



BRIDGEWATER-RARITAN REGIONAL SCHOOL DISTRICT

JOB DESCRIPTION

SECTION SERVICE PERSONNEL
AREA BUILDINGS AND GROUNDS
TITLE GROUNDSPERSON

QUALIFICATIONS:

1. Valid New Jersey driver's license.
2. Experience in school industrial, golf course or estate grounds maintenance.
3. Ability to satisfactorily operate the equipment referred to under performance responsibilities.
4. Ability to shovel snow and ice, and to move heavy equipment and furniture.
5. Ability to repair and maintain equipment referred to below is desirable.
6. Required criminal history check and proof of US citizenship or legal alien status.

REPORTING RESPONSIBILITY

The Groundsperson is directly responsible to the Manager of Buildings and Grounds.

TERMS OF EMPLOYMENT

1. Maintenance salary level.
2. Twelve- month contract consistent with the agreement negotiated with the applicable bargaining unit.

EVALUATION

The Groundsperson shall be evaluated by the Manager of Buildings and Grounds, in writing, at least once each year. The evaluation shall be based in part on the performance of the responsibilities indicated in this position description. See Policy 4220.

PERFORMANCE RESPONSIBILITIES:

1. Operates tractors, reel-type, rotary, and sickle bar mowers, snow plowing equipment and other machinery or tools required for grounds or landscape maintenance.
2. Mows, fertilizes and aerates large lawn areas.
3. Prunes and trims large trees and shrubs.
4. Lines athletic fields.



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5. Cleans snow and ice from roads and walkways utilizing plowing equipment and/or shovels as may be required.
6. Moves equipment such as furniture, crates, tools, etc. as directed by the Manager of Buildings and Grounds.
7. Assists other buildings and grounds personnel as requested.
8. Performs other tasks as necessary and/or requested to ensure the safety of students, staff and members of the public using the district's grounds and facilities.
9. Maintains a current inventory of tools and supplies, etc. kept in district vehicle assigned to him/her.
10. Keeps assigned district vehicle clean and in good, safe operating condition.
11. Set up fields and auditorium for graduations.
12. Participate in meetings, workshops and trainings as directed by Manager of Buildings and Grounds.
13. Prepares written materials for logs and inventory.
14. Responds to emergencies during and after hours.
15. Performs other duties and responsibilities incidental to the position or as assigned by an appropriate administrator.
16. Adheres to all district policies and regulations, including but not limited to:
 - a. Support Staff Member/School District Reporting Responsibilities - 4159
 - b. Physical Examination – 4160
 - c. Substance Abuse – 4218
 - d. Sexual Harassment – 4352
 - e. Electronic Communications Between Support Staff Members and Students - 4283

Approved: 12/16/86

Revised: 2/14/17