

SECTION **SERVICE PERSONNEL**
AREA **AUXILIARY PERSONNEL**
TITLE **Athletic Trainer**

QUALIFICATIONS:

1. Bachelor's degree in athletic training and/or physical education.
2. National Athletic Trainers Association Certificate and New Jersey Athletic Trainer Certificate.
3. Preferred – New Jersey Certification as Teacher of Physical Education/Health.
4. Sufficient experience as a trainer, or in related activities, to have acquired the basic skills and techniques required.
5. Such alternative or additional qualifications which demonstrate the following characteristics: enjoys working with young people, tact, patience, sensitivity, cooperativeness and high moral standards.

REPORTING RESPONSIBILITY:

The Athletic Trainer works under the general direction of the Athletic Director and is directly responsible through him or her to the building principal.

JOB GOAL:

Under the direction of the Athletic Director, the Athletic Trainer performs duties associated with the management of the medical support and emergency services of the athletic program. All services are to be coordinated with the school nurse and team doctor.

TERMS OF EMPLOYMENT:

Ten-month contract. Benefits as described in Policy 4971, Benefits – Attendance Officer, etc.

PERSONAL EVALUATION:

At least once each year, the Athletic Trainer shall be evaluated in writing by the Athletic Director with input from the building principal. The evaluation shall be based in part on the performance of the responsibilities indicated in this position description. See Policy 4022, Evaluation of Staff.

PERFORMANCE RESPONSIBILITIES

1. Attends home and away games, supervised practices and tournaments as assigned by the Athletic Director.
2. Performs any necessary pre- and post-game duties as directed by the Athletic Director.
3. Expedites the emergency medical procedures in the event of student-athlete injury.
4. Assists the Athletic Director nurses, and physicians, as needed, with the pre-season athletic physicals.
5. Provides and maintains first-aid kits for use in practices and games for all levels of teams.
6. Coordinates all accident reports and follow-up with the school nurse, appropriate physician and coach.
7. Supervises and provides an in-service for student-trainers as they assist teams and coaches.
8. Assists the Athletic Director in the preparation of the budget for medical supplies and equipment.
9. Keeps abreast and current in athletic training techniques by attending annual clinics and studying related literature. This includes the mandatory requirements for maintaining N.A.T.A. certification and New Jersey certification.
10. Is available as a resource for periodic teaching in health classes.
11. Performs other duties and responsibilities incidental to the position or as assigned by the Athletic Director.

Position Description approved: 2/27/90