



Special Education Alliance (SEA)

Executive Board Meeting

January 9, 2019

Meeting minutes are italicized

Agenda:

- **Welcome and Introductions**
- **N.J.A.C. 6A:14 - 1.2(h) requirements:**
 - Each district board of education shall ensure that a special education parent advisory group is in place in the district to provide input to the district on issues concerning students with disabilities.
Should meet a minimum of 4 times per year.
 - Example:

The District's Special Education Advisory Council (SEAC) is a collaborative team of parents and district and school personnel that work to bring resources and information to parents of students with disabilities.

The purpose of this group is to provide opportunities for parents and community members to share ideas, collaborate and offer input to the district regarding student programming. The council hosts a variety of workshops and informational events for parents and students throughout the school year to enhance their knowledge of special education resources and services.
- **Review of Mission Statement, Goals and Objectives**
 - *Reviewed; will review in more detail at a later date*
- **Role or Building Representative**
 - *Discussed; to be formalized and posted on website and included in SEA brochure/flyer*
- **Special Education Forum/Exchange**
 - **Date: February 21st 6:30 pm Location: TBD based on RSVPs**
 - **Format discussion:**
 - *Send out a google form prior to the Exchange providing the opportunity for parents to note their positive experiences, as well as concerns*
 - *Email should include:*

- *Sponsored by SEA*
- *Guidelines*
- *Provide general information; perhaps a link to the website, which will be updated to include the following:*
 - *Chain of command*
 - *What is an IEP?*
 - *CST configurations*
 - *List of SEA Executive Board members and building reps*
- *Message: coming together for the good of the children; this is what we have heard; this is what we have done; parent comments*
- *What do we need to do to bring our programs to the next level*
- *Present SEA members as liaisons*
- *The invitation to the event needs to be very specific*
- **Good of the Group**
 - *Discussion regarding role of building reps*
 - *Need for the following information on SS website:*
 - *Special Education toolbox for parents*
 - *FAQs with links to the district special services website*
 - *Resources*
 - *Brochure/flyer to be distributed at IEP meetings*
 - *Case managers need to explain the continuum of services during an IEP meeting*
 - *More workshops for parents*
 - *Explore possibility of putting SEA contact information on the last page of IEP*
 - *Explore adding a paragraph in meeting invitation meeting letter guiding parents to website - What to Expect at an IEP Meeting?*
 - *Can we post webinars and/or workshops on website (video tape them during the presentations)*
 - *Facebook Live*
 - *General Ed teachers need a toolbox for working with special needs students*
 - *Recommended book: Lost At School by Dr. Ross Greene*
 - *Send eblasts for SEA meetings and to alert parents of surveys*
 - *Need to work on consistency and proper communication*
 - *Special Olympics - concern that the staff may not participate this year; what does this mean for our children and the event?*
 - *Appoint officers at next meeting; divide tasks*
- **Next meeting: January 22, 2019 7:00 pm Wade conference room C**