

Refunds that remain unclaimed four years from the date of entitlement will be transferred to the JIS Operating Fund.

In the event that a student is **temporarily withdrawn** for a semester, parents can opt to:

1. Pay the annual capital Fee and tuition fees for the semester of non-attendance to maintain placement, or
2. Withdraw and request that the student is placed on the wait pool for readmission at the start of the following semester.

FORCE MAJEURE

In the event that the school has to close for reasons of force majeure, the Head of School will withhold all tuition refunds until the settlement of outstanding liabilities has been completed. Money left after these settlements would be divided proportionally among parents, companies and organizations to be credited to their school account(s). No cash refund should be expected. Accounts credits would be maintained for four (4) years after the School closure at which time they will be reverted to the School's general fund.

PENALTIES FOR LATE PAYMENT

INTEREST

Penalty Interest will be charged on any unpaid balance of the annual tuition and other fees, at a rate to be determined by the Head of School – currently 2% per month. Penalty interest is payable upon presentation of an invoice for such interest.

SUSPENSION

Students will be subject to suspension for non-payment of fees, unless the Chief Financial and Operations Officer has been advised in writing of any extenuating circumstances that have given rise to the delay in payment. Report cards and transcripts will be withheld until all outstanding fees have been paid in full, including any penalty interest.

LEGAL ACTION

In the event that a family withdraws without settling their accounts with the school, the School reserves the right to seek legal recourse to recover all amounts due through the Indonesian Courts or international debt collection agencies.